



***BYLAWS OF THE
AUBURN SECTION
OF THE
AMERICAN CHEMICAL SOCIETY**

**BYLAW I
Name**

The name of this organization shall be the Auburn Section, hereinafter referred to as the “Section”, of the AMERICAN CHEMICAL SOCIETY, hereinafter referred to as the “SOCIETY”.

**BYLAW II
Objects**

Section 1. The objects of the Section shall be the furthering of the advancement of all chemical activities, development of social relations among those interested in this science, promotion of professional welfare of the members of the Section, cooperation with the parent body of the SOCIETY and with other appropriate associations, groups and societies, the advancement of chemistry as a profession, promotion of chemical research, advancement of applied chemistry, and dissemination of information on subjects appertaining to any of the above named objects.

Section 2. Nothing in these bylaws shall be inconsistent with the Charter, Constitution, and Bylaws of the SOCIETY.

**BYLAW III
Territory and Headquarters**

The territory of the Section shall be that assigned to it by the SOCIETY. The headquarters of the Section shall be at Auburn, Alabama.

***Effective November 10, 2011.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY. (C&B: bylaws@acs.org; www.acs.org/bulletin5)

BYLAW IV
Members and Affiliates

Section 1. The rolls of the Section shall be composed of those MEMBERS, STUDENT MEMBERS, and Society Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Section 2. The Section may have Local Section Affiliates as authorized by the Constitution and Bylaws of the SOCIETY.

Section 3. Members and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY. Society Affiliates may be appointed as Committee Chairs.

BYLAW V
Organization

Section 1. The officers of the Section shall be a Chair, a Chair-Elect, a Secretary, and a Treasurer. The offices of Secretary and of Treasurer may be combined.

Section 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Section 3. The Executive Committee shall consist of the officers of the Section, the Immediate Past Chair, the Councilors, the Alternate Councilors, and Members-at-Large. There shall be a total of six Members-at-Large.

Section 4. All officers, Councilors, Alternate Councilors, and other persons elected by the members shall be chosen from the MEMBERS. STUDENT MEMBERS and affiliates are ineligible for election.

BYLAW VI
Manner of Elections and Terms of Office

Section 1. Elected officers of the Section shall take office on January 1 and shall hold office for one year or until their successors are elected. The Chair-Elect shall succeed to the office of Chair upon completion of his/her term of office.

Section 2. Councilors, Alternate Councilors, and Members-at-Large of the Executive Committee shall be elected for terms of three years beginning on January 1. Two of the six Members-at-Large shall be elected each year.

Section 3. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive

Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a MEMBER to fill out the unexpired term, if any. In the event the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and a Chair-Elect at its annual election.

Section 4. Prior to September 15 in each year, the Chair shall appoint a Nominating Committee to select at least one nominee for each position to be filled.

Section 5. The Nominating Committee, as constituted above, shall prepare a ballot listing the nominee(s) for each position to be filled. The ballot should also provide for write-in candidates for each position. The Nominating Committee shall send the ballot to the Secretary, who shall distribute a ballot to each MEMBER and STUDENT MEMBER of the Section on or before October 15 of each year. To be counted, ballots shall be cast in accordance with the procedures that will be distributed to the membership with the ballots. In accordance with the SOCIETY's Bylaws, balloting procedures should ensure fair balloting that is open to all eligible members, protection against fraudulent balloting, and the timely reporting and archiving of balloting results.

Section 6. All ballots cast as provided above are to be returned by November 1 of each year. The Secretary shall forward the ballots to the Nominating Committee for tallying or shall ensure that the Nominating Committee has access to the balloting results for tallying. The Nominating Committee shall then inform the Chair of the results of balloting. The Section membership shall be informed of new officers, Councilors, Alternate Councilors, and Members-at-Large at the next Section meeting. In case of a tie vote for any elective position, a runoff election shall be held prior to November 15 by ballot.

BYLAW VII

Duties of Officers and Executive Committee

Section 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws, and such other duties that may be assigned from time to time by the Executive Committee.

Section 2. The Chair of the Section shall serve as the Chair of the Executive Committee and shall, with the advice of the Executive Committee, appoint members of all standing and ad hoc committees.

Section 3. The Executive Committee shall be the governing body of the Section and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and with these bylaws.

Section 4. The treasurer shall close the Section books on December 1 and shall have them ready for audit by December 4.

BYLAW VIII
Committees

Section 1. The standing committees of the Section shall include a Program Committee, Awards Committee, and such others deemed necessary by the Executive Committee.

BYLAW IX
Meetings

Section 1. The Section shall hold not less than three regular meetings each year at places designated by the Executive Committee.

Section 2. The Section may hold special meetings at the call of the Executive Committee or at the request of a simple majority of the members of the Section. The notices of special meetings shall state the exact nature of the business to be transacted and no other business shall be transacted at such meetings.

Section 3. Due notice of all meetings shall be sent to each member and affiliate of the Section. A quorum for the transaction of business shall be six Section members.

Section 4. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be six members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a date.

BYLAW X
Dues

Section 1. All members of the Section, except members in Emeritus status of the SOCIETY, and Society Affiliates may be assessed such voluntary annual dues as may be approved by the Executive Committee. A ballot including the motion shall be distributed by the Secretary to all members of the Section. Twenty days thereafter the Secretary shall close the voting and count all valid ballots received.

Section 2. The annual dues of Local Section Affiliates shall be the minimum set by the SOCIETY. Failure to pay such dues in advance shall automatically terminate the affiliation.

BYLAW XI
Amendments

Section 1. These bylaws shall be amended as follows:

- a. The proposed amendment(s) shall have been first submitted to the Executive Committee by at least five members, or shall have been raised by the Executive Committee, and shall

have been evaluated and approved by a majority of the members of the Executive Committee.

- b. If a dispute arises regarding approval of said amendment(s), the Executive Committee may resolve the issue by majority vote of the Committee after hearing discussion of the issue at a regular meeting of the Section, or the Committee may decide to hold a special election of the Section to resolve it.
- c. The Section Secretary shall send the proposed bylaw amendment(s) to the SOCIETY's Committee on Constitution and Bylaws for a preliminary review. After receipt of the review, the Executive Committee will then make appropriate changes, as necessary. The Secretary shall then distribute to all Section members a suitable explanation of the bylaw amendment(s).
- d. At least two-thirds (2/3) of votes cast shall be required to approve the amendment.

Section 2. The Secretary shall distribute the outcome of the ballot regarding the amendment(s) to the Section members and within one month, shall meet all requirements for submitting the results to the Committee on Constitution and Bylaws.

Section 3. Amendments to these bylaws shall become effective upon approval by the Committee on Constitution and Bylaws, acting for the Council of the SOCIETY, unless a later date is specified.

BYLAW XII

Dissolution of the Section

Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Section, as is dedicated to the perpetuation of objects similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.