



**\*BYLAWS  
OF THE  
UPPER OHIO VALLEY SECTION  
OF THE  
AMERICAN CHEMICAL SOCIETY**

**BYLAW I—NAME**

This organization shall be known as the Upper Ohio Valley Section of the AMERICAN CHEMICAL SOCIETY.

**BYLAW II—OBJECTS**

The objects of the Upper Ohio Valley Section shall be the advancement of all chemical activities, development of social relations among those interested in this science, promotion of general welfare of the members of the Section, and dissemination of information on subjects appertaining to any of the above named objects.

**BYLAW III—TERRITORY AND HEADQUARTERS**

The territory of the Section shall be that assigned to it by the SOCIETY. The headquarters of the Section shall be Marietta, Ohio.

**BYLAW IV—MEMBERS AND AFFILIATES**

Section 1. The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Sec. 2. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY.

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\*Effective April 18, 1977. Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.

Sec. 3. Members and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY.

#### **BYLAW V—ORGANIZATION**

Section 1. The officers of the Section shall be a Chair, Chair-Elect, and Secretary-Treasurer. The Chair-Elect will succeed to the Chairship automatically.

Sec. 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Sec. 3. The Executive Committee shall consist of the officers of the Section, the immediate Past Chair, and the Councilors.

Sec. 4. All officers, Councilors, Alternate Councilors, and other persons elected by the members shall be chosen from the MEMBERS.

#### **BYLAW VI—MANNER OF ELECTION AND TERMS OF OFFICE**

Section 1. Elected officers of the Section shall take office beginning at the first meeting in January. Their terms of office shall be for one year or until their successors are elected.

Sec. 2. Councilors and Alternate Councilors shall be elected for a term of three years beginning on January 1st.

Sec. 3. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a member to fill out the unexpired term, if any. In the event the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and a Chair-Elect at its annual election.

Sec. 4. The procedure for holding the election of officers is as follows:

- (a) The Chair shall appoint a Nominating Committee at the May meeting.
- (b) At the October meeting, the Nominating Committee shall present a slate of at least two candidates (who shall have expressed their willingness to serve if elected) for each of the following offices:
  - 1. Chair-Elect
  - 2. Secretary
  - 3. Treasurer

- (c) In the appropriate years, one or more candidates for Councilor and one or more candidates for Alternate Councilor shall be included.
- (d) Nominations may also be made from the floor, provided they are made with the approval of the nominee.
- (e) As soon as possible after the October meeting, the Nominating Committee shall prepare return-mail ballots and mail them to the members.
- (f) At the November meeting, the Nominating Committee shall announce the results of the election.
- (g) The Secretary of the Section shall transmit the results of the election to the Executive Director of the national SOCIETY within one week after the November meeting.

#### **BYLAW VII—DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE**

Section 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Sec. 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws or by the Executive Committee.

Sec. 3. The Executive Committee shall be the governing body of the Section and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.

#### **BYLAW VIII—COMMITTEES**

There shall be authorized the following standing committees:

1. Membership
2. Program
3. Publicity
4. Nominating
5. Scientific Award

## **BYLAW IX—MEETINGS**

Section 1. The Section shall hold not less than eight regular meetings, preferably monthly, at places and times designated by the Executive Committee.

Sec. 2. The Section may hold special meetings at the call of the Executive Committee.

Sec. 3. Due notice of all meetings shall be sent to each member and affiliate of the Section. A quorum for all meetings of the Section shall consist of twenty per cent (20%) of the members of the Section. In the absence of a quorum all meetings shall adjourn to a date.

Sec. 4. At the regular meetings of the Section, the order of business shall be as follows:

1. Business Session
2. Program as arranged by the Program Committee
3. Social Session.

The foregoing order of business may be suspended by a majority vote of the members present at a regular meeting.

Sec. 5. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a date.

## **BYLAW X—FINANCIAL**

Section 1. The Executive Committee shall recommend dues for each year, and members shall approve them at a regular meeting.

Sec. 2. Failure of Local Section Affiliates to pay dues in advance shall automatically terminate the affiliation.

Sec. 3. The fiscal year shall correspond to the calendar year.

## **BYLAW XI—AMENDMENTS**

Section 1. A proposed amendment to these bylaws must first be submitted in writing to the Executive Committee. If it is approved by a majority of the Executive Committee, the Secretary shall furnish all members of the Section with copies of the proposed amendment at the time when notice of the next meeting of the Section is given.

Sec. 2. At the second meeting of the Section after notice of the proposed amendment is given, the amendment may be adopted by a three-fourths vote of the members present. The amendment shall become effective upon approval by the Council unless a later date is specified.

#### **BYLAW XII—DISSOLUTION OF SECTION**

Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any funds and property of the Section remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event this procedure is not practical, or there still remain unexpended funds, such funds shall be conveyed to the SOCIETY for the general purposes of the SOCIETY.