



COOPERATIVE COSPONSORSHIP AGREEMENT

A cooperative cosponsorship is where the ACS, or one or more of its divisions, in collaboration with other organizations jointly arranges the event, contributes to its programming, and may have financial responsibilities. When a division is the cosponsor, the decision to cosponsor requires the approval of the ACS Executive Director. Cosponsorship of an ACS National Meeting symposium does not entitle the non-ACS party to any share of the net proceeds from the meeting and exposition or to complimentary exposition space. The Primary Sponsor retains all publishing rights and royalties related to the cosponsored symposium.

Directions: Please complete this form before your unit enters into a cooperative cosponsored meeting or conference. Complete each section below and email completed form to t_hoerter@acs.org. Upon the receipt of the completed form, please allow up to 10 business days before approval is obtained. If you have any questions, please call 800-227-5558, ext. 6359. ***Under no circumstances should a division proceed until approval is obtained.***

Agreement

The American Chemical Society Division of:

and the (organization):

will cooperatively cosponsor (name of symposium/conference):

General Information

Date(s):

Location (City and State):

Sponsor(s):

List sponsor and cosponsoring organization(s) key contacts' names, addresses, phones, emails.

ACS Primary Sponsor:

Cosponsor 1:

Cosponsor 2:

Objective or Purpose

Describe briefly the objective or purpose of the event:

Event Responsibilities

Please describe briefly, but accurately, the responsibilities of each cosponsor(s).

Financial Agreement *(attach a copy of the proposed budget, if applicable)*

The Cooperative cosponsorship of an ACS National Meeting symposium does not entitle the cooperative cosponsor to any share of the net proceeds from the meeting and exposition or to complimentary exposition space. The Primary Sponsor (Division) retains all publishing rights and royalties related to the cosponsored symposium. For the more than one Division(s), session attendance will be calculated and shared in accordance with ACS guidelines for cosponsorship between ACS divisions.

Distribution of Profit or Loss:

Programming Responsibilities:

Logistics

Paper Contribution

All members of the Division and (insert cosponsors) may submit papers for the event.

Publications

ACS Publications Division should be granted publication rights at least equal to that of any cosponsoring organization's publishing arm.

Who will have the publication rights for the papers presented at the event?

If applicable, please describe how royalties will be distributed.

Publications

One copy of the meeting proceedings/abstracts will be furnished to each sponsoring organization for archival library purposes.

Registration

The members of each cosponsoring organization should be permitted to register for the event at the same rate.

The rate for the event will be:

Meeting Displays

Describe what membership and other material will each cosponsor be permitted to display in the registration area:

In the case of a cosponsored symposium scheduled as part of an ACS national meeting, the display of other societies' materials should be limited to membership information on display outside the assigned meeting room(s).

Advertising

Each cosponsoring organization will publish a call for papers and the program in its official member publication and include an announcement of the event in its official member publication(s) and include an announcement of the event in its calendar of meetings, if timely.

Mailing Lists

A mailing list will be provided, at the organization's rate, for publicizing the meeting or conference. ACS mailing labels will be provided at the same rate charged to ACS divisions. If the address labels for a division are requested, the division's written approval must be obtained before the labels are released.

APPROVALS

Accepted on behalf of:

Division Name

Organization Name

Signature (Division Designee)

Signature (Organization Designee)

Date

Date

Please send completed form to t_hoerter@acs.org

Approved by the American Chemical Society:

Albert G. Horvath, Chief Executive Officer

Date: