ACS GOVERNING DOCUMENTS

Charter, Constitution, Bylaws,
Standing Rules, Schedule of Dues and Benefits,
and Regulations
of the
AMERICAN CHEMICAL SOCIETY

Effective as of
June 1, 2026

American Chemical Society
1155 Sixteenth Street, NW, Washington, DC 20036

www.acs.org/govdocs bylaws@acs.org

ACS Governing Documents

Table of Contents

Introduction and Summary of Changes.....i

Original Charter(Superseded).....ii

NATIONAL CHARTER.....1

CONSTITUTION.....2

Articles

I. Name.....2
II. Purposes.....2
III. Composition of the SOCIETY.....2
IV. Membership.....2
V. Officers.....2
VI. Council.....2
VII. Board of Directors.....2
VIII. Publications.....3
IX. Meetings of the SOCIETY.....3
X. Units, Committees, and Other Bodies.....3
XI. Finances.....3
XII. Bylaws.....3
XIII. Amendments to the Constitution.....4
XIV. Effective Date.....4

BYLAWS.....5

I. Colors and Insignia.....5
II. Membership.....5
III. Council.....5
IV. Local Sections.....5
V. Divisions.....6
VI. International Chemical Sciences Chapters.....7
VII. Student Chapters.....7
VIII. Position Statements.....7
IX. Income and Property.....7
X. Amendments to the Bylaws.....7
XI. Amendments to the Standing Rules.....8

STANDING RULES.....9

I. Membership Function.....9
II. Council Executive Function.....12
III. Committees Function.....17
IV. Elections Function.....18
V. Governing Documents Function.....23
VI. Meetings Function.....24
VII. Units (Local Sections, Divisions, International Chapters) Function.....26
VIII. Duties of Committees.....32
IX. Other Rules.....37

SCHEDULE OF DUES AND BENEFITS.....38

I. Dues and Benefits Packages.....38
II. Base Dues.....38
III. Benefits Packages.....38
IV. Dues Rates.....38
V. Discounts, Variations, and Waivers.....39

REGULATIONS.....40

I. Board of Directors.....40
II. Defense or Indemnification, Advance of Expenses, and Limitation of Liability.....46
III. Employees.....47
IV. Finance.....47
V. Meetings.....48
VI. Publications and Information Services.....49
VII. Miscellaneous.....52
VIII. Amendment of Board Regulations.....53

INDEX to the CONSTITUTION, BYLAWS, STANDING RULES, AND REGULATIONS OF ACS.....54

ADDITIONAL INFORMATION.....56

I. Guidelines for Preparing Petitions to Amend the SOCIETY's Constitution or Bylaws.....56

II. Volunteer and Participant Code of Conduct Policy.....57

This work or any portion thereof may be reproduced, distributed, and/or posted with appropriate credit to the ACS Governing Documents of the American Chemical Society.

Copyright © 2026 American Chemical Society. All Rights Reserved.

Introduction

The ACS Governing Documents (ACSGovDocs), in force as of June 1, 2026, contain the Charter, Constitution, Bylaws, Standing Rules, Schedule of Dues and Benefits, and Regulations of the American Chemical Society (http://www.acs.org).

The online version of the ACSGovDocs (http://www.acs.org/govdocs) is the authoritative version because it is updated throughout the year as needed. It allows users to search (Ctrl+f) for words or phrases, use bookmarks for navigation, print the entire work or selected page(s), and/or copy and paste the entire work or excerpts as you wish.

Dates in parentheses indicate the effective date of the wording. If text was moved from one document to another, e.g. from the Standing Rules to the Schedule of Dues and Benefits, the wording will not indicate a new date if the text was identical to the previous document, or if minor editorial corrections were made. Where no dates appear, the effective date is November 1, 2019.

In addition to the headers, bolded words and phrases in the Standing Rules and Schedule of Dues and Benefits are for emphasis and to help you find topics on the pages.

In certain sections it is necessary to differentiate between members, MEMBERS, and STUDENT MEMBERS. The word in lowercase letters (members) includes both MEMBERS and STUDENT MEMBERS. When all capital letters are used (MEMBERS or STUDENT MEMBERS) this indicates only one group or the other.

Summary of Changes in 2026

See the changes noted below and the effective dates. For the full text of the changes, see the Changes Document that is posted online at http://www.acs.org/govdocs.

STANDING RULES CHANGES

The following changes to the Standing Rules were approved by Council and confirmed by the Board of Directors:

Standing Rule II, Sec. 4, b, (2); 7	effective April 1, 2026
Standing Rule VIII, Sec. 1, b, (2)	effective April 1, 2026

SCHEDULE OF DUES AND BENEFITS CHANGES

2027 Schedule of Dues and Benefits: effective April 1, 2026. The Schedule of Dues and Benefits was approved March 25, 2026, by Council and confirmed April 1, 2026, by the Board of Directors.

REGULATION CHANGES

The Board of Directors approved changes to the Regulations:

Regulation I, 7; 11; 14, f; 15; 19; 22	effective April 1, 2026
Regulation IV, 3-4	effective April 1, 2026
Regulation VI, 4, c-e; 5, a	effective April 1, 2026

Other Information

ACS Strategic Plan: http://www.acs.org/strategicplan
COMMITMENT: Improve all lives through the transforming power of chemistry
VISION: A world built on science
MISSION: Advance scientific knowledge, empower a global community, and champion scientific integrity

Current bylaws, model bylaws, and other documents to help you update bylaws for Divisions, Local Sections, or International Chapters are available at http://www.acs.org/govdocs. Contact us at bylaws@acs.org, 202-872-4071, or 800-227-5558, ext. 4071 if you need assistance or if you have comments or questions.

NATIONAL CHARTER

THE ACT OF INCORPORATION

[Public–No. 358–75th Congress]

[Chapter 762–1st Session]

[H. R. 7709]

AN ACT

To incorporate the AMERICAN CHEMICAL SOCIETY.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the persons following: Robert T. Baldwin, Edward Bartow, Erle M. Billings, E. K. Bolton, Willard H. Dow, Gustavus J. Esselen, Arthur J. Hill, Townes R. Leigh, Thomas Midgely, Junior, Charles L. Parsons, R. E. Swain, E. R. Weidlein, Frank C. Whitmore, H. H. Willard, and R. E. Wilson, being persons who are now directors of the American Chemical Society, a corporation existing under the laws of the State of New York, their associates and successors duly chosen, and such other persons as now are or may hereafter be associated with them as officers or members of said AMERICAN CHEMICAL SOCIETY, are hereby incorporated and constituted and declared to be a body corporate by the name of AMERICAN CHEMICAL SOCIETY.

SEC. 2. That the objects of the incorporation shall be to encourage in the broadest and most liberal manner the advancement of chemistry in all its branches; the promotion of research in chemical science and industry; the improvement of the qualifications and usefulness of chemists through high standards of professional ethics, education, and attainments; the increase and diffusion of chemical knowledge; and by its meetings, professional contacts, reports, papers, discussions, and publications, to promote scientific interests and inquiry, thereby fostering public welfare and education, aiding the development of our country's industries, and adding to the material prosperity and happiness of our people.

SEC. 3. That the AMERICAN CHEMICAL SOCIETY shall have power to make its own organization, including its constitution, bylaws, rules, and regulations; to fill all vacancies created by death, resignation, or otherwise; to provide for the election of members, their division into classes, and all other matters needful and useful to promote the objects of the society. It shall hold an annual meeting at such place in the United States as may from time to time be designated.

SEC. 4. That the AMERICAN CHEMICAL SOCIETY shall, whenever called upon by the War or Navy Department, investigate, examine, experiment, and report upon any subject in pure or applied chemistry connected with the national defense, the actual expense of such investigations, examinations, experiments, and reports to be paid from appropriations which may have been made for that purpose by Congress, but the society shall receive no compensation whatever for any services to the Government of the United States: *Provided*, That the title to any and all inventions and discoveries made in the course of such investigations, examinations, and experiments that, in the opinion of the Secretary of the Navy or the Secretary of War, involve the national defense, shall vest in the Government of the United States, and the Government of the United States shall have unlimited license under all other inventions and discoveries.

SEC. 5. That the AMERICAN CHEMICAL SOCIETY be, and the same is hereby, authorized and empowered to receive, by devise, bequest, donation, or otherwise, either real or personal property and to hold the same absolutely or in trust, and to invest, reinvest, and manage the same and to apply said property and the income arising therefrom to the objects of its creation.

SEC. 6. That as soon as may be possible after the passage of this Act a meeting of the directors hereinbefore named shall be held at the city of Washington in the District of Columbia by notice served in person or by mail addressed to each director at his place of residence by the Secretary of the AMERICAN CHEMICAL SOCIETY, a New York corporation, and the said directors, or a majority thereof, being assembled, shall organize and proceed to adopt bylaws, to elect officers and appoint committees, and generally to organize the said corporation; and said directors herein named, on behalf of the corporation hereby incorporated, shall thereupon receive, take over, and enter into possession, custody, and management of all property, real or personal, of the corporation heretofore known as the AMERICAN CHEMICAL SOCIETY, incorporated as hereinbefore set out under the laws of the State of New York on November 9, 1877, and to all its rights, contracts, claims, and property of any kind or nature; and the several officers of such corporation, or any other person having charge of any of the securities, funds, real or personal, books or property thereof, shall, on demand, deliver the same to the said directors appointed by this Act or to the persons appointed by them to receive the same; and the directors of the existing corporation and the directors herein named shall and may take such other steps as shall be necessary to carry out the purposes of this Act.

SEC. 7. That the rights of the creditors of the said existing New York corporation known as the AMERICAN CHEMICAL SOCIETY shall not in any manner be impaired by the passage of this Act, or the transfer of the property hereinbefore mentioned, nor shall any liability or obligation for the payment of any sums due or to become due, or any claim or demand, in any manner or for any cause existing against the said New York corporation, be released or impaired; but such corporation hereby incorporated is declared to succeed to the obligations and liabilities and to be held liable to pay and discharge all of the debts, liabilities, and contracts of the said New York corporation so existing to the same effect as if such new corporation had itself incurred the obligation or liability to pay such debt or damages, and no such action or proceeding before any court or tribunal shall be deemed to have abated or been discontinued by reason of the passage of this Act.

SEC. 8. That the corporation shall, on or before the 1st day of December in each year, transmit to Congress a report of its proceedings and activities for the preceding calendar year, including the full and complete statement of its receipts and expenditures. Such reports shall not be printed as public documents.

SEC. 9. That the right to alter, amend, or repeal this Act is hereby expressly reserved.

SEC. 10. That this Act shall date from the 1st day of January 1938.

Speaker of the House of Representatives

President of the Senate

Aug. 25 - 1937

NATIONAL CHARTER

AMERICAN CHEMICAL SOCIETY

Title 36, Chapter 205, United States Code
as Amended by Congress
Effective August 12, 1998

§ 20501. Organization

American Chemical Society (in this chapter [36 USC §§ 20501 et seq.], the "corporation") is a federally chartered corporation.

§ 20502. Purposes

The purposes of the corporation are--

(1) to encourage in the broadest and most liberal manner the advancement of chemistry in all its branches;

(2) to promote research in chemical science and industry;

(3) to improve the qualifications and usefulness of chemists through high standards of professional ethics, education, and attainments;

(4) to increase and diffuse chemical knowledge; and

(5) by its meetings, professional contacts, reports, papers, discussions, and publications, to promote scientific interests and inquiry to foster public welfare and education, aid the development of our country's industries, and add to the material prosperity and happiness of our people.

§ 20503. Powers

The corporation may--

(1) adopt a constitution, bylaws, and regulations;

(2) fill vacancies;

(3) provide for the election of members and the division of those members into classes;

(4) receive property, hold the property absolutely or in trust, invest and manage the property, and use the property and income arising from it to carry out the purposes of the corporation; and

(5) do any other act necessary and proper to carry out the purposes of the corporation.

§ 20504. Cooperation with the military

(a) Investigations, examinations, experiments, and reports. When requested by the Secretary of the Army, Air Force, or Navy, the corporation shall investigate, examine, experiment, and report on any subject in pure or applied chemistry connected with the national defense.

(b) Payments. The actual expense of such investigations, examinations, experiments, and reports shall be paid from amounts appropriated for those purposes, but the corporation may not receive compensation for any services performed for the United States Government.

(c) Title and license. Title to inventions and discoveries made in the course of those investigations, examinations, and experiments that the appropriate Secretary believes involve the national defense vest in the Government. The Government shall have unlimited license under other inventions and discoveries made in the course of those investigations, examinations, and experiments.

§ 20505. Annual meeting

The corporation shall hold an annual meeting at a place in the United States as may from time to time be designated.

§ 20506. Annual report

Not later than December 1 of each year, the corporation shall submit a report to Congress on the activities of the corporation during the prior calendar year, including a complete statement of its receipts and expenditures. The report may not be printed as a public document.

CONSTITUTION

ARTICLE I

Name

The SOCIETY shall be known as the AMERICAN CHEMICAL SOCIETY.

ARTICLE II

Purposes

Section 1.

The Purposes of the AMERICAN CHEMICAL SOCIETY shall be to encourage in the broadest and most liberal manner the advancement of chemistry in all its branches; the promotion of research in chemical science and industry; the improvement of the qualifications and usefulness of chemists through high standards of professional ethics, education, and attainments; the increase and diffusion of chemical knowledge; and by its meetings, professional contacts, reports, papers, discussions, and publications, to promote scientific interests and inquiry, thereby fostering public welfare and education, aiding the development of our country's industries, and adding to the material prosperity and happiness of our people.

Sec. 2.

To foster the improvement of the qualifications and usefulness of chemists, the SOCIETY shall be concerned with both the profession of chemistry and its practitioners.

Sec. 3.

To foster the Purposes specified in this Article, the SOCIETY shall cooperate with scientists internationally and shall be concerned with the worldwide application of chemistry to the needs of humanity.

Sec. 4.

The SOCIETY is organized and shall be operated exclusively for charitable, educational, scientific, and other purposes as set forth in Section 501(c)(3) of the Internal Revenue Code of 1986 or under such successor provision of the Code as may be in effect.

ARTICLE III

Composition of the SOCIETY

The SOCIETY shall be composed of members. The SOCIETY shall have a Council; a Board of Directors, which shall be the legal representative of the SOCIETY; officers; employees; and such units, committees, or other bodies of the SOCIETY as are necessary to effectuate its purposes.

ARTICLE IV

Membership

The members of the SOCIETY shall be those individuals who are interested in the Purposes of the SOCIETY and who meet the requirements for membership as set forth in the Standing Rules.

ARTICLE V

Officers

Section 1.

a. The officers of the SOCIETY shall be a President, a President-Elect, an Immediate Past President, a Chief Executive Officer (sometimes referred to as "Executive Director"), a Secretary, a Treasurer, and a Chair of the Board of Directors.

b. The President-Elect shall be elected by the members of the SOCIETY.

Sec. 2.

a. The duties of the officers of the SOCIETY shall be such as usually pertain to the offices they hold, and also any other duties as may be delegated by the Board of Directors or as herein prescribed.

b. The Chief Executive Officer shall be the principal administrative officer of the SOCIETY and coordinator of staff operations and shall appoint or delegate authority for the appointment of all salaried employees, except officers, of the SOCIETY. The appointment of heads of major staff divisions shall be subject to confirmation by the Board of Directors.

Sec. 3.

a. The President, the President-Elect, the Immediate Past President, and the Chair of the Board of Directors shall take office on January 1 and shall hold office for one year or until their successors qualify.

b. The President-Elect shall succeed to the presidency at the expiration of the President's term of office or to fill a vacancy in the office of President occurring during the term of office of the President-Elect.

c. The Chief Executive Officer, the Secretary, and the Treasurer shall hold office until their successors qualify.

ARTICLE VI

Council

Section 1.

a. The popular deliberative assembly of the SOCIETY shall be known as the Council, which shall act as an advisory body to the SOCIETY and the Board of Directors and perform other duties as described in the Constitution, Bylaws, and Standing Rules.

b. The Council shall be composed of the President, the President-Elect, the Directors, the Past Presidents, the Chief Executive Officer, the Secretary, and Councilors (or Alternate Councilors).

Sec. 2.

a. The Council is authorized to establish such committees as it deems necessary to carry out its duties.

b. The Council shall elect a committee of the Council to carry out its executive functions including preparing the agenda for Council meetings and acting ad interim for the Council in all matters within the Council's jurisdiction between Council meetings, as provided in the Standing Rules. The President and the Secretary of the SOCIETY, as ex officio members, shall serve as Chair and Secretary, respectively of this committee.

ARTICLE VII

Board of Directors

Section 1.

a. A Board of Directors shall be the legal representative of the SOCIETY and as such shall have, hold, and administer all the property, funds, and affairs of the SOCIETY.

b. The Board of Directors shall be composed of the President, the President-Elect, the most recent Past President (all ex officiis), six District Directors, one elected from each of six geographical Districts by the membership of the Districts from which they are to serve, one International District Director elected by SOCIETY members residing outside of the United States and Canada who are not members of a Local Section, and five Directors-at-Large elected by the Council. The Chief Executive Officer shall be a nonvoting ex officio member of the Board of Directors. (1/1/25)

Sec. 2.

a. The Board of Directors shall hold not fewer than four meetings annually, and may hold additional meetings, on reasonable notice, upon the call of the President of the SOCIETY or of the Chair of the Board of Directors or upon the written request of any three Directors.

b. The Board of Directors shall make a report to the Council at each meeting of the Council with respect to the general state of the SOCIETY and administrative actions taken by it in the interim period between Council meetings.

Sec. 3.

a. The term of a District Director shall be three years.

b. The term of a Director-at-Large shall be three years.

c. The term of an International District Director shall be three years. (1/1/25)

d. No Director shall serve more than a total of three terms consecutively and after a third term shall not be eligible for reelection until a period of two years has elapsed.

e. A three-year ex officio term as President-Elect, President, and most recent Past President shall normally be considered as equivalent to an elected term as a Director. However, a Director who is elected to serve as President-Elect, President, and most recent Past President during a third consecutive term as a Director, or in the year immediately following such third consecutive term as Director, shall complete the ex officio term on the Board even though this exceeds the time of a normal term. The two-year lapse period before election again as a Director shall still apply.

Sec. 4.

Any statement purporting to express the position of the SOCIETY on any public matter shall require the approval of the Board of Directors to be official. Statements on public matters may be issued by any other SOCIETY unit or body as provided in the Bylaws.

ARTICLE VIII

Publications

The SOCIETY shall issue or sponsor such publications as in the judgment of the Board of Directors will best carry out the SOCIETY's Purposes. One of such publications issued by the SOCIETY shall be designated by the Board of Directors as the official organ of the SOCIETY for the dissemination to its members of information about SOCIETY business.

ARTICLE IX

Meetings of the SOCIETY

Section 1.

The SOCIETY shall hold one annual meeting and such other meetings, as are necessary to carry out its Purposes.

Sec. 2.

a. The time and place of the annual meeting shall be fixed by the Board of Directors and notice thereof shall be sent by the Chief Executive Officer to each member of the SOCIETY at least three weeks previous to the date of said meeting.

b. The time and place of any meeting other than the annual meeting of the SOCIETY shall be fixed by the Board of Directors upon the advice of the Council, provided that at least three weeks' notice thereof is given to the membership.

c. At any meeting of the SOCIETY 200 members shall constitute a quorum.

ARTICLE X

Units, Committees, and Other Bodies of the SOCIETY

Section 1.

The SOCIETY may establish units, committees, or other bodies of the SOCIETY in order to carry out its Purposes.

Sec. 2.

Local Sections, which are units that are defined geographically, may be established as described in the Bylaws.

Sec. 3.

Divisions, which are units that are defined by common interest(s), may be established as described in the Bylaws.

Sec. 4.

International Chemical Sciences Chapters, hereinafter referred to as "International Chapters", which are units that are defined geographically, may be established as described in the Bylaws.

ARTICLE XI

Finances

Section 1.

The SOCIETY is authorized to assess dues and fees as described in the Bylaws and the Standing Rules.

Sec. 2.

The financial year of the SOCIETY shall be from January 1 to December 31, inclusive.

Sec. 3.

There shall be an annual apportionment of funds to Local Sections and Divisions as provided in the Bylaws and the Standing Rules.

ARTICLE XII

Bylaws

Section 1.

The Council shall make such Bylaws not in conflict with this Constitution as may be necessary for the proper governance of the SOCIETY. Such Bylaws shall require the confirmation

of the Board of Directors, and shall become operative when so confirmed unless a later date is specified.

Sec. 2.

The Bylaws may be amended by the Council in the manner provided in the Bylaws. The Board of Directors shall confirm or reject each such amendment no later than its next regular meeting.

ARTICLE XIII

Amendments to the Constitution

Section 1.

The Constitution may be amended by the Council in the manner provided herein. A petition for amendment of this Constitution, along with the reasons for the proposed amendment, shall be submitted in writing to the Council, through the Chief Executive Officer, over the signatures of not fewer than 10 voting Councilors or not fewer than 25 members of the SOCIETY. The petition may include a recommended effective date.

Sec. 2.

a. Each petition for amendment shall be considered for the first time at the next meeting of the Council, provided that the Chief Executive Officer receives the petition by not less than sixteen weeks prior to that Council meeting. The Chief Executive Officer shall refer the petition to the committee responsible for the Governing Documents Function and, with the advice of the committee responsible for the Committees Function, to other appropriate committees of the Council as defined in the Standing Rules. One committee shall be designated by the Chief Executive Officer as having primary substantive responsibility. The substance of the petition shall appear on the open meeting agenda of these committees for discussion, and the petition shall appear on the Council agenda for consideration. Except as provided below, the petition shall not be voted on at the first Council meeting at which it is considered.

b. A petition may be withdrawn within thirty days following the Council meeting at which a petition was presented for consideration or was acted upon by recommittal to the committee with primary substantive responsibility or referral to other committee(s). Such withdrawal must be made by an original petitioner or the chair of the committee assigned primary responsibility for substantive review by notifying the committee responsible for the Governing Documents Function, through the Chief Executive Officer. If the committee responsible for the Governing Documents Function concurs, then not less than twelve weeks prior to the following Council meeting, that committee shall report its recommendations and rationale to the Chief Executive Officer, who shall send them to each petitioner. A signed request for withdrawal must be received by the Chief Executive Officer at least eight weeks prior to the Council meeting for a petitioner's name to be removed from the list of petitioners. If the number of remaining petitioners falls below 50 percent of the original number, and if this remaining number no longer satisfies the requirements specified above, the petition shall be considered withdrawn and shall not be included for action in the agenda of the Council meeting.

c. After the petition was first considered, the committee responsible for the Governing Documents Function shall report its recommendations to the Chief Executive Officer not less than twelve weeks prior to the next Council meeting. The Chief Executive Officer shall send them to the petitioners directly or, if more than 50 signatures appear on the petition, through the official organ of the SOCIETY. The form of the petition so recommended shall be placed on that next Council agenda for vote, and shall stand in place of the original petition. The original petition, unchanged or modified to include any of the recommended changes only, also shall be placed on the Council agenda should such a request be received from a majority of the petitioners not later than eight weeks prior to the Council meeting. Should the Council not adopt the recommendations of the committee responsible for the Governing Documents Function, Council shall act immediately upon the original petition.

d. Within thirty days after the Council meeting at which a petition to amend the Constitution was presented for consideration, opponents of the proposed petition may submit written arguments to the chair of the committee that was assigned primary substantive responsibility for the petition. The chair shall prepare summaries of these arguments and of any rebuttals by proponents, for inclusion, in association with the proposed amendment, in the agenda of the Council meeting at which action is to be taken. The chair of the committee responsible for finances, as described in the Standing Rules, shall prepare a financial impact statement which also shall appear in the Council agenda when action is to be taken on the petition.

e. The petition may be voted on at the first Council meeting at which it is considered as a matter of urgency. Each petition to be presented for urgent action must be so designated in the agenda for that Council meeting. Such immediate action may be taken only if the Council determines by a minimum of three-fourths (3/4) vote that sufficient urgency exists. In taking immediate action, the Council shall act on the original petition unless the committee responsible for the Governing Documents Function submits to the Council an alternate proposal, in which case the Council shall act first upon the alternate proposal.

f. Each petition for amendment of the Constitution shall require both the approval of the Council and ratification by vote of the membership of the SOCIETY for adoption, but no such petition shall be submitted to the membership unless first approved by the Council.

If the Council approves the petition, the amendment shall be submitted to the membership for vote at the time of the next SOCIETY election, except that the Council may rule that the ballots be distributed at an earlier date. In any balloting on Constitutional amendments, an opportunity shall be provided for proponents and opponents of the petition to submit statements of their respective positions. Summaries of such statements shall be prepared by the committee responsible for the Governing Documents Function and included with the ballot. The balloting shall be conducted according to the requirements specified in the Bylaws.

Sec. 3.

The Chief Executive Officer shall communicate the results of the vote to the President, and to the members through the official organ of the SOCIETY. No amendment shall be ratified unless two-thirds (2/3) of the members voting on the proposal vote in its favor. Each amendment shall become effective when ratified unless a later date is specified.

ARTICLE XIV

Effective Date

This Constitution shall be effective as of November 1, 2019.

BYLAWS

BYLAW I
Colors and Insignia

Section. 1.

The colors of the SOCIETY shall be cobalt blue and gold.

Sec. 2.

The SOCIETY's insignia shall be square with one of the points forming the top and another the bottom of the emblem; the upper half of the square so placed, triangular in shape, shall contain the figure of a phoenix rising from the flame, typical of chemical activity and of the birth of new substance through the energy of chemical change; the lower half of the square shall contain the letters ACS and a small Liebig bulb. When used in the form of a pin, the insignia shall be finished with cobalt blue enamel and gold.

BYLAW II
(Constitution, Article IV)
Membership

The Council shall have the power to interpret and apply the requirements for membership, including those for applicants educated in foreign countries.

BYLAW III
(Constitution, Article VI)
Council

Section 1.

Voting Councilors must be MEMBERS of the SOCIETY as set forth in the Standing Rules.

Sec. 2.

a. Global geographic zones (hereinafter referred to as "Zones") shall be established as set forth in the Standing Rules for the purpose of election of Councilors by members of the SOCIETY who are not members of a Local Section. (9/19/24)

b. The ratio of the number of Councilors elected by Divisions to the sum of the number of Councilors elected by Local Sections plus the number of Councilors elected by Zones shall be 20:80. (9/19/24)

c. The number of Councilors elected by Zones shall be the lesser of 10 percent of the number of Councilors elected by Local Sections or 45. Each Division, each Local Section, and each Zone shall elect Councilors and Alternate Councilors as provided in the Bylaws or Standing Rules. (9/19/24)

d. The Council also shall include as nonvoting Councilors, persons whose SOCIETY positions enable them to contribute special knowledge and viewpoints to Council debate or to benefit in the discharge of their SOCIETY responsibilities from Council discussion, as specified in the Standing Rules.

e. The President, the President-Elect, the Directors, the Past Presidents, the Chief Executive Officer, and the Secretary shall serve as Ex Officio Councilors, if MEMBERS of the SOCIETY.

f. The Council shall establish committees to facilitate its operations, including but not limited to the following functions:

(1) Membership Function
(2) Council Executive Function
(3) Committees Function
(4) Elections Function
(5) Governing Documents Function
(6) Meetings Function
(7) Units Function

g. The Council may establish other committees for particular purposes for the SOCIETY.

h. The Council and the Board of Directors may jointly establish other committees for particular purposes for the SOCIETY.

i. Other committees may include but are not limited to education, finance, science, and public or professional affairs.

Sec. 3.

The Council shall hold not fewer than two meetings annually, one of which shall be held in connection with the annual meeting of the SOCIETY. The Council may hold additional meetings on reasonable notice, upon the call of the President of the SOCIETY, the Chair of the Board of Directors, or the committee responsible for the Council Executive Function. In any session of the Council, 33 1/3 percent of the voting Councilors shall constitute a quorum.

BYLAW IV
(Constitution, Article X)
Local Sections

Section 1.

Upon request of not fewer than 50 members of the SOCIETY residing within the area defined in their request, the Council may establish a Local Section.

Sec. 2.

Each Local Section shall be chartered with territory as approved by the Council. Subsequent changes in the territory shall be made only by vote of the Council.

Sec. 3.

a. Any Local Section chartered in accordance with the provisions of this Bylaw that fails to maintain a membership as provided in the Bylaws and/or Standing Rules shall automatically forfeit its charter.

b. A Local Section may be dissolved by the Council for good and sufficient reasons.

Sec. 4.

a. Except as hereinafter provided, all members of the SOCIETY who reside in that portion of the United States set apart by the Council as the territory of a given Local Section shall be considered members of that Local Section, and shall be so enrolled, and shall be entitled to all privileges such Local Section may grant under the Constitution, Bylaws, and/or Standing Rules.

b. A member of the SOCIETY may transfer Local Section membership from the Section in the territory of residence to another Section as provided in the Bylaws and/or Standing Rules.

c. A member of the SOCIETY who resides in territory not allocated to a Local Section may be enrolled in a Local Section as provided in the Bylaws.

Sec. 5.

a. Each Local Section shall be governed by bylaws, as provided in the Bylaws and/or Standing Rules.

b. A Local Section shall elect its own officers, Councilors, and Alternate Councilors. All selections for office and changes in office shall be certified promptly by the Secretary of the Local Section to the Chief Executive Officer.

Sec. 6.

No Local Section or committee thereof or Local Section official acting in an official capacity shall issue any resolution or statement on public matters except as provided in the Bylaws and/or Standing Rules.

Sec. 7.

a. Local Sections shall receive a share of the annual SOCIETY dues of SOCIETY members and affiliates, as provided in the Standing Rules.

b. A Local Section may assess dues and raise or collect funds to be expended for local purposes in harmony with the provisions of the Charter of the SOCIETY and may have the entire management and control of said funds.

c. A Local Section may receive donations or bequests made to said Local Section and may expend or invest the same in the interest of said Local Section at the discretion of its governing body.

d. Each Local Section shall prepare an annual report as specified in the Standing Rules.

Sec. 8.

Bylaws of each Local Section shall provide that, upon the dissolution of the Local Section, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Local Section, that is dedicated to the perpetuation of Purposes similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1986 as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.

BYLAW V

(Constitution, Article X)

Divisions

Section 1.

Members of the SOCIETY with a common interest in a particular field, upon authorization of the Council may organize a group to be known as a Division of the SOCIETY.

Sec. 2.

a. Each Division shall be governed by bylaws as provided in the Bylaws and Standing Rules.

b. A Division shall elect its own officers, Councilors, and Alternate Councilors. All selections for office and changes in office shall be certified promptly by the Secretary of the Division to the Chief Executive Officer.

Sec. 3.

No Division or committee thereof or Division official acting in an official capacity shall issue any resolution or statement on public matters except as provided in the Bylaws, Standing Rules, and Regulations.

Sec. 4.

a. Divisions shall receive a share of the annual SOCIETY dues of SOCIETY members and affiliates, as provided in the Standing Rules.

b. A Division may assess dues and raise or collect funds to be expended for its own purposes in harmony with the provisions of the Charter of the SOCIETY and may have the entire management and control of said funds.

c. A Division may receive donations or bequests made to said Division, and may expend or invest the same in the interest of said Division at the discretion of its governing body.

d. Each Division shall prepare an annual report as specified in the Standing Rules.

Sec. 5.

a. Any meeting of a Division held as part of a national meeting of the SOCIETY, with the exception of a business meeting, shall be open to all members of the SOCIETY on the same basis as to the members of the said Division.

b. Any Division sponsoring a meeting held apart from a national meeting of the SOCIETY shall have the privilege of offering reduced registration fees to members of the said Division. At each such meeting, each member of the SOCIETY, not at the time a member of the Division, who desires to register for the meeting, shall be informed of this regulation and before registration shall be offered the opportunity of becoming a member of the Division upon payment of dues to the Division at the existing rate for Division members.

Sec. 6.

Any Division may be dissolved by the Council for good and sufficient reasons.

Sec. 7.

Bylaws of each Division shall provide that, upon dissolution of the Division, any assets of the Division remaining thereafter shall be conveyed to such organization then existent that is dedicated to Purposes similar to those of the Division and the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Division at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1986 as amended or under such successor provision of the Code as may be in effect at the time of the Division's dissolution.

Sec. 8.

A Division may incorporate under the laws of the District of Columbia or of any appropriate state or commonwealth. Proposed Articles of Incorporation or proposed amendments to Articles of Incorporation shall first be submitted by the executive committee or equivalent of the Division to the committee responsible for the Governing Documents Function through the Chief Executive Officer for determination that the proposals are not inconsistent with the Charter, Constitution, or Bylaws of the SOCIETY. Upon such finding, the Division may present the proposals to its membership for adoption and may incorporate or amend if they are adopted. The Articles of Incorporation or amendments thereto shall then be submitted to the committee responsible for the Governing Documents Function, acting for the Council of the SOCIETY. This committee may confer final approval, whereupon said articles or amendments shall become part of the bylaws of the Division.

BYLAW VI

(Constitution, Article X)

International Chemical Sciences Chapters

Upon the written request of not fewer than 25 members of the SOCIETY residing in a defined geographic area outside the United States of America, the Board of Directors with the approval of the Council may authorize formation of an International Chemical Sciences Chapter, hereinafter referred to as an "International Chapter". The criteria for the formation and review of an International Chapter are provided in the Standing Rules.

BYLAW VII

Student Chapters

Student Chapters may be formed as authorized by the Council.

BYLAW VIII

Position Statements

Any statement on a public matter to be initiated by a Local Section, Division, or other SOCIETY unit or other body must adhere to the following procedure:

a. No SOCIETY unit or other body may issue a statement on a public matter that is in conflict with existing Board of Directors' approved policy or positions.

b. No SOCIETY unit or other body other than the Board of Directors may pre-empt the policymaking authority of another SOCIETY body or issue a statement that is reasonably likely to impact the mission or activities of another SOCIETY body without the express, written approval of that SOCIETY body.

c. All SOCIETY units or other bodies are subject to the SOCIETY position statement process approved by the Board of Directors as set out in the Regulations.

BYLAW IX

(Constitution, Article XI)

Income and Property

Section 1.

All income to the SOCIETY shall be collected by such officer or officers as the Board of Directors may designate for that purpose.

Sec. 2.

The Board of Directors is authorized and empowered on behalf of the AMERICAN CHEMICAL SOCIETY to receive, by devise, bequest, donation, or otherwise, either real or personal property and to hold the same absolutely or in trust, and to invest, reinvest, and manage the same and to apply said property and the income arising therefrom to the Purposes of the SOCIETY. The Board of Directors also shall have power to allocate funds to carry out the Purposes of the SOCIETY.

BYLAW X

(Constitution, Article XIII)

Amendments to the Bylaws

Section 1.

The Bylaws may be amended by the Council in the manner provided herein. A petition for amendment of the Bylaws along with the reasons for the proposed amendment, shall be submitted in writing to the Council, through the Chief Executive Officer, over the signatures of not fewer than 10 voting Councilors or not fewer than 25 members of the SOCIETY. The petition may include a recommended effective date.

Sec. 2.

a. Each petition for amendment shall be considered for the first time at the meeting of the Council that follows provided that the Chief Executive Officer receives the petition by not less than sixteen weeks prior to the Council meeting. The Chief Executive Officer shall refer the petition to the committee responsible for the Governing Documents Function and, with the advice of the committee responsible for the Committees Function, to other appropriate committees of the Council as defined in the Standing Rules. One committee shall be designated by the Chief Executive Officer as having primary substantive responsibility. The substance of the petition shall appear on the open meeting agenda of these committees for discussion, and the petition shall appear on the Council agenda for consideration. Except as provided below, the petition shall not be voted on at the first Council meeting at which it is considered.

b. A petition may be withdrawn within thirty days following the Council meeting at which a petition was presented for consideration or was acted upon, by recommittal to the committee with primary substantive responsibility or referral to other committee(s). Such withdrawal must be made by an original petitioner or the chair of the committee assigned primary responsibility for substantive review by notifying the committee responsible for the Governing Documents Function, through the Chief Executive Officer. If the committee responsible for the Governing Documents Function concurs, then not less than twelve weeks prior to the following Council meeting, that committee shall report its recommendations and rationale to the Chief Executive Officer, who shall send them to each petitioner. A signed request for withdrawal must be received by the Chief Executive Officer at least eight weeks prior to the Council meeting for a petitioner's name to be removed from the list of petitioners. If the number of remaining petitioners falls below 50 percent of the original number, and if this remaining number no longer satisfies the requirements specified above, the petition shall be considered withdrawn and shall not be included for action in the agenda of the Council meeting.

c. Not less than twelve weeks prior to the Council meeting next following that at which the petition was first considered, the committee responsible for the Governing Documents Function shall report its recommendations to the Chief Executive Officer, who shall send them to the petitioners directly or, if more than 50 signatures appear on the petition, through the official organ of the SOCIETY. The form of the petition so recommended shall be placed on that next Council agenda for vote and shall stand in place of the original petition. The original petition, unchanged or modified to include any of the recommended changes only, also shall be placed on the Council agenda should such a request be received from a majority of the petitioners not later than eight weeks prior to the Council meeting. Should the Council not adopt the recommendations of the committee responsible for the Governing Documents Function, Council shall act immediately upon the original petition.

d. Within thirty days after the Council meeting at which a petition to amend the Bylaws was presented for consideration, opponents of the proposed petition may submit written arguments to the chair of the committee that was assigned primary substantive responsibility for the petition. The chair shall prepare summaries of these arguments and of any rebuttals by proponents, for inclusion, in association with the proposed

amendment, in the agenda of the Council meeting at which action is to be taken. The chair of the committee responsible for finances, as described in the Standing Rules, shall prepare a financial impact statement which also shall appear in the Council agenda when action is to be taken on the petition.

e. The petition may be voted on at the first Council meeting at which it is considered, as a matter of urgency. Each petition to be presented for urgent action must be so designated in the agenda for that Council meeting. Such immediate action may be taken only if the Council determines by a minimum of three-fourths (3/4) vote that sufficient urgency exists. In taking immediate action, the Council shall act on the original petition unless the committee responsible for the Governing Documents Function submits to the Council an alternate proposal, in which case the Council shall act first upon the alternate proposal.

Sec. 3

Each petition for amendment of the Bylaws shall require a minimum of two-thirds (2/3) vote of the voting Councilors for approval. The Chief Executive Officer shall notify the Board of Directors when a Bylaw amendment has been approved by Council. Each amendment shall become effective when confirmed by the Board of Directors unless a later date is specified.

BYLAW XI
Amendments to the Standing Rules

To be adopted, any amendment(s) to the Standing Rules must be reviewed by the committee responsible for the Governing Documents Function, to ensure consistency with the ACS Governing Documents, approved by a majority of the Councilors voting at a meeting of Council, and confirmed by the Board of Directors. Such amendment(s) may come before Council in one of the following ways: (8/21/20)

a. The committee responsible for the function pertaining to the amendment shall approve the proposed amendment(s) at an official meeting by a majority affirmative vote followed by review by the committee responsible for the Governing Documents Function, and by Council action as noted above. (8/21/20)

b. Any committee, ten voting Councilors, or 25 members shall submit proposed amendment(s) by written petition to the committee responsible for the function at least five weeks prior to the committee's next official meeting. If the committee approves the amendment(s) by a majority vote, the amendment(s) shall be sent to the committee responsible for the Governing Documents Function for review. After review, that committee shall send the amendment(s) to the Council for action. (8/21/20)

c. If the amendment(s) are not approved by the committee responsible for the function, the decision may be appealed to the committee responsible for the Council Executive Function by written petition of 25 voting Councilors at least eight weeks before the next Council meeting. (8/21/20)

(1) If a majority of the committee responsible for the Council Executive Function approves the amendment(s) at an official meeting, then the amendment(s) shall be sent to the committee responsible for the Governing Documents Function for review, before being sent to the Council for action. (8/21/20)

(2) If the committee responsible for the Council Executive Function does not approve the amendment(s), the amendments shall be sent to the committee responsible for the Governing Documents Function for review, after which an appeal may be brought to the Council floor for action if at least three-tenths (3/10) of voting Councilors agree to its consideration. (8/21/20)

STANDING RULES
for Functions and Committees of the Council

STANDING RULES SUMMARY

I. Membership Function: Committee on Membership Affairs
II. Council Executive Function: Council Policy Committee
III. Committees Function: Committee on Committees
IV. Elections Function: Committee on Nominations and Elections
V. Governing Documents Function: Committee on Constitution and Bylaws
VI. Meetings Function: Committee on Meetings and Expositions
VII. Units (Local Sections, Divisions, International Chemical Sciences Chapters) Function
1. Local Sections Function: Committee on Local Section Activities
2. Divisions Function: Committee on Divisional Activities
3. International Chemical Sciences Chapters Function: Committee on International Activities
VIII. Duties of Committees (not specified above)
1. Duties of Committees that Report Only to the Council (in addition to the above)
IX. Other Rules

Standing Rules I-VII: Functions and the committees (including their duties) responsible for the functions.

STANDING RULE I
Membership Function

Section 1.

a. **The Committee on Membership Affairs shall be responsible for the Membership Function.**

b. The duties of the Committee on Membership Affairs shall include the following, *inter alia*:

(1) elect members and affiliates to the SOCIETY, conduct reviews, and make recommendations to the Council concerning standards and requirements for member and affiliate status, including privileges and restrictions, and concerning dues and benefits packages referred to elsewhere in these Standing Rules or in the Schedule of Dues and Benefits; (5/31/24)

(2) review and recommend to the appropriate SOCIETY bodies plans and programs for securing additions to membership, including recruitment and retention of members and improvement of member-related services;

(3) review the status of, and trends in member, affiliate, and associate data and recommend to the appropriate SOCIETY bodies actions in furtherance of the committee's duties and the Purposes of the SOCIETY; (5/31/24)

(4) consider charges of injurious conduct against a member or Society Affiliate according to expulsion procedures prescribed elsewhere in these Standing Rules; and (5/31/24)

(5) review and recommend to the appropriate SOCIETY bodies means for informing members and potential members about SOCIETY matters, including advantages of membership.

c. The Committee on Membership Affairs is a Society Committee of the Council, as described elsewhere in these Standing Rules. (3/26/21)

Sec. 2.

Membership

a. Applicants for membership shall be elected only as provided in the Bylaws and these Standing Rules. (5/31/24)

b. Any person, qualified as specified in the following subsections, who shall have been nominated in writing by two members of the SOCIETY, who shall have paid the initial membership dues and fees as applicable, and whose application shall have been approved by the Committee on Membership Affairs, shall be declared elected a MEMBER or a STUDENT MEMBER of the SOCIETY. The requirement of having two nominations in writing may be waived by the Committee on Membership Affairs in cases where applicants live in areas remote from SOCIETY members. (5/31/24)

c. The term "member" refers to both MEMBERS and STUDENT MEMBERS, whereas the term "MEMBER" or "STUDENT MEMBER" exclude the other category of membership. (5/31/24)

d. The membership term for new and reinstated members shall be an inclusive twelve-month period. The member's anniversary date shall be the date of entry into the active membership roll. (5/31/24)

e. Except as provided in the Bylaws and elsewhere in these Standing Rules, membership in the SOCIETY and the obligation for dues continue from year to year unless a member's resignation, signed by the member, is received by the Chief Executive Officer prior to the end of the twelve-month period for which dues have been paid. Any person in arrears for dues for 60 days shall cease to be a member of the SOCIETY, provided that at least two weeks before the name is removed from the rolls, the Chief Executive Officer shall send the member a written notice of delinquency, together with a copy of the Standing Rules pertaining to the subject. (5/31/24)

f. A person whose resignation was received within the specified time limit, or whose membership was terminated through the nonpayment of dues, may be reinstated as a member of the SOCIETY by the Committee on Membership Affairs when that person requests reinstatement and has paid the current dues. (5/31/24)

Sec. 3.

a. **MEMBERS**

The Committee on Membership Affairs may approve for MEMBER a person who meets any of the following requirements for formal training, experience, or employment in a chemical science or in a related field of natural science, engineering, technology, or science education. Natural sciences are those that deal with matter, energy, and their interrelationships and transformations.

(1) An earned bachelor's or higher degree in a chemical science or in a related field of natural science, engineering, technology, or science education from an appropriately accredited educational institution, or one acceptable to the Committee on Membership Affairs.

(2) An associate degree or equivalent in a chemical science or related field of technology from an appropriately accredited educational institution, or one acceptable to the Committee on Membership Affairs.

(3) Full certification, licensure, or other qualification as a pre-college teacher of chemical science, provided such certification, licensure, or other qualification is deemed satisfactory by the Committee on Membership Affairs.

(4) Less formal training than indicated above and significant documented work experience in chemical science, chemical technology, or chemical education that is satisfactory to the Committee on Membership Affairs as representing achievement equivalent to that in any of the provisions above. One year of full-time relevant work experience shall be broadly equivalent to one year of full-time education and training.

b. **STUDENT MEMBERS**

(1) The Committee on Membership Affairs may approve for STUDENT MEMBER a person who is actively working toward an undergraduate degree in a chemical science or in a related field of natural science, engineering, technology, or science education from an appropriately accredited educational institution, or one acceptable to the Committee on Membership Affairs. A STUDENT MEMBER may retain such status only as long as that person is actively working toward such a degree. A STUDENT MEMBER who no longer meets the requirements for STUDENT MEMBER but does meet the requirements for MEMBER shall be reclassified no later than the beginning of the following membership year. (4/22/20)

(2) A STUDENT MEMBER shall be entitled to all privileges of membership except that of holding an elective position of the SOCIETY, its Local Sections, or its Divisions, and the privilege of serving as a Temporary Alternate Councilor; however, if the bylaws of the Local Section or Division so permit, a STUDENT MEMBER may hold an elective position of the Local Section or Division, other than the positions of Councilor or Alternate Councilor. (5/31/24)

Sec. 4.

Affiliates and Associates

a. A person who is not eligible to be a member of the SOCIETY, as described elsewhere in these Standing Rules, may become a **Society Affiliate** of the SOCIETY, hereinafter referred to as a "Society Affiliate" in these Standing Rules and the Schedule of Dues and Benefits. Such affiliation may be accorded by the Committee on Membership Affairs of the SOCIETY after application and recommendation by signature of two members of the SOCIETY in good standing. (5/31/24)

b. A person who is **neither a member nor a Society Affiliate** may become an **affiliate of either a Local Section and/or Division** of the SOCIETY as provided elsewhere in these Standing Rules. (5/31/24)

c. **Corporation Associates**

(1) Any firm, association, or corporation or a subdivision of any such may become a Corporation Associate of the SOCIETY under the conditions and with the rights specified in these Standing Rules. Any reputable firm, association, corporation, or institution, or one or more subdivisions thereof desiring to support programs of the SOCIETY that serve the interests of chemical scientists, particularly those in industry, may apply for enrollment as a Corporation Associate of the SOCIETY as provided in this Standing Rule. Multiple enrollments are permissible. A Corporation Associate shall be entitled to no membership privileges.

(2) A Committee on Corporation Associates of the Board of Directors shall consider all applications for Corporation Associates and take such action as it deems appropriate. Application for such status shall be made on the appropriate form. Upon approval by the committee, an invoice will be sent for dues. (9/27/22)

(3) The dues of Corporation Associates shall be graduated and based on their total annual sales revenues with a schedule set in advance by the Board of Directors. (9/27/22)

(4) The dues so paid shall be available at the discretion of the Board of Directors, with the advice and recommendation of the Committee on Corporation Associates, primarily to develop, support, and expand SOCIETY programs to serve the interests of industrial chemical scientists and to improve the image of chemistry.

(5) The obligation for dues for a Corporation Associate shall continue from year to year. The status of any Corporation Associate in arrears for dues shall be evaluated by the committee. Recommendations for action will be provided to the Board of Directors. If a Corporation Associate is dropped for nonpayment of dues, it shall be reinstated by vote of the Committee on Corporation Associates. (9/27/22)

d. **Community Associates**

(1) A person who is not a member of the SOCIETY but engages with the SOCIETY in ways that may include, but are not limited to, participating in webinars; subscribing to, publishing in, or reviewing manuscripts for ACS journals; or participating in other SOCIETY-sponsored programs, events, or services, may become a Community Associate of the SOCIETY. (5/31/24)

(2) A Community Associate is not required to pay annual dues to maintain status with the SOCIETY. The length of the Community Associate term is twelve months and is renewable. (5/31/24)

(3) A Community Associate shall not be assigned to a Local Section. A Community Associate shall not be a member of any Local Section and shall not be eligible for any of the privileges that are specified in a Local Section's bylaws for members and/or Society Affiliates. A Community Associate may attend and participate in a Local Section's open meetings and events and may become a Local Section Affiliate as described elsewhere in the Standing Rules. A Community Associate who is a Local Section Affiliate shall be eligible for the privileges specified in the Local Section's bylaws for Local Section Affiliates. (5/31/24)

(4) A Community Associate shall not be a member of any Division and shall not be eligible for any of the privileges specified in the Division's bylaws for members and/or Society Affiliates. A Community Associate may attend and participate in a Division's open meetings and events and may become a Division Affiliate as described elsewhere in the Standing Rules. A Community Associate who is a Division Affiliate shall be eligible for the privileges specified in the Division's bylaws for Division Affiliates. (5/31/24)

(5) A Community Associate shall not be a member of any International Chemical Sciences Chapter. (5/31/24)

(6) A Community Associate shall have no vote in the national affairs of the SOCIETY and shall not be eligible for any elective office in the SOCIETY or any of its Local Sections or Divisions. (5/31/24)

e. Society Affiliates, Corporation Associates, affiliates of a Local Section or Division, and Community Associates shall not be or represent themselves as members of the SOCIETY. (5/31/24)

f. A Local Section Affiliate, Division Affiliate, Corporation Associate, or Community Associate may lose access to ACS affiliation and associated benefits for good and sufficient reasons. (5/31/24)

Sec. 5.

Expulsion

a. Grounds for Expulsion. Members or Society Affiliates of the SOCIETY whose conduct that tends to injure the SOCIETY or to affect adversely its reputation, or that is contrary or destructive to its Purposes as described in the SOCIETY's Constitution, shall be dealt with in proportion to the severity of their conduct or actions, up to and including expulsion from the SOCIETY. (5/31/24)

b. Initiation of Process. Any member(s) of the SOCIETY may begin the expulsion process by submitting to the Chair of the Committee on Membership Affairs a written statement specifying charges regarding the charged member or Society Affiliate. (5/31/24)

c. Due Process. Procedures for considering expulsions shall be developed by the Committee on Membership Affairs and approved by the Council. Such procedures shall provide for quick resolution, fairness, confidentiality, and due process, including an opportunity for a charged member or Society Affiliate to be heard. Any modifications to the approved procedures shall be approved by the Council. (5/31/24)

d. Advisors. The charged member or Society Affiliate may be assisted by an advisor who may act on their behalf. Such advisor may be an attorney if the charged member or Society Affiliate provides the Chair of the Committee on Membership Affairs with written notice of the attorney's name and office address at least ten working days prior to any hearing. An attorney for the SOCIETY may be selected by the SOCIETY's General Counsel to be present and speak at any such hearing(s). (5/31/24)

e. Confidentiality. All charges, evidence, correspondence, findings, and recommendations pertaining to any such expulsion matter shall be confidential. All expulsion proceedings and hearings shall be closed to the public.

f. Appeal. The charged member or Society Affiliate may appeal an adverse decision of the Committee on Membership Affairs to the Council Policy Committee, which shall consider the appeal at its next regularly scheduled meeting, or at an earlier meeting specially called for the purpose of considering the appeal. Decisions of the Council Policy Committee shall be final. (5/31/24)

g. Dissemination of Outcome. Upon disposition of the charges, the Chair of the Committee on Membership Affairs shall be responsible for communicating the outcome to the charged member or Society Affiliate, the SOCIETY's Chief Executive Officer, the Chair of the Board of Directors, and the member(s) who submitted the statement of charges. In the event the Committee on Membership Affairs determines to expel the charged member or Society Affiliate, the Chair of the Committee on Membership Affairs shall also inform the chair of the Local Section and of any Division(s) to which the charged member or Society Affiliate belongs. In addition, the Chair of the Board also may inform any additional people who, in the Chair's discretion, have a need to know the decision. (5/31/24)

h. Readmission. A person whose membership or affiliation in the SOCIETY shall have been terminated by any SOCIETY action herein described, or by resignation after the statement of charges is received by the charged member or Society Affiliate, shall not be readmitted upon subsequent application unless such application is approved by a two-thirds (2/3) vote of the Committee on Membership Affairs. (5/31/24)

Sec. 6.

The Committee on Membership Affairs may conduct membership recruitment and retention market testing of SOCIETY memberships, services and benefits, including special dues categories (such as provided in the Schedule of Dues and Benefits), to provide data as the basis for recommendations to the Council. The number of individuals included in any test related to dues discounts shall not exceed a number equal to 10 percent of the total number of members, Society Affiliates, and Community Associates. Each test shall be limited to a three-year duration unless granted prior approval by the Council. All test results will be reported to the Council at least once a year. (5/31/24)

STANDING RULE II
Council Executive Function

Section 1.

a. **The Council Policy Committee shall be responsible for the Council Executive Function.**

b. The duties of the Council Policy Committee shall include the following, *inter alia*:

(1) plan the general agenda for each Council meeting;

(2) plan the detailed agenda required to facilitate effective action by the Council;

(3) act ad interim for the Council as authorized by the Council or the Bylaws and these Standing Rules in all matters except amendment of the Constitution and Bylaws of the SOCIETY;

(4) serve as an executive committee of the Council;

(5) nominate voting Councilors for membership on the Committee on Nominations and Elections as provided elsewhere in these Standing Rules;

(6) conduct long-range planning studies concerning the future of the SOCIETY;

(7) investigate allegations of improper election procedures in SOCIETY elections and determine if violations have occurred; set aside the results of such an election when it finds sufficient cause; submit charges of conduct, as defined elsewhere in these Standing Rules, when it has reason to believe that significant election procedure violations have occurred; (1/1/25)

(8) serve as an appeals board for any member or candidate dissatisfied with an admission-related action of the Committee on Membership Affairs; (9/19/24)

(9) serve as the conduct committee for Council, with authority to address matters related to a Councilor or Alternate Councilor's conduct that is adverse to the interests of the SOCIETY or any unit thereof. This authority includes but is not limited to the ability to remove a Councilor or Alternate Councilor from their position upon a determination of at least two-thirds (2/3) of the members of the Council Policy Committee that such action is warranted, provided that a Councilor or Alternate Councilor is sent electronic and written notice of the committee's intention and has an opportunity to be heard and seek reconsideration by the committee prior to such action taking effect; and (9/19/24)

(10) serve as an election appeals board for elections of Councilors from Zones, establish regulations for conduct of election appeals, investigate allegations of improper election procedures, and if it determines violations have occurred, take such actions as it deems necessary up to and including, order new elections; submit charges of improper conduct when the committee has reason to believe that significant election procedure violations have occurred. (9/19/24)

c. The Council Policy Committee is an **elected committee** of the Council, as provided elsewhere in these Standing Rules. (9/27/22)

d. The Council Policy Committee shall be **composed of the President, the President-Elect, the Immediate Past President, the Chief Executive Officer, the Secretary, and 12 additional Councilors** elected to the committee. (5/31/24)

e. Each year the Council Policy Committee shall elect one of its members to serve as **Vice-Chair**.

f. The Council Policy Committee may seek collaboration with the Chairs of Society Committees to act in an advisory capacity on matters relating to Council policies. (9/27/23)

g. Any **vacancy** on the Council Policy Committee shall be filled by **interim appointment** by the President from a list supplied by the Committee on Nominations and Elections of at least two candidates for each vacancy. If the vacancy occurs in the first or second year of a three-year term, the appointee shall serve until the time of the next regular election, at which time the unexpired term shall be filled by election by the Council from a list of candidates provided as specified in these Standing Rules. If the vacancy occurs in the third year of a three-year term, the appointee shall serve through December 31 of that year.

Sec. 2.

Composition of Council

a. The President and the Secretary of the SOCIETY shall be the President and the Secretary, respectively, of the Council, and the President shall serve as the presiding officer of the Council. There shall be Society Committees as provided elsewhere in these Standing Rules. Society Committees shall report to the Council or the Council and the Board of Directors. (3/26/21)

b. **Councilors Elected by Local Sections**

(1) Each Local Section shall have at least one Councilor.

(2) The total number of Councilors representing the larger Local Sections shall be not fewer than 280 or more than 320. A larger Local Section is defined as one in which the number of members is equal to or greater than one-half the constant defined elsewhere in these Standing Rules.

(3) The number of Councilors authorized for each of the larger Local Sections for a four-year period beginning in a year divisible by four shall be determined by dividing the number of members of the Local Section (official count of December 31 of the second preceding year) by a constant (divisor). The number of Councilors so determined shall be equal to the whole number of the quotient plus one for any fraction in the quotient equal to or greater than 0.550; for a Local Section to lose a Councilor position once it has been authorized, the fraction must become equal to or less than 0.450. The divisor shall be established by the Council Policy Committee prior to May 1 of the first preceding year, and its value shall be such that the total number of Councilors from the larger Sections shall be within the limits set elsewhere in these Standing Rules.

(4) The **Secretary of each Local Section** shall certify to the Chief Executive Officer, **not later than December 1 of each year,** much earlier if possible, the names, addresses, and terms of the elected Councilors from said Local Section for the ensuing year and shall name the individual or individuals to be disqualified if the Section's representation is reduced as a result of the official determination of representation provided elsewhere in these Standing Rules.

c. **Councilors Elected by Divisions**

(1) The number of Councilors authorized for each Division for a four-year period beginning in a year divisible by four shall be determined from the number of paid members of the Division (official count of December 31 of the second preceding year). Prior to May 1 of the first preceding year, the Council Policy Committee shall select a cut-off figure, n, such that Divisions with up to n members shall have one Councilor, those with (n+1) to 2n members shall have two Councilors, those with (2n+1) to 3n shall have three Councilors, and those with greater than 3n shall have four Councilors.

(2) The **Secretary of each Division** shall certify to the Chief Executive Officer **not later than December 1 of each year**, much earlier if possible, the names, addresses, and terms of the elected Councilors from said Division for the ensuing year and shall name the individual or individuals to be disqualified if the Division's representation is reduced as a result of the official determination of representation provided elsewhere in these Standing Rules.

d. **Councilors Elected by Zones**

(1) The number of Councilors authorized for each Zone for a four-year period beginning in a year divisible by four shall be determined from the number of paid members of the Zone who are ineligible to elect a Councilor by a Local Section (official count of December 31 of the second preceding year). Prior to May 1 of the first preceding year, the Council Policy Committee, in consultation with the Committee on International Activities, shall select a global divisor, *x*, such that Zones with up to *x* members shall have one Councilor, those with more than *x* members shall be determined by dividing the number of members as described above by *x*. The number of Councilors so determined shall be equal to the whole number of the quotient plus one for any fraction in the quotient equal to or greater than 0.550. (9/19/24)

(2) The procedure for electing Councilors from Zones shall be established by the Committee on Nominations and Elections, the committee responsible for the Elections Function. (9/19/24)

(3) The Committee on Nominations and Elections shall certify to the Chief Executive Officer not later than December 1 of each year, much earlier if possible, the names, addresses, and terms of the elected Councilors from each Zone for the ensuing year and shall name the individual or individuals to be disqualified if the Zone's representation is reduced as a result of the official determination of representation provided elsewhere in these Standing Rules. (9/19/24)

e. **Disqualified Councilors**

A **Councilor disqualified during a term by reduction** in a Local Section's, Division's, or Zone's representation as a result of the official determination of representation provided elsewhere in these Standing Rules **shall remain a voting Councilor** until the expiration of that existing term. (9/19/24)

f. **Alternate Councilors**

(1) The number of Alternate Councilors elected by each Local Section, by each Division, and by each Zone shall equal the number of Councilors to which each is entitled. (9/19/24)

(2) The Committee on Nominations and Elections shall certify to the Chief Executive Officer not later than December 1 of each year the names, addresses, and terms of the elected Alternate Councilors from said Zone for the ensuing year. (9/19/24)

(3) The Secretary of each Local Section and of each Division shall certify to the Chief Executive Officer not later than December 1 of each year, the names, addresses, and terms of the elected Alternate Councilors from said Local Section and from said Division for the ensuing year. (9/19/24)

(4) All communications sent to Councilors also shall be sent to Alternate Councilors, but the latter shall not receive ballots.

(5) In the event a Councilor elected by a Local Section or Division is unable to attend a Council meeting, the Local Section or Division shall select, in a manner to be determined by the Local Section or Division and as described elsewhere in these Standing Rules, an Alternate Councilor to attend the Council meeting. In the event a Councilor elected by a Zone is unable to attend a Council meeting, the Council Policy Committee shall select an Alternate Councilor elected by the Zone to attend the Council meeting. Alternate Councilors shall serve as the Councilor only at said Council meeting or recessed sessions thereof, with power to act on behalf of said Councilor. To gain admission to the Council meeting, said Alternate Councilor shall present a certificate signed by the Secretary of

the Local Section or Division, or in case of a Zone, by the Chair of the Committee on Nominations and Elections, certifying that said Alternate Councilor is to substitute for said absent Councilor. (9/19/24)

(6) There shall be no alternates for Ex Officio Councilors, provided, however, that each Ex Officio Councilor, if absent, may send a representative to report to the Council and to report the meeting to the Ex Officio Councilor.

g. **Temporary Substitute Councilors**

If every Councilor and Alternate Councilor of a given Local Section or Division will be absent from a Council meeting, and thus leave the Local Section or Division without representation at such meeting, the Local Section or Division may designate one of its MEMBERS as a fully accredited Temporary Substitute Councilor, with power to vote, to represent the Local Section or Division at that one Council meeting. In case of a Zone, the Council Policy Committee may designate a MEMBER of that Zone as a fully accredited Temporary Substitute Councilor, with power to vote, to represent the Zone at that one Council meeting. In such cases, the Chief Executive Officer must be notified at least fifteen days in advance of the Council meeting in order to assure certification of eligibility by the Committee on Nominations and Elections. (9/19/24)

h. **Voting**

A Councilor shall be entitled to only one vote, regardless of the number of categories under which that MEMBER may qualify as Councilor.

i. **Nonvoting Councilors**

(1) The Council Policy Committee and the Executive Committee of the Board of Directors shall jointly designate the nonvoting Councilors and shall establish the term for any not in an ex officio capacity. These shall thereafter be specified by title in the Regulations.

(2) All communications sent to voting Councilors also shall be sent to nonvoting Councilors, but the latter shall not receive ballots.

(3) There shall be no alternates for nonvoting Councilors, provided, however, that each nonvoting Councilor, if absent, may send a representative to report to the Council and to report the meeting to the nonvoting Councilor.

j. **Term of office**

(1) The terms of office of **Councilors and Alternate Councilors shall be three years**, except that a **partial term of one or two years** shall be used whenever necessary to establish or to restore rotation of three-year terms of Councilors and Alternate Councilors. (9/19/24)

(2) The term of a nonvoting Councilor serving in an ex officio capacity shall be that of the office or position held. The terms of others shall be established as provided in the Bylaws and these Standing Rules.

k. **Officers of the Council**

(1) In the event the President is **unable to serve** as the presiding officer of the Council, the President-Elect shall preside; in the event that neither can serve, the Chief Executive Officer shall act as President pro tem and immediately proceed with the election of a presiding officer by the Council.

(2) In the event the Secretary of the SOCIETY cannot serve at a Council meeting, the presiding officer shall appoint a Secretary pro tem.

Sec. 3.

Meetings of the Council

a. **Agenda**

(1) The agenda for meetings of the Council shall be under the jurisdiction of the Council Policy Committee.

(2) Copies of the general agenda and appendix material shall be sent or provided to each Councilor and Alternate Councilor at least three, and preferably six, weeks before each meeting of the Council.

(3) Detailed agenda may be distributed at the opening of or during the meeting of the Council.

(4) Written reports of the officers and the committees included in the agenda of a meeting of the Council shall be part of the official record of that meeting unless the Council decides to the contrary for any given report.

b. **Schedule of Meetings**

(1) For each meeting of the SOCIETY at which the Council is scheduled to meet, the Council Policy Committee, in collaboration with the Board of Directors, shall prepare a schedule of allotted meeting times for the Board of Directors, the Council, and the Council Policy Committee.

(2) This schedule shall be sent to each Councilor and Alternate Councilor at least six weeks before the meeting of the Council.

c. **Admission**

(1) Each Councilor and Alternate Councilor who has been certified in accordance with provisions of this Standing Rule shall be admitted to a Council meeting on signing a prescribed form.

(2) A representative of an Ex Officio Councilor or a representative of a nonvoting Councilor, authorized in the Bylaws and these Standing Rules, shall be admitted to a Council meeting upon presenting authorization from the said Councilor and signing a prescribed form.

d. **Recorded Vote**

Any member of the Council may call for a recorded vote on the current action before the Council, other than an election, at any time before voting has commenced, which uses any method from which it can be determined how each Councilor voted. Upon approval by three-tenths (3/10) of the Councilors voting, a recorded vote shall be taken without an intervening recess, either at the close of the debate or when approved, whichever is later. The recorded vote shall be administered using a voting method from which it shall be determined how each Councilor voted. The record of each Councilor's vote shall appear promptly in the official organ of the SOCIETY.

e. **Ad Interim Actions**

(1) The Council Policy Committee may act ad interim for the Council as provided elsewhere in these Standing Rules.

(2) Elections normally conducted by the Council may be conducted ad interim by the Council to fill a vacancy, except a vacancy on the Council Policy Committee, and shall be by a ballot of all voting Councilors from nominees provided in accordance with these Standing Rules for the office concerned.

(3) Informal opinions may be secured by a ballot at any time at the request of the Board of Directors or any Society Committee, without notice.

(4) Distribution of ballots to voting Councilors, other than that specifically ordered in the Bylaws, shall be done only with the approval of the Council Policy Committee.

Sec. 4.

Society Committees

The SOCIETY shall have the following committees (hereinafter referred to as "Society Committees") with the duties as described below and elsewhere in these Standing Rules: (3/26/21)

a. **Society Committees Reporting Only to the Council**

(1) Committee on Analytical Reagents

(2) Committee on Chemical Technical Professionals (1/1/25)

(3) Committee on Committees (elected)

(4) Committee on Constitution and Bylaws

(5) Committee on Divisional Activities

(6) Committee on Economic and Professional Affairs

(7) Committee on Ethics

(8) Committee on Local Section Activities

(9) Committee on Meetings and Expositions

(10) Committee on Membership Affairs

(11) Committee on Nomenclature, Terminology, and Symbols

(12) Committee on Nominations and Elections (elected)

(13) Committee on Project SEED

(14) Council Policy Committee (elected)

b. **Society Committees Reporting to the Council and the Board of Directors**

(1) Committee on the Advancement of LGBTQ+ Chemists (9/4/25)

(2) Committee on Chemical Safety

(3) Committee on Chemistry and Public Affairs

(4) Committee on Chemists with Disabilities

(5) Committee on Communicating Chemistry (9/4/25)

(6) Committee on Community Activities

(7) Committee on Education

(8) Committee on Environment and Sustainability (4/24/23)

(9) Committee on Fiscal Affairs (4/1/26)

(10) Committee on Intellectual Property (6/13/25)

(11) Committee on International Activities

(12) Committee on Minority Affairs

(13) Committee on Professional Training

(14) Committee on Science

(15) Committee on Senior Chemists

(16) Committee on Women Chemists

(17) Committee on Younger Chemists

c. **Society Committees of the Council that are elected**

(1) The Council shall elect the following committees as described below and elsewhere in these Standing Rules:

(a) Council Policy Committee

(b) Committee on Nominations and Elections

(c) Committee on Committees

(2)

(a) The President shall serve as Chair of the Council Policy Committee and the Secretary of the SOCIETY shall serve as Secretary ex officio. (3/26/21)

(b) The Committee on Nominations and Elections shall elect its Chair and Secretary annually from its own membership. (9/27/22)

(c) The Committee on Committees shall elect its Chair and Secretary annually from among its own membership. The President-Elect shall serve as a member ex officio. (9/27/22)

Sec. 5.

Committee Appointments, Terms, and Composition

a. The President, with the advice of the Committee on Committees, shall appoint the members and the Chair of each Society Committee that reports only to the Council and is not a committee that is elected. The President shall fill any vacancies in these committees by appointment. The President and the Chair of the Board of Directors, with the advice of the Committee on Committees, jointly shall appoint the members and the Chair of each Society Committee that reports to both the Council and the Board of Directors. The President and the Chair of the Board of Directors jointly shall fill any vacancies by appointment. (3/26/21)

b. Members of Society Committees shall be members of the SOCIETY, unless the appointing officer(s) decide to make an exception. In making appointments, the President will ensure that Councilors are well represented among the members of Society Committees. Society Committees that are elected shall consist of only Councilors. (3/26/21)

c. The term for a member of a Society Committee shall be three calendar years. A member of a Society Committee shall be eligible to serve two successive three-year terms on the same committee, however, that service could be extended if the appointing officer(s) determines that there is a compelling need for ongoing expertise on the committee. Service for at least eighteen months shall constitute a full term for the purpose of this term limit. The term of the Chair of a Society Committee shall be one calendar year. The Chair shall be limited to three successive one-year terms on the same committee. If the Chair is initially appointed for a partial term of more than six months, the Chair is eligible thereafter to serve only two successive one-year terms. (3/26/21)

d. Associates and consultants may be appointed for one-year terms on Society Committees in the same manner as members are appointed. They may be reappointed. (3/26/21)

e. At any time the President, or the President and the Chair of the Board of Directors for committees that report to both, may remove a Society Committee chair, member, associate, or consultant for cause. (3/26/21)

f. Appointments shall be made so that each Society Committee consists of not fewer than 12 and not more than 20 members, unless the appointing officer(s) decide to make an exception on recommendation from the Committee on Committees. (3/26/21)

g. Society Committees shall provide a written report to Council at least once per year, and report orally to Council when their report includes a recommendation for Council action. Committees not bringing action before Council may report orally when granted approval by, or at the direction of, the Council Policy Committee. However, Society Committees that are elected shall provide both a written and oral report at each meeting of Council. (9/27/23)

h. The Committee on Committees shall review each Society Committee, except for those that are elected, not less often than every five years and shall advise the Council and the Board of Directors on its continuance. (3/26/21)

Sec. 6.

Society Committee Meetings

a. Meetings of Society Committees, with the approval of the committee chair, may be held by means of electronic communications technology that permits those in attendance to hear or read the proceedings substantially concurrently with their occurrence, and for the members to vote as needed. Society Committee associates and consultants are not eligible to vote. (3/26/21)

b. Each Society Committee shall hold at least two open and two executive meetings each year, and well before the date of these meetings shall publicize the meeting date and time and major topics to be discussed. Except for routine matters or those requiring immediate action, no Society Committee recommendation shall be presented for Council action until the topic has been discussed at one of the committee's previous open meetings. (3/26/21)

c. A quorum for a Society Committee meeting is a majority of its voting members. (3/26/21)

Sec. 7.

Dues

a. At its spring meeting, the Council may set the dues and benefits packages for the succeeding year using procedures and policies (such as the Schedule of Dues and Benefits) developed by the Committee on Membership Affairs and approved by the Council. The dues and benefits packages, as presented by the Committee on Membership Affairs in consultation with the Committee on Fiscal Affairs shall be voted on by Council without modification. Should the Council not act, the dues and benefits packages shall default to the last approved version. The dues and benefits packages so determined shall be announced to the membership by the Treasurer of the SOCIETY in the official organ of the SOCIETY six months before the effective date of each change. (4/1/26)

b. In addition to the dues so determined, members and Society Affiliates residing outside the United States shall pay a surcharge to reflect additional mailing costs incurred by the SOCIETY in providing delivery of the official organ of the SOCIETY. The method of setting this surcharge shall be defined in the SOCIETY Regulations. The surcharge shall not be subject to the dues discounts provided elsewhere in these Standing Rules and in the Schedule of Dues and Benefits. (5/31/24)

c. An allocation from general SOCIETY revenues shall cover the printing and distribution cost of copies for all MEMBERS and Society Affiliates of the editorial portion of the official organ of the SOCIETY. The allocation shall be fixed by the Board of Directors, on recommendation of the Committee on Fiscal Affairs. (4/1/26)

d. The subscription term for the official organ shall correspond to the membership period.

e. An annual allocation from SOCIETY funds shall be made to provide for financial support of Local Sections and Divisions. The allocation will be made from a quasi-endowment established by the Board of Directors expressly for this purpose. The amount available for financial support of Local Sections and Divisions will be based upon the SOCIETY's endowment payout policy as established by the Board of Directors. This allocation shall be divided between Local Sections and Divisions with 55 percent of the allocation for Local Section support and 45 percent of the allocation for Division support. (5/22/22)

f. The SOCIETY must distribute allocations to each Local Section and Division, unless a Local Section or Division is not in compliance with reporting requirements. Unclaimed allocations will stay in either the Local Section or Division fund pool for redistribution in the current year. The formula for such redistribution shall be at the discretion of the Committee on Local Section Activities or the Committee on Divisional Activities, respectively. (5/22/22)

g. The allotment to a Local Section or Division established during the SOCIETY's financial year shall be based on the membership count of the Local Section or Division when established. Funds may be drawn in proportion to the fraction of the financial year remaining. A Local Section or Division established during a financial year shall receive funds for the following financial year also based upon the membership count when established.

h. The payment of the allotment to a Local Section or Division may be conditioned on the fulfillment of reporting requirements, as provided in these Standing Rules.

Sec. 8.

Student Chapters

a. Student Chapters may be established at educational institutions such as two-year colleges, colleges, and universities. Such Chapters shall be subordinate organizations of the educational institution at which they are formed and not of the SOCIETY. The Society Committee on Education shall act for the Council in all matters concerning Student Chapters as provided elsewhere in these Standing Rules.

b. Student Chapters shall receive no allotment of funds from the SOCIETY and shall not be entitled to elected representation on the Council. A Student Chapter may, in accordance with the Regulations, assess Student Chapter dues to be expended for its purposes. The SOCIETY may make programmatic funding available to Student Chapters in furtherance of the Purposes of the SOCIETY.

STANDING RULE III
Committees Function

Section 1.

a. **The Committee on Committees shall be responsible for the Committees Function.**

b. The duties of the Committee on Committees shall include the following, *inter alia*:

(1) act for the Council in the selection of the Council-related SOCIETY bodies by assisting and advising in the appointment of the chairs and members of such SOCIETY bodies;

(2) study and make recommendations to the Council concerning the responsibilities and size of all Council-related SOCIETY bodies, including proposals to disband, create, or merge them;

(3) coordinate the agenda and meeting times of Society Committees and assure adequate exchanges of views on issues of general concern;

(4) make recommendations on the assignment of substantive responsibility to committees for review of petitions to amend the Constitution, and Bylaws of the SOCIETY; and

(5) participate as members of a group which acts to fill vacancies that have existed longer than sixty days on the Council-related SOCIETY bodies whose members or chairs are normally appointed jointly by the President and the Chair of the Board; all members of the Executive Committee of the Board of Directors who are not appointing authorities comprise the other members of said group.

Sec. 2.

The Committee on Committees is an **elected committee** of the Council, as provided elsewhere in these Standing Rules. (9/27/22)

a. The Committee on Committees shall be composed of the President-Elect and 15 additional Councilors elected to the committee. (5/31/24)

STANDING RULE IV
Elections Function

Section 1.

a. **The Committee on Nominations and Elections shall be responsible for the Elections Function.**

b. The Committee on Nominations and Elections shall be composed of 19 Councilors elected to the committee. (6/12/25)

c. Election of Councilors to the Committee on Nominations and Elections shall be arranged so that new people may join the committee every year. Each year the Council Policy Committee shall propose the names of not fewer than twice as many voting Councilors for membership on the Committee on Nominations and Elections as there are members whose terms are expiring. (9/27/22)

Sec. 2.

The duties of the Committee on Nominations and Elections shall include the following, *inter alia*:

a. Receive from members suggestions of persons who should be considered when selecting proposed nominees or candidates for SOCIETY offices. (9/27/22)

b. Receive proposals for nomination by a Councilor petition as provided elsewhere in these Standing Rules. (9/27/22)

c. Receive nominating petitions as provided elsewhere in these Standing Rules. (9/27/22)

d. Prepare a list of nominees for District Directors and President-Elect, and of candidates for Director-at-Large, together with a summary of the qualifications of those named. (9/27/22)

e. Prepare a list of nominees for the other elected committees as described elsewhere in the ACS Governing Documents. The Council Policy Committee determines the slate of nominees for the Committee on Nominations and Elections. (9/27/22)

f. Supervise all SOCIETY elections, except for the power expressly reserved to the Council Policy Committee to set aside the results of a disputed SOCIETY election and to require a new election. (1/1/25)

g. Determine eligibility for admittance to the Council meetings and receive and review credentials of those requesting admission to Council. (9/27/22)

h. Conduct elections during Council meetings. (9/27/22)

i. Establish procedures for nomination and election of Councilors from Zones. (9/19/24)

j. Prepare a list of candidates for Council from each Zone. (9/19/24)

k. Certify to the Chief Executive Officer of the SOCIETY the election of Councilors from Zones for the ensuing year. (9/19/24)

l. Serve as an election appeals board for all Local Section or Division elections: establish regulations for conduct of election appeals, investigate allegations of improper election procedures, and if it determines violations have occurred, take such actions as it deems necessary up to and including, ordering new elections; submit charges of improper conduct when the committee has reason to believe that significant election procedure violations have occurred. (9/27/22)

Sec. 3.

The Committee on Nominations and Elections may admit to a Council meeting, under such rules as the committee may develop, a limited number of non-Councilors whose presence will benefit the meeting or the operation of the SOCIETY.

Sec. 4.

Manner of Elections

Preamble

a. A **candidate** is a MEMBER whose name appears on the final ballot that elects a person to office. A **nominee** is a MEMBER whose name appears on an earlier ballot from which the Councilors select candidates.

b. When there are two candidates, a single-choice ballot shall be used, and the candidate receiving the greater number of votes shall be declared elected.

c. When there are more than two candidates, a preferential ballot shall be used, and the election shall be conducted using procedures developed by the Committee on Nominations and Elections and approved by the Council. (9/27/22)

d. Upon agreement of both the Council Presiding Officer, and the Chair of the Committee on Nominations and Elections or their designee that an event or circumstance beyond the Council’s control, such as natural disasters or technology failures, will negatively

impact the ability of a significant number of Councilors to cast their votes during a Council meeting, any balloting at Council can be postponed until after the Council meeting. (4/24/23)

Sec. 5.

President-Elect

a. The President-Elect shall be elected by the membership of the SOCIETY as provided in the Bylaws.

b. On or before January 15, the Committee on Nominations and Elections shall send to the Chief Executive Officer, for presentation to the Council, the names of four MEMBERS of the SOCIETY as nominees for President-Elect.

c. **Nomination for President-Elect by Councilor Petition** - Nominations may be received from the Council prior to the selection of candidates provided that such petitions are submitted in writing and signed by not fewer than 50 Councilors present at the meeting and provided that not more than one-third (1/3) of such Councilors shall be MEMBERS of any one Local Section. If these provisions are followed, nothing herein shall prohibit petitions for nomination from the floor at the Council meeting. MEMBERS whose names are so presented shall become nominees for that office. (9/27/22)

d. The Council, at a meeting to be held not later than May 1, shall select as candidates for President-Elect two of the nominees presented under the provisions of these Standing Rules, using preferential voting.

e. Members of the SOCIETY may nominate additional candidates for President-Elect by providing to the Chief Executive Officer by July 15, nominating petitions endorsed by at least one-half (1/2) percent of the SOCIETY membership entitled to vote in the SOCIETY's most recent fall election, with neither more than one-sixth (1/6) of that from members of a single Local Section nor more than two-thirds (2/3) from any one District of the SOCIETY. Each member may nominate no more than one candidate for President-Elect in a given election. The names of any candidates duly nominated by petition shall be included on the ballot along with the names of those candidates selected by the Council.

f. On or before October 10, the Chief Executive Officer shall distribute to each member of the SOCIETY a ballot containing the names of all candidates for President-Elect and constructed as provided herein.

g. A vacancy in the office of President-Elect shall be filled as soon as practicable after the vacancy occurs by ballot of the Council from among the other nominees and petition candidates in the previous election. (9/27/22)

Sec. 6.

Director-at-Large

a. Directors-at-Large shall be elected by the Council. They shall be elected in a manner to produce rotation.

b. On or before January 15, the Committee on Nominations and Elections shall send to the Chief Executive Officer the names of the MEMBERS of the SOCIETY selected as candidates for the positions of Director-at-Large to be filled. The number of such candidates shall be at least twice the number of such positions to be filled. These names shall be announced to the Council at a meeting to be held not later than May 1.

c. Members of the SOCIETY may nominate additional candidates for Director-at-Large by providing to the Chief Executive Officer by July 15, nominating petitions endorsed by at least one-fourth (1/4) of one percent of the SOCIETY membership entitled to vote in the SOCIETY's most recent fall national election, with neither more than one-sixth (1/6) of that from members of a single Local Section nor more than two-thirds (2/3) from any one District of the SOCIETY. Each member may nominate no more than one candidate per Director-at-Large position in a given election. The names of any candidates duly nominated by petition shall be included on the ballot along with those nominated by the Committee on Nominations and Elections. (9/27/22)

d. On or before October 10, the Chief Executive Officer shall distribute to each voting Councilor a ballot containing the names of all candidates for the positions of Director-at-Large to be filled.

e. A vacancy in the office of Director-at-Large shall be filled as soon as practicable by a vote of the Council for the unexpired term; however, if the unexpired term is less than one year, the vacancy shall be filled by election for a period equal to the unexpired term plus a full term as specified in these Standing Rules. For purposes of determining eligibility for self-succession, this combined period of service shall be construed equivalent to a regular full term. (5/31/24)

Sec. 7.

District Director

a. District Directors shall be elected to terms staggered in a manner to produce rotation. (9/27/22)

b. For the purpose of electing District Directors, there shall be six geographic Districts. To provide equitable representation, the member population of each District shall be within 10 percent of the result obtained by dividing by six the number of members whose addresses lie within the United States and Canada. Each District shall be made up of whole, neighboring Local Sections, plus those members not belonging to any Local Section who have their addresses in specified states, provinces, or counties. The Committee on Nominations and Elections shall review annually the distribution of member population within the six Districts as defined by the official count. It shall recommend to the Council such redefined District boundaries as are necessary to satisfy the provisions contained herein. The Council shall act upon this recommendation in sufficient time for any adopted changes to take effect January 1 following. The Council in creating a new Local Section shall designate the District to which it is assigned.

c. Each member whose address lies within the United States and Canada shall be entitled to vote for the office of District Director from that District in which the member's Local Section is located or, lacking one, the member's address. The address of a member is that to which the official organ of the SOCIETY is sent. (9/27/22)

d. On or before January 15, the Committee on Nominations and Elections shall send to the Chief Executive Officer the names of not fewer than four MEMBERS of the SOCIETY as nominees for each position of District Director to be filled. Each nominee must be entitled to vote in the District electing the District Director for which the nominee would be a candidate. When elected, each District Director may serve a complete term despite changes in Local Section or address or in any District boundary.

e. On or before March 1, the Chief Executive Officer shall send a preferential ballot to each Councilor in the District electing a District Director; the ballot shall contain the names of the nominees for District Director of that District, as selected by the Committee on Nominations and Elections. This primary election shall be conducted using procedures developed by the Committee on Nominations and Elections and approved by the Council. Ballots shall be returned no later than four weeks after the ballots are distributed.

f. One percent of the members of the SOCIETY entitled to vote in the District electing a District Director, not more than one-third (1/3) of whom are assigned to any one Local Section, may nominate a candidate for District Director by filing a petition with the Chief Executive Officer by July 15. Each member may nominate no more than one candidate for District Director in a given election. A petition candidate must be entitled to vote in the District electing the District Director for which the MEMBER is a candidate. The names of any petition candidates shall be included on the ballot along with the names of those selected by the District's Councilors.

g. On or before October 10, the Chief Executive Officer shall distribute to each member of the SOCIETY entitled to vote in the District electing a District Director a ballot containing the names of all the candidates for Director from that District and constructed as provided herein.

h. A vacancy in the office of District Director, if the unexpired term is more than one year, shall be filled for the unexpired term by vote of the members in the District affected as soon as practicable after the vacancy occurs. If the unexpired term is one year or less and time permits, the vacancy shall be filled as soon as practicable for the period of the unexpired term plus a full term by vote of the members in the District affected as specified in these Standing Rules. If insufficient time is available to conduct the election of a District Director by vote of the members of the District affected, then the District Director shall be selected by vote of the Councilors in the District affected but shall serve only for the period of the unexpired term.

Sec. 8.

International District Director

a. The International District Director shall be elected to a term staggered in a manner to coincide with the election of one Director-at-Large. (1/1/25)

b. For the purpose of electing an International District Director, there shall be an International District whose geographic area is defined as all countries outside of the United States and Canada. Members of the International District shall be members of the SOCIETY who do not belong to any Local Section and reside within the International District. (1/1/25)

c. A member whose address lies outside the United States and Canada and who is not a member of a Local Section shall be entitled to vote for the office of International District Director. The address of a member is that which is provided in the official SOCIETY membership roll. (1/1/25)

d. On or before January 15, the Committee on Nominations and Elections shall send to the Chief Executive Officer the names of not fewer than four MEMBERS of the SOCIETY as nominees for the position of International District Director. Each nominee must be entitled to vote in the International District electing the International District Director for which the nominee would be a candidate. When elected, the International District Director may serve a complete term despite changes in address. (1/1/25)

e. On or before March 1, the Chief Executive Officer shall send a preferential ballot to all voting Councilors; the ballot shall contain the names of the nominees for International District Director, as selected by the Committee on Nominations and Elections. This primary election shall be conducted using procedures developed by the Committee on Nominations and Elections and approved by the Council. Ballots shall be returned no later than four weeks after the ballots are distributed. (1/1/25)

f. A minimum of one percent of the members of the SOCIETY entitled to vote in the International District electing an International District Director, not more than one-third (1/3) of whom reside in any one country, may nominate a candidate for International District Director by filing a petition with the Chief Executive Officer by July 15. Each member may nominate no more than one candidate for International District Director in a given election. A petition candidate must be entitled to vote in the International District electing the International District Director for which the MEMBER is a candidate. The names of any petition candidates shall be included on the ballot along with the names of those selected by the Council. (1/1/25)

g. On or before October 10, the Chief Executive Officer shall distribute to each member of the SOCIETY entitled to vote in the International District electing an International District Director a ballot containing the names of all the candidates for International District Director from the International District and constructed as provided herein. (1/1/25)

h. A vacancy in the office of International District Director, if the unexpired term is more than one year, shall be filled for the unexpired term by vote of the members in the International District affected as soon as practicable after the vacancy occurs. If the unexpired term is one year or less and time permits, the vacancy shall be filled as soon as practicable for the period of the unexpired term plus a full term by vote of the members in the International District affected as specified in these Standing Rules. If insufficient time is available to conduct the election of an International District Director by vote of the members of the International District

affected, then the International District Director shall be selected by vote of the Council but shall serve only for the period of the unexpired term. (1/1/25)

Sec. 9.

Councilors Elected by Zones

a. On or before January 15, the Committee on Nominations and Elections shall send to the Chief Executive Officer the names of the MEMBERS of the SOCIETY selected as candidates for the position of Councilor to be filled. Each candidate must be a MEMBER of the SOCIETY and must be entitled to vote in the Zone electing the Councilor. When elected, each Councilor may serve a complete term despite changes in Zone or address. (9/19/24)

b. Each member whose address lies within a defined Zone and is not a member of a Local Section shall be entitled to vote for Councilor(s) from said Zone. (9/19/24)

c. A minimum of one percent of the members of the SOCIETY entitled to vote in the Zone electing a Councilor, not more than one-third (1/3) of whom are assigned to any one country, may nominate a candidate for Councilor by filing a petition with the Chief Executive Officer by July 15. Each member may nominate no more than one candidate for Councilor in a given election. A petition candidate must be entitled to vote in the Zone electing the Councilor for which the MEMBER is a candidate. The names of any petition candidates shall be included on the ballot along with the names of those selected by the Committee on Nominations and Elections. (9/19/24)

d. On or before October 10, the Chief Executive Officer shall distribute to each member entitled to vote in the Zone electing a Councilor a ballot containing the names of all the candidates for Councilor from that Zone and construed as provided herein. Ballots shall be returned no later than four weeks after the ballots are distributed. Councilors elected by Zones shall begin their term on January 1 of the following year. (9/19/24)

Sec. 10.

Elected Committees

a. Election of Councilors to the elected committees shall be arranged so as to provide rotation. Each year the Committee on Nominations and Elections shall propose not fewer than eight voting Councilors for membership on the Council Policy Committee, four of whom shall be elected by the Council; and the names of not fewer than twice as many voting Councilors for membership on the Committee on Committees as there are MEMBERS whose terms are expiring. Nominations for membership on the elected committees may also be made by petition of 25 Councilors. (9/27/22)

b. Not later than November 1, the Council shall elect from the list of nominees, as provided elsewhere in these Standing Rules, the number of MEMBERS corresponding to the number of vacancies on the elected committees for a term of three years beginning with the first day of January following the election. (4/24/23)

c. No elected Councilor shall serve more than two successive terms of three years on any one of the elected committees. (9/27/22)

d. Each MEMBER of an elected committee must be a qualified voting Councilor when elected. If a MEMBER or MEMBER-ELECT of an elected committee fails at any time to qualify as a voting Councilor, that MEMBER shall thereafter remain a MEMBER of the committee and a voting Councilor for one additional year or to the end of that MEMBER's term on the committee, whichever is shorter. (9/27/22)

e. Any vacancy in any office originally filled by vote of the Council, except on the Council Policy Committee, shall be filled by the Council for the unexpired term of said office as soon as practicable after the vacancy occurs. If the unexpired term is less than one year, the vacancy shall be filled by election for a period equal to the unexpired term plus a full term as specified in these Standing Rules. For purposes of determining eligibility for self-succession, this combined period of service shall be construed equivalent to a regular full term. (9/27/22)

Sec. 11.

Unresolved Disputes

a. Unresolved disputes concerning elections in Local Sections, Divisions, or International Chemical Sciences Chapters shall be referred by the Secretary of the SOCIETY to the Committee on Nominations and Elections for investigation and resolution. The committee shall have the power to set aside the results of a disputed election and to require a new election. (1/1/25)

b. Unresolved disputes concerning SOCIETY elections shall be referred by the Committee on Nominations and Elections to the Council Policy Committee for investigation and resolution. The Council Policy Committee shall have the power to set aside the results of a disputed election and to require a new election. (1/1/25)

Sec. 12.

Terms of Office

a. Each Councilor and Alternate Councilor shall serve the term specified elsewhere in these Standing Rules, beginning on the first day of January following election, or until a successor shall have been chosen. (9/19/24)

b. Each Director-at-Large, the International District Director, and each District Director shall serve the term specified in the SOCIETY's Constitution, beginning on the first day of January following election, or until a qualified successor has been chosen. (1/1/25)

Sec. 13.

Elections and Withdrawal or Death of Candidate

a. The Committee on Nominations and Elections shall ensure that in each election for the offices of President-Elect, Director-at-Large, International District Director, and District Director, there shall be at least two candidates for each position to be filled. If the number of candidates falls below two, the Committee on Nominations and Elections shall add the name next in line from the same candidate selection process. (1/1/25)

b. Should a deficiency in the number of candidates for a specific elective office occur after the ballots have been sent to members and before the established deadline for return of ballots, the Committee on Nominations and Elections shall declare the election void for that particular office. The committee shall then provide an additional candidate or candidates, by adding the name next in line from the same candidate selection process. Provisions shall be made for additional submission and validation of petition candidates. New ballots shall be prepared and the election resumed on a schedule established by the Committee on Nominations and Elections. (9/27/22)

c. Should there be a death or withdrawal of a candidate in an election in which there remain two or more candidates for each position to be filled, the election shall proceed. The Committee on Nominations and Elections shall ensure that the winning candidate for President-Elect, International District Director, or District Director in each case receives a majority of the votes cast for the position, by a run-off election if necessary. In the case of Director-at-Large, the candidates receiving the greatest numbers of votes shall be declared elected. (1/1/25)

d. Should a preferential (three-person) election be in progress when a candidate dies or withdraws, all first choices for that candidate shall be disregarded, but the second choices on those first-choice ballots shall be credited to the appropriate candidates.

e. The preceding provisions of this Section are applicable only until such time as the ballots have been received and counted; thereafter, a person unable to assume office at the beginning of the term shall be replaced according to the provisions of these Standing Rules.

Sec. 14.

Eligibility

a. Incumbency of one office shall not render anyone ineligible to another, except as provided in this Section.

b. If any MEMBER who is already a Councilor or Director shall be elected to an office which includes ex officio membership on the Council or Board of Directors, acceptance of such office shall be considered to involve resignation of the former position as Councilor or Director, and the position thus vacated shall be filled in the manner prescribed in these Standing Rules.

c. Irrespective of other provisions of these Standing Rules, no nominee shall become a candidate unless the nominee has indicated a willingness to serve, if elected, in writing to the Secretary of the SOCIETY. It shall be the responsibility of the group submitting a nomination to the Chief Executive Officer or to the Council to present to the Chief Executive Officer, prior to balloting, evidence that the nominee is willing to serve if elected. (9/27/22)

Sec. 15.

Tie Vote

a. In the event of a tie vote among the winning nominees in the selection process of candidates for any elective office, all nominees involved in the tie shall be placed on the ballot as candidates.

b. Tie votes in the election of President-Elect and Directors shall be resolved by a ballot of the Council.

c. Tie votes for any office in an annual election of a Local Section, Division, or International Chemical Sciences Chapter shall be resolved in accordance with its bylaws, by its governing body, or by vote of its members either at an election meeting or by ballot. (1/1/25)

d. Tie votes in the election of Councilors from Zones shall be resolved by a ballot of the Council. (9/19/24)

Sec. 16.

Requirements for Balloting

a. In balloting for President-Elect, District Director, International District Director, and Director-at-Large, biographies and statements for all candidates and nominees, as appropriate, shall be conveyed with the ballots if they are received by the Chief Executive Officer at least thirty days before the scheduled date for distributing the ballots. (1/1/25)

b. The Committee on Nominations and Elections shall set and announce in advance of the balloting for President-Elect, District Director, International District Director, and Director-at-Large the interval during which ballots must be received to be counted; this interval shall be not less than four nor more than seven weeks following distribution of the ballots. (1/1/25)

c. For all SOCIETY balloting the Committee on Nominations and Elections shall establish and submit to the Council Policy Committee for their approval balloting procedures that meet the requirements of (1) fair balloting that is open to all eligible members of the SOCIETY, (2) anonymity, (3) protection against fraudulent balloting, (4) ballot archiving, and (5) the timely reporting and archiving of balloting results.

d. The Chief Executive Officer and at least one MEMBER of the Committee on Nominations and Elections shall together be responsible for the counting of ballots received within the interval and shall certify the results. (9/27/22)

Sec. 17.

Procedure for Special Elections

If, in a specific nomination or election, circumstances do not permit the procedures prescribed elsewhere in these Standing Rules to be carried out, the Committee on Nominations and Elections shall forthwith devise a special procedure. If such election will have the effect of filling an office for a longer period than six months, the special procedure shall include an opportunity for nomination of candidates by petition, which differs from the regular procedure for the office involved only in the date that petitions must be received by the Chief Executive Officer. Such procedure shall be sent to and publicized promptly by the Chief Executive Officer and used for that specific nomination or election.

Sec. 18.

Fair Election Procedures

All elections and election campaigns for office in the SOCIETY, its Local Sections, its Divisions, and its International Chemical Sciences Chapters shall be carried out according to the following: (1/1/25)

a. No funds of the SOCIETY, its Local Sections, its Divisions, or its International Chemical Sciences Chapters shall be used to support or to oppose the candidacy of an individual or group of individuals. No facilities, such as office space, equipment, or supplies; official letterhead; or mailing permit of the SOCIETY, its Local Sections, its Divisions, or its International Chemical Sciences Chapters shall be used to support or oppose the candidacy of an individual or group of individuals, except as provided in this Section. (1/1/25)

b. If space in a SOCIETY, Local Section, Division, or International Chemical Sciences Chapter publication, other than a paid advertisement at commercial rates, be used to support or to oppose the candidacy of an individual, space must be made available simultaneously and equally to support or to oppose the candidacy of every other candidate for the same office. (1/1/25)

c. For the purpose of distributing campaign material, candidates for office shall have the right to use the membership list of those members eligible to vote for that office. All costs associated with preparation and use of the distribution lists shall be borne by the candidate.

d. If in a Local Section, Division, or International Chemical Sciences Chapter election the Committee on Nominations and Elections finds a significant violation of the provisions in the Constitution, Bylaws, or Standing Rules of the SOCIETY regulating election procedures, for which the violation appears to benefit the winning candidate, the committee may declare the election void and order a new election to fill the vacancy. Opportunity shall be provided for a candidate whose election is challenged, and the challenger(s), to state their views and convey such comments to the committee. Opportunity shall be provided for full discussion by all candidates before the committee, or a decision may be rendered by balloting if that course of action is preferred by all candidates involved. A positive vote by two-thirds (2/3) of the entire committee shall be required to declare an election void. No candidate in the disputed election shall vote in the committee on this decision. The SOCIETY shall hear no further appeal from this decision. (1/1/25)

e. If in a SOCIETY election the Council Policy Committee finds a significant violation of the provisions in the Constitution, Bylaws, or Standing Rules of the SOCIETY regulating election procedures, for which the violation appears to benefit the winning candidate, the committee may declare the election void and order the Committee on Nominations and Elections to carry out a new election. Opportunity shall be provided for a candidate whose election is challenged, and the challenger(s), to state their views and convey such comments to the Council Policy Committee. Opportunity shall be provided for full discussion by all candidates before the Council Policy Committee, or a decision may be rendered by balloting if that course of action is preferred by all candidates involved. A positive vote by two-thirds (2/3) of the membership of the Council Policy Committee shall be required to declare an election void. No candidate in the disputed election shall vote in the committee on this decision. The SOCIETY shall hear no further appeal from this decision. (1/1/25)

f. A vacancy in any office filled by vote of a Local Section, Division, or International Chemical Sciences Chapter shall be filled in accordance with its bylaws by the Local Section, Division, or International Chemical Sciences Chapter concerned as soon as practicable after the vacancy occurs. Such changes in office shall be reported promptly to the Chief Executive Officer. Any vacancy in the position of Councilor or Alternate Councilor shall be filled for the remainder of the unexpired term in one of the following manners: (1) in a predetermined order of succession as provided in the bylaws of the Local Section or Division from among Alternate Councilors and/or unsuccessful candidates for these positions, (2) by means of a special election, or (3) at the time of the next annual election. If the third option is used, the vacancy may be filled until the next annual election by appointment by the governing body of the Local Section or Division. (1/1/25)

g. Any vacancy in the position of Councilor or Alternate Councilor elected from Zones shall be filled for the remainder of the unexpired term in one of the following manners: (1) in a predetermined order of succession as provided by the Committee on Nominations and Elections from among Alternate Councilors and/or unsuccessful candidates for these positions, (2) by means of a special election, or (3) at the time of the next annual election. If the third option is used and the unexpired term is more than one year, the vacancy may be filled until the next annual election by vote by the members in the Zone affected as soon as practicable after the vacancy occurs; however, if the unexpired term is one year or less, the vacancy shall be filled for the period of the unexpired term plus a full term by vote of the members in the Zone affected as specified in these Standing Rules. (9/19/24)

STANDING RULE V
Governing Documents Function

Section 1.

a. **The Committee on Constitution and Bylaws shall be responsible for the Governing Documents Function.**

b. The duties of the Committee on Constitution and Bylaws shall include the following, *inter alia*:

(1) perform the duties assigned in the Constitution and Bylaws of the SOCIETY and these Standing Rules;

(2) review provisions of the Constitution, Bylaws, and Standing Rules and initiate such action as may seem appropriate;

(3) interpret and initiate such action as may seem appropriate to eliminate conflicts in the Constitution, Bylaws, and/or Standing Rules;

(4) review and make recommendations to the Council concerning desirable changes in the charter bylaws for new Local Sections and International Chemical Sciences Chapters, and in the bylaws for Divisions in probationary status;

(5) review and make recommendations to the Council concerning the bylaws prepared by a Division in probationary status, submitted in accordance with the requirements of these Standing Rules for the attainment of full divisional status;

(6) act for the Council in approving revisions and amendments of Local Section, International Chemical Sciences Chapters, and Division bylaws, submitted in accordance with the requirements of the Bylaws and Standing Rules;

(7) determine that proposed Local Section and Division Articles of Incorporation or proposed amendments of Articles of Incorporation submitted in accordance with the requirements of the Bylaws and Standing Rules are not inconsistent with the Charter, Constitution, Bylaws, and/or Standing Rules of the SOCIETY, act for the Council in conferring final approval upon Local Section and Division Articles of Incorporation or amendments thereof, and perform the same duties with respect to Articles of Incorporation or their equivalent for an International Chemical Sciences Chapter; and

(8) act for the Council in determining that the requirements for affiliation of a Local Section with a local technical organization or a Division with other technical organizations, as set forth elsewhere in these Standing Rules, are fully met.

Sec. 2.

The Committee on Constitution and Bylaws is a Society Committee of the Council, as described elsewhere in these Standing Rules. (3/26/21)

STANDING RULE VI
Meetings Function

Section 1.

a. **The Committee on Meetings and Expositions shall be responsible for the Meetings Function.**

b. The duties of the Committee on Meetings and Expositions shall include the following, *inter alia*:

(1) study and make recommendations to the Council concerning policies and problems of meetings and expositions organized and operated by the SOCIETY, its Divisions, and groups of Local Sections;

(2) study and make recommendations to the Council on dates and locations of meetings and expositions sponsored by the SOCIETY; and

(3) cooperate with the Committee on Divisional Activities in areas of mutual interest.

Sec. 2.

In addition to the **annual meeting**, which shall be held between July 15 and October 1, there may be other national meetings each year.

Sec. 3.

The organization of a national meeting of the SOCIETY shall be a responsibility of the Chief Executive Officer. The organization and operation of any other meeting of the SOCIETY shall be the responsibility of the sponsoring group.

At any meeting of the SOCIETY, the order of business shall be in accordance with an agenda distributed in advance.

Sec. 4.

The various types of meetings to which reference is made in this Standing Rule shall be defined as follows:

a. A **national meeting** is one sponsored and arranged under the authorization of and in accordance with these Standing Rules.

b. A **regional meeting** is one sponsored and arranged jointly by Local Sections in some part of the country primarily to serve the members of the SOCIETY in that area. It is similar in scope, plans, and general purpose to a national meeting.

c. A **divisional meeting** is one sponsored and arranged by a Division or jointly by a small number of Divisions not as part of a national meeting. It is often devoted to the consideration of a single topic.

d. An **other major meeting** for the purpose of these Standing Rules shall include any meeting other than those defined in paragraphs a, b, and c of this section, organized by the SOCIETY or one or more of its constituent units, including a meeting-in-miniature, a symposium held apart from a meeting defined in paragraph a, b, or c of this section, and a technical conference involving a program of multiple papers, but not including the regularly recurring meetings of a Local Section or one of its subsidiary units.

e. A **cooperative meeting** is one sponsored and arranged by the SOCIETY or one or more of its constituent units jointly with one or more non-SOCIETY organizations but not including purely nominal sponsorship.

Sec. 5.

Attendance at any national, regional, divisional, or other major meeting of the SOCIETY shall be limited to registered persons.

a. Each person, when registering at a meeting of the SOCIETY shall indicate one of the following classifications: (1) MEMBER of the SOCIETY; (2) nonmember chemical scientist; (3) STUDENT MEMBER; (4) other regularly matriculated student majoring in a chemical science or in a related field of natural science, engineering, technology, or science education at a college or university; (5) nonchemist visitor.

b. Each registrant at a national meeting of the SOCIETY shall pay a registration fee to be fixed by the Board of Directors in accordance with the provisions of paragraphs e and f of this section.

c. Each registrant at a regional or divisional meeting shall pay a registration fee to be fixed by the committee in charge of the meeting in accordance with the provisions of paragraphs e and f of this section. The sponsor or sponsors of an other major meeting may require each registrant to pay a registration fee. If a fee is to be charged, it shall be fixed by the committee in charge of the meeting in accordance with the provisions of paragraphs e and f of this section.

d. The **registration fee** at a national, regional, divisional, or other major meeting for a chemical scientist who is not a member of the SOCIETY shall be greater than the fee charged a member not taking into account reductions authorized by these Standing Rules for certain persons.

e. The increase in registration fee, or surcharge, for such nonmembers at a national meeting shall be in accordance with a schedule set by the Board of Directors.

f. The surcharge for such nonmembers at a regional, divisional, or other major meeting shall be set by the committee in charge of the meeting.

g. Such nonmembers shall be furnished with special badges to differentiate them from other registrants.

h. The registration fee at national, regional, divisional, or other major meetings of the SOCIETY for all classes of registrants described above other than those specified above for nonmembers shall be the same as for a member of the SOCIETY, except that reduced registration fees may be set by the Board of Directors for a national meeting and by the committee in charge for any other meeting for STUDENT MEMBERS entitled to the discount in dues provided elsewhere in these Standing Rules, members of the family of a registrant who are not chemical scientists, persons wanting to attend a single session, or other special cases approved by the Board of Directors for a national meeting or by the committee in charge for any other meeting.

i. Registration rules, including fees, for a cooperative meeting shall be subject to agreement in advance between the organizations concerned but shall conform, insofar as possible, to this Standing Rule and be subject to approval by the Chief Executive Officer.

j. Absent cause, no member may be deliberately excluded from any open meeting of the SOCIETY or its subunits. (5/31/24)

Sec. 6.

The President shall have authority to close any session at any meeting of the SOCIETY to nonmembers.

Sec. 7.

For national meetings, each Division of the SOCIETY has the primary responsibility for programming in its area of interest.

Sec. 8.

Presentation of Papers

The following rules shall apply to the presentation of papers at a national, regional, divisional, or other major meeting of the SOCIETY:

a. The term “paper” shall include any scientific presentation that can be reduced to writing.

b. No paper shall be presented at a national, regional, divisional, or other major meeting unless its title and author(s) appear on the program for the meeting. However, the President, with the concurrence of either the Chair of the Board of Directors or the Vice-Chair of the Council Policy Committee, may authorize an extraordinary symposium at a national meeting provided that:

(1) the symposium has as its primary focus significant scientific developments too recent for programming deadlines, and

(2) the request for authorization for such a symposium has been made jointly by a member of the SOCIETY and one of the following: the Chair of a relevant Division of the SOCIETY, the Chair of the Committee on Divisional Activities, or the Chair of the Committee on Science.

c. No paper by a chemical scientist residing in the United States who is not a member of the SOCIETY shall appear on the program of a national, regional, divisional, or other major meeting of the SOCIETY unless it be a joint paper with one or more SOCIETY members, or unless for a national, regional, or national-divisional meeting the author has been invited to present the paper at a symposium organized by a Division of the SOCIETY or by Sections of the SOCIETY, and the Chair of such Division or of the host Section has certified to the Chief Executive Officer prior to publication of the program that presentation by the author of such paper is important to the success of the symposium.

d. Rules corresponding to paragraphs a, b, and c of this section for a cooperative meeting shall be subject to agreement in advance between the organizations concerned but should conform, insofar as possible, to this Standing Rule and be subject to approval by the Chief Executive Officer.

e. The SOCIETY assumes no responsibility for statements or opinions expressed by individuals in papers or discussions thereof.

f. The President shall have authority to exclude any paper from a program at any time prior to its scheduled presentation at a meeting of the SOCIETY.

Sec. 9.

It shall be the responsibility of the person or organized unit arranging program details for any part of a meeting to inform all contributors concerning the provisions of this Standing Rule.

STANDING RULE VII
Units (Local Sections, Divisions, International Chemical Sciences Chapters) Function

Section 1.

Local Sections Function

a. **The Committee on Local Section Activities shall be responsible for the Local Sections Function.**

b. The duties of the Committee on Local Section Activities shall include the following, *inter alia*:

(1) study and make recommendations to the Council concerning SOCIETY policy affecting the interests of Local Sections;

(2) assist Local Sections in coordinating their efforts with SOCIETY and Division activities;

(3) promote both formal and informal cooperation and communication of Local Sections with Divisions and other Local Sections;

(4) explore possibilities of assisting Local Sections in enriching their program of activities;

(5) receive reports on and rate the effectiveness of Local Section activities;

(6) receive, consider, and make recommendations to the Council concerning petitions for chartering new Local Sections and for changes in territory or name;

(7) take such actions as necessary if any Local Section has an inactive Executive Committee such as to appoint an interim Executive Committee or facilitate the Local Section's elections; (3/26/21)

(8) make recommendations to the Council concerning combining or dissolving Local Sections;

(9) study the needs for financial support of local activities in relation to the SOCIETY's program and make recommendations to the Council concerning proper allotments for this purpose;

(10) determine the formula for distribution of dues funds allocated to Local Sections as provided elsewhere in these Standing Rules and conveying that formula for approval by the Council;

(11) act for the Council in resolving any member's appeal from adverse action on a request for assignment to a Local Section in accordance with the provisions of these Standing Rules; and

(12) act for the Council, in collaboration with the Committee on Constitution and Bylaws, to approve the affiliation of Local Sections with other technical organizations.

c. A **new Local Section** shall operate under **charter bylaws** prepared by the Council of the SOCIETY until such time as it desires to revise or amend them. Revisions or amendments of Local Section bylaws shall be submitted to the Council through the Chief Executive Officer for review. These revisions or amendments shall not become effective before approval by the Committee on Constitution and Bylaws, acting for the Council. No provisions of Local Section bylaws shall be valid that are inconsistent with the Charter, Constitution, Bylaws, or Standing Rules of the SOCIETY.

d. Each Local Section shall have a **Chair, a Vice-Chair and/or Chair-Elect, a Secretary, a Treasurer, and such other officers** as the bylaws of the Local Section may specify. The offices of Secretary and Treasurer may be combined.

e. A Local Section may organize within itself one or more units, known as **Subsections**, which shall be established on the basis of geographical considerations to include the members of the Section residing in a specified portion of the territory of the Section, and which shall be concerned with the promotion of chemistry in all its branches, particularly in the form of scientific meetings. Each Subsection shall operate in conformity with the bylaws of, and shall be responsible to, its parent Local Section.

f. A Local Section may organize within itself one or more units, known as **Groups**, which shall be established on a subject basis to cover the entire territory of the Section, with each Group devoted to the promotion of one or more branches of chemistry. Each such Group shall operate in conformity with the bylaws of, and shall be responsible to, its parent Local Section.

g. A member of the SOCIETY **residing in territory unassigned** to any Local Section may, on written request to the Chief Executive Officer for assignment to a Local Section, be so assigned. The Committee on Local Section Activities, acting for the Council, shall resolve any member's appeal from adverse action on such a request.

h. A member of the SOCIETY who **prefers membership in a Local Section other than that of residence** may, on written request to the Chief Executive Officer, be assigned to that Local Section. The Committee on Local Section Activities, acting for the Council, shall resolve any member's appeal from adverse action on such a request.

i. No member of the SOCIETY shall be enrolled simultaneously in more than one Local Section.

j. The number of representatives which a Local Section shall have in the Council of the SOCIETY for a four-year period beginning in a year divisible by four shall be based on the membership of the Local Section as of December 31 of the second preceding year, which count shall be certified to the Secretary of the Local Section by the Chief Executive Officer. The initial number of such

representatives for a Local Section established after December 31 of the second preceding year shall be based on the enumeration of membership when established.

k. Councilors and Alternate Councilors from Local Sections shall be elected by a ballot distributed to all members of the respective Local Sections. The balloting shall be conducted according to the requirements specified in these Standing Rules. In all other respects the procedure for the election shall be as provided in the Local Section bylaws.

l. Councilors from Local Sections shall be elected in a manner to produce rotation.

m. Dues funds and allotments

(1) **Dues funds** allocated by provisions elsewhere in these Standing Rules for the support of Local Sections shall be distributed in accordance with procedures developed by the Committee on Local Section Activities and approved by the Council. The Committee on Local Section Activities shall review the procedures and may present recommendations for changes at any spring meeting of the Council. Once every three years, or earlier if requested by the Committee on Local Section Activities, the Council shall at its spring meeting review these procedures and provide for such changes as it shall deem appropriate. This **distribution shall be contingent upon receipt of the annual report** prior to a forfeiture date as specified by the Committee on Local Section Activities and shall include a base allotment, an allotment tied to total membership, and distributions based on other factors such as SOCIETY initiatives, strategic planning and directives from the Board of Directors.

(2) The **Treasurer of a Local Section** shall forward to the Chief Executive Officer a**n annual request for the funds** to which the Section is entitled under this Standing Rule. Upon receipt of such annual request, the Chief Executive Officer shall make payment to the Treasurer of the said Local Section, except that the Chief Executive Officer may once annually send 10 percent of the allotment upon receipt of a statement of need.

(3) To encourage membership recruitment at the Local Section level, the SOCIETY shall award **allotments** to the Local Section for new or reinstated members and new or reinstated Society Affiliates who were admitted as a result of Local Section effort. The size of the allotments and the conditions and requirements for the allotments shall be established by the Council upon recommendation by the Committee on Membership Affairs. Such allotments shall be distributed to the Local Sections annually.

(4) Funds allotted to Local Sections shall be used only for local purposes incident to the fulfillment of the SOCIETY's Purposes as specified in the SOCIETY's Constitution.

(5) By April 1 of each year the Chief Executive Officer shall furnish to each Local Section the names of its members and Society Affiliates and a count of members and Society Affiliates on which allocation of funds will be made.

n. Not later than February 15 of each year, the **annual report of each Local Section**, including an itemized statement of receipts and expenditures and investment of its funds for the period January 1 to December 31 of the preceding year, shall be submitted to the Committee on Local Section Activities through the Chief Executive Officer. Each year the Committee shall prepare a summary of the Local Section annual reports and submit it to the Council Policy Committee.

o. Any Local Section chartered under the provisions of these Standing Rules, which for **three consecutive years fails to maintain a membership of at least 50** shall automatically forfeit its charter.

p. **Local Section Affiliation with a Local Technical Organization**

(1) A Local Section may be affiliated with a local technical organization operating within the territory of the Local Section, provided that:

(a) the affiliation meets the requirements for affiliation with other technical organizations as specified elsewhere in these Standing Rules; and

(b) the affiliation has been approved by the Committee on Local Section Activities.

(2) Any Local Section affiliation shall terminate after five years unless reauthorized by the governing body of the Local Section. The term of each subsequent reauthorization shall not exceed five years.

(3) Affiliations of SOCIETY Local Sections shall become effective upon authorization by the Committee on Local Section Activities and confirmation by the Committee on Constitution and Bylaws, acting for the Council, that the provisions of these Standing Rules are met.

q. A Local Section may **incorporate** under the laws of the appropriate state or commonwealth. Proposed Articles of Incorporation or proposed amendments to Articles of Incorporation shall first be submitted by the executive committee or equivalent of the Local Section to the Committee on Constitution and Bylaws through the Chief Executive Officer for determination that the proposals are not inconsistent with the Charter, Constitution, Bylaws, Standing Rules, or the Schedule of Dues and Benefits of the SOCIETY. Upon such finding, the Local Section may present the proposals to its membership for adoption and may incorporate or amend if they are adopted. The Articles of Incorporation or amendments thereto shall then be submitted to the Committee on Constitution and Bylaws, which committee, acting for the Council of the SOCIETY, may confer final approval, whereupon said articles or amendments shall become part of the bylaws of the Local Section. (5/31/24)

r. Bylaws of each Local Section shall provide that, upon the **dissolution** of the Local Section, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Local Section, as is dedicated to the perpetuation of Purposes similar to those of the SOCIETY, or to the SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1986 as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.

s. At the request of any Local Section, the SOCIETY bill to each member in that Local Section shall include the **voluntary Local Section dues**. The Local Section shall have the option to waive or discount its dues for STUDENT MEMBERS. The SOCIETY shall remit receipts to Local Sections semi-annually.

Voluntary Local Section dues collected by the SOCIETY from members electing a two-year or three-year SOCIETY dues period shall be two times or three times, respectively, the annual rates established for the first year of the period. It shall be the responsibility of a Local Section to bill and collect any increases in dues that it may make applicable to the second or third year of a membership period.

t. **Affiliates**

(1) **Society Affiliates shall be assigned to an appropriate Local Section** in the same manner as members as provided elsewhere in these Standing Rules. Society Affiliates may be assessed Local Section dues in the amount specified for Society Affiliates by the bylaws of that Section. In Local Sections, Society Affiliates may be appointed as committee chairs, if allowed by the Local Section bylaws, but may not hold an elective position of the Local Section, vote on Articles of Incorporation and bylaws of the Local Section, or serve as a voting member of its Executive Committee or equivalent policymaking body. In their bylaws, Local Sections may either provide or withhold the privilege of voting by Society Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Local Section.

(2) **Local Section Affiliates**. A person who is not a member of the SOCIETY shall not become a member of any Local Section, but Local Sections may provide in their bylaws to have Local Section Affiliates, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the Local Section, as provided in the Local Section bylaws, except that of holding an elective position of the Local Section, voting on Articles of Incorporation and bylaws for the Local Section, serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from the Local Section. In their bylaws, Local Sections may either provide or withhold the privilege of voting by Local Section Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Local Section. Local Section Affiliates may be appointed as committee chairs, if allowed by the bylaws of the Local Section.

(3) A Local Section Affiliate shall retain affiliate status only so long as payment is made of Local Section dues of not less than two dollars ($2.00) per annum.

(4) A Local Section Affiliate shall not be entitled to any privileges of the SOCIETY other than those herein specified.

Sec. 2.

Divisions Function

a. **The Committee on Divisional Activities shall be responsible for the Divisions Function.**

b. The duties of the Committee on Divisional Activities shall include the following, *inter alia*:

(1) study and make recommendations to the Council concerning SOCIETY policy affecting interests of Divisions;

(2) assist Divisions in coordinating their efforts with SOCIETY and Local Section activities;

(3) perform the duties incident to the creation of new Divisions as prescribed elsewhere in these Standing Rules; (9/27/22)

(4) take such actions as necessary if any Division has an inactive Executive Committee such as to appoint an interim Executive Committee or facilitate the Division's elections; (9/27/22)

(5) make recommendations to the Council concerning combining or dissolving Divisions; (9/27/22)

(6) promote both formal and informal cooperation and communication of Divisions with Local Sections and other Divisions;

(7) cooperate with the Committee on Meetings and Expositions, SOCIETY bodies related to publications, and other committees in areas of mutual interest;

(8) determine the formula for distribution of SOCIETY funds allocated to Divisions as provided elsewhere in these Standing Rules and convey that formula for approval by the Council; and (9/27/22)

(9) act for the Council, in collaboration with the Committee on Constitution and Bylaws, to approve the affiliation of Divisions with other technical organizations.

c. **Formation of a Division**

(1) Any 50 members of the SOCIETY who wish to organize a Division of the SOCIETY shall request in a signed petition, addressed to the Council, authorization to form a Division. The petition shall also include the name of the proposed Division, a statement of the Purposes of the proposed Division, the particular field of SOCIETY interest to be stimulated and developed by the proposed Division, and the reasons why the petitioners deem it wise and expedient to establish the Division.

The petition shall be sent to the Chief Executive Officer who, if satisfied it is in proper form, shall forward it to the Committee on Divisional Activities for consideration and presentation to the Council with a recommendation for action. The Committee on Divisional Activities, in the event of Council approval, shall assist the unit to organize and **operate as a probationary unit for a period not to exceed three years**. During the probationary period, the unit shall operate under bylaws prepared by the Council of the SOCIETY. At any time within this probationary period, the Committee on Divisional Activities may report to the Council on the status of the unit and make recommendations as to continuing or discontinuing its operations.

(2) On recommendation from the Committee on Divisional Activities, the President shall appoint each year the officers of a probationary unit and also the members-at-large of the executive committee.

(3) The executive committee of the probationary unit shall appoint a committee to work with the Committee on Constitution and Bylaws to propose bylaws suitable for operation of the unit after it has achieved divisional status. The Secretary of the probationary unit shall submit these bylaws through the Chief Executive Officer to the Committee on Constitution and Bylaws for review.

(4) The Council may approve formation of the proposed Division at any time during its probationary period. Immediately after such approval has been granted, the Committee on Constitution and Bylaws shall report to the Council on the bylaws of the proposed Division with a recommendation for action.

(5) Upon approval of the bylaws by the Council, the unit shall become a Division of the SOCIETY.

(6) The Division may revise or amend the bylaws approved as mentioned above and elsewhere in these Standing Rules. Revisions or amendments to Division bylaws shall be submitted to the Council of the SOCIETY through the Chief Executive Officer for review. These revisions or amendments shall not become effective before approval by the Committee on Constitution and Bylaws, acting for the Council. No provision of Division bylaws shall be valid that are inconsistent with the Charter, Constitution, Bylaws, Standing Rules, or the Schedule of Dues and Benefits of the SOCIETY. (5/31/24)

(7) Except as noted, this Standing Rule shall apply to **Divisions in probationary status**.

d. A Division may organize within itself one or more units, known as **Subdivisions**, which shall be established to cover a specified portion of the general field of the Division. Each such Subdivision shall operate in conformity with the bylaws of, and shall be responsible to, its parent Division.

e. A member of the SOCIETY may join any Division of the SOCIETY by enrolling with the Division and meeting the requirements of the bylaws of the Division.

f. To encourage membership recruitment at the Division level, the SOCIETY shall award **allotments** to the Division for new or reinstated members and new or reinstated Society Affiliates who were admitted as a result of Division effort. The size of the allotments and the conditions and requirements for the allotments shall be established by the Council upon recommendation by the Committee on Membership Affairs. Such allotments shall be distributed to the Division annually.

g. **Organization**

(1) Each Division shall have a **Chair, a Vice-Chair and/or Chair-Elect, a Secretary, a Treasurer, and such other officers** as the bylaws of the Division may specify. The offices of Secretary and Treasurer may be combined.

(2) Each Division shall have an **Executive Committee** which shall consist of the officers as members ex officiis and such other members, appointed or elected, as the bylaws of the Division may specify.

(3) All **officers** of a Division, except for Divisions in probationary status, **shall be elected** as the bylaws of the Division specify.

h. Each Division shall hold at least one session annually.

A Division may omit its meeting in any one year on authorization by the Council Policy Committee when recommended by the Committee on Meetings and Expositions.

i. **Councilors and Alternate Councilors from Divisions shall be elected by a ballot** distributed to all members of the respective Divisions. The balloting shall be conducted according to the requirements specified in these Standing Rules. In all other respects, the procedure for the election shall be as provided in the Division bylaws.

Councilors from Divisions shall be elected in a manner to produce rotation.

j. **Dues funds and allotments**

(1) Dues funds allocated by provisions elsewhere in these Standing Rules for the support of Divisions shall be distributed in accordance with procedures developed by the Committee on Divisional Activities and approved by the Council. The Committee on Divisional Activities shall review the procedures and may present recommendations for changes at any spring meeting of the Council. Once every three years, or earlier if requested by the Committee on Divisional Activities, the Council shall at its spring meeting review these procedures and provide for such changes as it shall deem appropriate. This distribution shall be contingent upon receipt of the annual report prior to a forfeiture date as specified by the Committee on Divisional Activities and shall include a base allotment, an allotment tied to total membership, and distributions based on other factors such as programming, SOCIETY initiatives, strategic planning and directives from the Board of Directors.

(2) At the request of any Division the SOCIETY bill to each member in that Division shall include the Division dues. The Division shall have the option to waive or discount its dues for STUDENT MEMBERS. The SOCIETY shall remit receipts to Divisions semi-annually.

(3) Division dues collected by the SOCIETY from members electing a two-year or three-year SOCIETY dues period shall be two times or three times, respectively, the annual rates established for the first year of the period. It shall be the responsibility of a Division to bill and collect any increases in dues that it may make applicable to the second or third year of a membership period.

(4) The Treasurer of a Division shall forward to the Chief Executive Officer an annual request for the funds to which the Division is entitled under these Standing Rules. Upon receipt of such annual request, the Chief Executive Officer shall make payment to the Treasurer of the said Division except that the Chief Executive Officer may once annually send 10 percent of the allotment upon receipt of a statement of need.

(5) A probationary Division as defined above may receive an allotment equivalent to that of a Division of the same membership and in accord with the other provisions of this Standing Rule.

k. The annual report of each Division, including an itemized statement of receipts and expenditures and investment of its funds, shall be submitted each year to the Committee on Divisional Activities through the Chief Executive Officer not later than February 15 of each year and shall cover the period January 1 to December 31 preceding. The Committee each year shall prepare and submit to the Council Policy Committee a summary of the Division annual reports.

By April 1 of each year, the Secretary of each Division shall send to the Chief Executive Officer a complete list of the members and Society Affiliates of that Division for checking and verification.

l. **Affiliates**

(1) Society Affiliates may become **Society Affiliates** of any Division unless specifically prohibited by the bylaws of the Division and shall be subject to such dues as are specified by the bylaws of that Division for Society Affiliates. In Divisions, Society Affiliates may be appointed as committee chairs, if allowed by the bylaws of the Division, but may not hold an elective position of the Division, vote on Articles of Incorporation and bylaws of the Division, serve as a voting member of its Executive Committee or equivalent policymaking body, or vote for Councilor(s) or Alternate Councilor(s) of the Division. In their bylaws, Divisions may either provide or withhold the privilege of voting by Society Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Division.

(2) **Division Affiliates**. A person who is not a member of the SOCIETY shall not become a member of any Division; but Divisions may provide in their bylaws to have **Division Affiliates**, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the Division, as provided in the Division bylaws, except that of holding an elective position of the Division, voting on Articles of Incorporation and bylaws for the Division, serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from the Division. In their bylaws, Divisions may either provide or withhold the privilege of voting by Division Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Division. Division Affiliates may be appointed as committee chairs, if allowed by the bylaws of the Division.

(a) A Division Affiliate shall retain affiliate status only so long as payment is made of Division dues of not less than two dollars ($2.00) per annum.

(b) A Division Affiliate shall not be entitled to any privileges of the SOCIETY other than those herein specified.

m. Bylaws of each Division shall provide that, upon **dissolution** of the Division, any assets of the Division remaining thereafter shall be conveyed to such organization then existent as is dedicated to Purposes similar to those of the Division and the SOCIETY, or to the SOCIETY, so long as whichever organization is selected by the governing body of the Division at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1986 as amended or under such successor provision of the Code as may be in effect at the time of the Division's dissolution.

n. Except for Divisions in probationary status, **a Division may incorporate** under the laws of the District of Columbia or of any appropriate state or commonwealth. Proposed Articles of Incorporation or proposed amendments to Articles of Incorporation shall first be submitted by the executive committee or equivalent of the Division to the Committee on Constitution and Bylaws through the Chief Executive Officer for determination that the proposals are not inconsistent with the Charter, Constitution, Bylaws, or Standing Rules of the SOCIETY. Upon such finding, the Division may present the proposals to its membership for adoption and may incorporate or amend if they are adopted. The Articles of Incorporation or amendments thereto shall then be submitted to the Committee on Constitution and Bylaws, which committee, acting for the Council of the SOCIETY, may confer final approval, whereupon said articles or amendments shall become part of the bylaws of the Division.

o. A Division may be affiliated with **other technical organizations** provided that:

(1) the affiliation meets the requirements for affiliation with other technical organizations as specified elsewhere in these Standing Rules; and

(2) the affiliation has been approved by the Committee on Divisional Activities.

(3) Any Division affiliation shall **terminate after five years** unless reauthorized by the governing body of the Division. The term of each subsequent reauthorization shall not exceed five years.

(4) Affiliations of SOCIETY Divisions shall become effective upon authorization by the Committee on Divisional Activities and confirmation by the Committee on Constitution and Bylaws, acting for the Council, that the provisions of these Standing Rules are met.

Sec. 3.

International Chemical Sciences Chapters Function (9/19/24)

a. **The Committee on International Activities shall be responsible for the International Chapters Function.**

b. The SOCIETY may authorize **formation of International Chemical Sciences Chapters**. The Committee on International Activities, or another designated responsible committee, shall act for the Board of Directors and the Council in monitoring the activities of each International Chapter and in implementing SOCIETY policy regarding such International Chapters. Monitoring duties shall include compiling a general summary of these activities in its committee reports to the Board of Directors and the Council and making recommendation to the Board of Directors regarding the formation or dissolution of an International Chapter. The responsible committee shall review each International Chapter every five years and shall advise the Board of Directors whether it should be continued.

(1) The responsible committee shall establish written procedures and criteria for the formation and review of International Chapters.

(2) A new International Chapter shall operate under **charter bylaws** prepared by the Council of the SOCIETY until such time as the Chapter desires to revise or amend them. All International Chapter bylaws shall be in English. Revisions or amendments of International Chapter bylaws shall be submitted to the Council through the Chief Executive Officer for review. These revisions or amendments shall not become effective before approval by the Committee on Constitution and Bylaws, acting for the Council. No provisions of International Chapter bylaws shall be valid that are inconsistent with the Charter, Constitution, Bylaws, Standing Rules, or the Schedule of Dues and Benefits of the SOCIETY. A copy of the International Chapter's bylaws shall be filed with the Chief Executive Officer. (5/31/24)

c. **International Chapter bylaws** must contain a statement that the International Chapter, and the officers as representatives of the International Chapter, shall: (1) not engage in political activity, including lobbying, (2) avoid any activities that may adversely affect the interests and/or public or professional image of the SOCIETY, and (3) assure that all activities of the International Chapter are open to all members of the SOCIETY.

d. Each International Chapter shall have a Chair, a Vice-Chair and/or Chair-Elect, a Secretary, a Treasurer, and such other officers as the bylaws of the International Chapter may specify. The offices of Secretary and Treasurer may be combined. (9/4/25)

e. An International Chapter **may assess its members Chapter dues** to be expended for its own purposes in harmony with the Purposes of the SOCIETY.

f. The Board of Directors may dissolve an International Chapter for good and sufficient reasons.

g. The annual report of each International Chapter, including an itemized statement of receipts and expenditures and investment of its funds shall be submitted each year to the Committee on International Activities through the Chief Executive Officer not later than February 15 of each year and shall cover the period January 1 to December 31 preceding. Each year the committee shall prepare a summary of the International Chapter annual reports and submit it to the Council Policy Committee. (9/27/23)

h. **By April 1** of each year, the **Chair of each International Chapter** shall send to the Chief Executive Officer **a complete roster** of that International Chapter for checking and verification.

i. Any International Chapter that fails to maintain a **membership of at least 25 members of the SOCIETY and/or submit an annual report for three consecutive years** may be **dissolved**. (9/4/25)

j. Any International Chapter shall not incur any debts, obligations or liabilities that could become binding upon the SOCIETY, and the bylaws of each Chapter shall so provide.

k. International Chapters shall provide one or more names to the Committee on Nominations and Elections for the nomination of Councilors from their Zones. (9/19/24)

l. Bylaws of each International Chapter shall provide that, upon the **dissolution** of the Chapter, any assets of the Chapter remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Chapter, as is dedicated to the perpetuation of Purposes similar to those of the SOCIETY, or to the SOCIETY, so long as whichever organization is selected by the governing body of the International Chapter at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1986 as amended or under such successor provision of the Code as may be in effect at the time of the Chapter's dissolution.

m. **International Chapter Affiliation with a Local Technical Organization (**9/4/25**)**

(1) An International Chapter may be affiliated with a local technical organization operating within the territory of the International Chapter, provided that: (9/4/25)

(a) the affiliation meets the requirements for affiliation with other technical organizations as specified elsewhere in these Standing Rules; and (9/4/25)

(b) the affiliation has been approved by the Committee on International Activities. (9/4/25)

(2) Any International Chapter affiliation shall terminate after five years unless reauthorized by the governing body of the International Chapter. The term of each subsequent reauthorization shall not exceed five years. (9/4/25)

(3) Affiliations of SOCIETY International Chapters shall become effective upon authorization by the Committee on International Activities and confirmation by the Committee on Constitution and Bylaws, acting for the Council, that the provisions of these Standing Rules are met. (9/4/25)

n. **Affiliates** (9/4/25)

(1) **Society Affiliates shall be assigned to an appropriate International Chapter** in the same manner as members as provided elsewhere in these Standing Rules. Society Affiliates may be assessed International Chapter dues in the amount specified for Society Affiliates by the bylaws of that Chapter. In International Chapters, Society Affiliates may be appointed as committee chairs, if allowed by the bylaws of the International Chapter, but may not hold an elective position of the International Chapter, vote on Articles of Incorporation or its equivalent and bylaws of the International Chapter, serve as a voting member of its Executive Committee or equivalent policymaking body, or vote for Councilor(s) or Alternate Councilor(s) from Zones. In their bylaws, International Chapters may either provide or withhold the privilege of voting by Society Affiliates for an elective position (other than Councilor or Alternate Councilor from Zones) of the International Chapter. (9/4/25)

(2) **International Chapter Affiliates**. A person who is not a member of the SOCIETY shall not become a member of any International Chapter, but International Chapters may provide in their bylaws to have International Chapter Affiliates, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the International Chapter, as provided in the International

Chapter bylaws, except that of holding an elective position of the International Chapter, voting on Articles of Incorporation or its equivalent and bylaws for the International Chapter, serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from Zones. In their bylaws, International Chapters may either provide or withhold the privilege of voting by International Chapter Affiliates for an elective position (other than Councilor or Alternate Councilor from Zones) of the International Chapter. International Chapter Affiliates may be appointed as committee chairs, if allowed by the bylaws of the International Chapter. (9/4/25)

(a) An International Chapter Affiliate shall not be entitled to any privileges of the SOCIETY other than those herein specified. (9/4/25)

STANDING RULE VIII
Duties of Committees

Section 1.

a. **Duties of Committees that Report Only to the Council (some duties are listed elsewhere in the Standing Rules as noted below)** (3/26/21)

(1) **Committee on Analytical Reagents**

This committee is involved with setting standards for and establishing approved analytical procedures for determining the purity of chemical reagents sold by commercial companies. The committee creates and revises analytical procedures and the reagents list. The committee's work leads to periodic revision of the publication, *Reagent Chemicals: Specifications and Procedures*. The committee may include representatives of commercial chemical manufacturers, standards organizations, and users of chemical reagents. (3/26/21)

(2) **Committee on Chemical Technical Professionals** (1/1/25)

The duties of this committee shall include the following, *inter alia*:

(a) coordinate the SOCIETY's interests in the development and activities of technicians/applied chemical technology professionals;

(b) facilitate communication between the SOCIETY, employers, and other technical and professional societies concerning critical issues of common interest in the area of technician/applied chemical technology professionals' activities;

(c) provide continuing support for the SOCIETY's educational programs for technicians/applied chemical technology professionals by assisting in the development, review, and promotion of appropriate SOCIETY education materials; and

(d) enhance the professional image and development of technicians/applied chemical technology professionals.

(3) **Committee on Committees** (duties are listed elsewhere)

(4) **Committee on Constitution and Bylaws** (duties are listed elsewhere)

(5) **Committee on Divisional Activities** (duties are listed elsewhere)

(6) **Committee on Economic and Professional Affairs**

The duties of this committee shall include the following, *inter alia*:

(a) foster ongoing improvement in the economic and professional status of chemical scientists;

(b) receive, address, and communicate to the Council concerns of the members in the area of professional affairs;

(c) act for the Council, in cooperation with other appropriate governing entities, in monitoring and coordinating the professional affairs programs of the SOCIETY, including career assistance and development programs;

(d) monitor the state of the economic and professional affairs of chemical scientists and formulate recommendations to the Council on policy in this area;

(e) identify, study, and report to the SOCIETY long- and short-range economic and professional needs of chemical scientists;

(f) conduct and report periodic fact-finding studies on supply and demand, compensation, and other matters that affect the economic status of the chemical profession;

(g) review, update and, after approval by the Board of Directors and the Council, issue professional and employment guidelines for chemical scientists to members and employers;

(h) monitor employer/employee relationships and issue to the SOCIETY periodic reports on such matters as personnel policies, fringe benefits, working conditions, terminations, job security, and compliance with SOCIETY guidelines; and

(i) propose ethical standards of conduct for chemical scientists for consideration by the Council.

(7) **Committee on Ethics**

The duties of this committee shall include the following, *inter alia*:

(a) coordinate the ethics-related activities of the SOCIETY;

(b) serve as an educational resource and clearinghouse, but not as an adjudication body, for the SOCIETY's members seeking guidance on ethics issues;

(c) raise awareness of ethics issues through meeting programming and columns/editorials;

(d) review recognition opportunities for acknowledging ethical behavior;

(e) develop and oversee such other ethics-related activities; and

(f) serve the SOCIETY's members and promote the SOCIETY's standards of ethical conduct within the profession of chemistry and its related disciplines.

(8) **Committee on Local Section Activities** (duties are listed elsewhere)

(9) **Committee on Meetings and Expositions** (duties are listed elsewhere)

(10) **Committee on Membership Affairs** (duties are listed elsewhere)

(11) **Committee on Nomenclature, Terminology, and Symbols**

The duties of this committee shall include the following, *inter alia*:

(a) act on behalf of the Council in matters relating to the chemical usage of nomenclature, terminology, symbols, and units;

(b) monitor, review, and communicate to the SOCIETY their significance;

(c) coordinate activities within the SOCIETY;

(d) consult with and advise editors of SOCIETY publications and communications;

(e) initiate, review, and recommend adoption of documents and proposals, as appropriate;

(f) liaise with other national and international organizations, committees, and commissions similarly involved; and

(g) provide a means for members of the SOCIETY to participate in the consideration of these matters.

(12) **Committee on Nominations and Elections** (duties are listed elsewhere)

(13) **Committee on Project SEED**

Summer Experiences for the Economically Disadvantaged

The duties of this committee shall include the following, *inter alia*:

(a) assist the development office in solicitation of funding for student stipends from corporations, foundations, and individual SOCIETY members;

(b) review applications from preceptors for student research projects and decide the level of funding;

(c) promote awareness and recognition of Project SEED within the SOCIETY, the scientific community, and the general public;

(d) participate in long- and short-range planning of programs for Project SEED; and

(e) review applications for and award college scholarships designated for former Project SEED students.

(14) **Council Policy Committee** (elected) (duties are listed elsewhere)

b. **Duties of Committees that Report to both the Council and the Board of Directors** (3/26/21)

(1) **Committee on the Advancement of LGBTQ+ Chemists** (9/4/25)

The purpose of this committee is to support and recognize LGBTQ+ chemistry professionals and their allies. LGBTQ+ stands for lesbian, gay, bisexual, transgender, queer, and others. (9/4/25)

The duties of this committee shall include the following, *inter alia*: (9/4/25)

(a) serve as a forum for LGBTQ+ people in chemistry and related professions; (9/4/25)

(b) provide useful services and information pertaining to the LGBTQ+ community; (9/4/25)

(c) increase and improve participation of the LGBTQ+ community in the chemical sciences and the SOCIETY; (9/4/25)

(d) promote the recognition of LGBTQ+ chemistry professionals; (9/4/25)

(e) cultivate and recognize allies; and (9/4/25)

(f) advise the Council, the Board, and other appropriate SOCIETY bodies regarding issues of importance to the LGBTQ+ community. (9/4/25)

(2) **Committee on Chemical Safety**

The duties of this committee shall include the following, *inter alia*:

(a) encourage safe practices in chemical activities;

(b) serve as a resource to the chemical professional in providing advice and counsel on the handling of chemicals;

(c) seek to ensure safe facilities, designs, and operations by calling attention to potential hazards and stimulating education in safe chemical practices; and

(d) provide advice to other units of the SOCIETY on matters related to chemical safety and health.

(3) **Committee on Chemistry and Public Affairs**

The duties of this committee shall include the following, *inter alia*:

(a) advise and recommend the SOCIETY's action on public policy matters involving the chemical sciences and technologies;

(b) identify and analyze legislative, regulatory, research, Science, Technology, Engineering, and Math (STEM) education funding, and other science policy issues that impact the chemical sciences and technologies;

(c) define, propose, implement, and, where appropriate, work with groups within the SOCIETY on courses of action with respect to the above issues, which include but are not limited to: recommend to the Board of Directors appropriate studies or actions that should be undertaken; comment on policy issues that may be incorporated in the SOCIETY's official policy statements; provide expert advice to the government on questions concerning the chemical sciences and technologies; and establish ad hoc and standing subcommittees or task forces of experts to deal with specific issues; and

(d) encourage and facilitate participation by the members of the SOCIETY in government relations.

(4) **Committee on Chemists with Disabilities**

The committee will promote educational and professional opportunities in the chemical sciences and in fields requiring knowledge of chemistry for persons with disabilities. The committee will champion the capabilities of those persons to educators, employers, and peers. The committee envisions a time when all individuals, including those with disabilities, will advance the chemical enterprise by drawing on the full range of their talents.

The duties of this committee shall include the following, *inter alia*:

(a) ensure that all SOCIETY-sponsored services and programs promote and advance the full participation of persons with disabilities; (5/22/22)

(b) promote opportunities for persons with disabilities employed in or seeking employment within chemistry and its allied fields, supporting the SOCIETY's Strategic Plan; (5/22/22)

(c) provide and promote a portfolio of programs, products and services to increase their participation and leadership in the chemical community by persons with disabilities; and (5/22/22)

(d) serve as a resource to the chemistry community as a whole with reference to issues concerning the education and employment of persons with disabilities. (5/22/22)

(5) **Committee on Communicating Chemistry** (9/4/25)

The duties of this committee shall include the following, *inter alia*:

(a) recognize and promote the contributions of the global chemistry enterprise, including scientists and educators, to empower ACS Local Sections, Divisions, committees, International Chapters, and members to better communicate the chemical sciences; (9/4/25)

(b) collaborate with ACS groups to effectively communicate the value of the chemical sciences to the public; and (9/4/25)

(c) inform the Council and the Board of Directors of the committee's activities. (9/4/25)

(6) **Committee on Community Activities**

The purpose of the Committee on Community Activities is to improve the public perception of chemistry by providing programs to connect chemists with their communities.

The duties of this committee shall include the following, *inter alia*:

(a) provide guidance to the SOCIETY's community outreach programs and activities, and develop and implement new resources/technologies to support, evaluate, and sustain them;

(b) encourage participation in community outreach programs through recruitment, retention and recognition of volunteers; and

(c) inform the Board of Directors, Council and other SOCIETY bodies of the committee's activities.

(7) **Committee on Education**

The duties of this committee shall include the following, *inter alia*:

(a) implement SOCIETY policies in chemical education;

(b) develop reports and recommendations to the Board of Directors and the Council on SOCIETY policies related to chemical education and SOCIETY programs for the improvement of chemical education;

(c) receive, review, and make recommendations to the Board and the Council on proposals for policies and programs in chemical education;

(d) act in an advisory capacity on matters relating to chemical education;

(e) recommend approval or disapproval of requests for the funding of new or unbudgeted items related to chemical education;

(f) establish all regulations for Student Chapters, such as criteria and procedures for formation, membership criteria, program activity standards, criteria for dissolution and reinstatement, and all other rights and privileges, with the approval of the Committee on Constitution and Bylaws; and

(g) act for the Council in chartering and dechartering Student Chapters.

(8) **Committee on Environment and Sustainability** (4/24/23)

The committee is charged by the Board of Directors and the Council to promote the SOCIETY's as well as the public's awareness and active concern for protecting and improving the quality of human health and the environment.

The duties of this committee shall include the following, *inter alia*:

(a) advise the SOCIETY's governing bodies on pertinent environmental issues in science and public policy warranting action by the SOCIETY. Once identified, these issues then become the focus of committee action and the source of their projects;

(b) monitor environmental legislation and regulations for possible SOCIETY comments and/or recommendations, and when appropriate, write and/or review SOCIETY statements;

(c) keep abreast of current and emerging environmental problems, focusing on possible areas of action by the committee and/or the SOCIETY;

(d) research environmental chemistry issues, compiling pertinent material, and disseminating the information to appropriate groups and individuals within and outside the SOCIETY;

(e) develop SOCIETY position statements, informational brochures, and appropriate publications (such as books and articles) on environmental issues in science and public policy using the technical expertise of committee members;

(f) design and coordinate programs related to environmental sustainability for symposia and publications; and (4/24/23)

(g) promote environmental chemistry education in secondary schools, colleges, and universities, and for the general public by developing science curricula, audio courses, etc., and distributing these materials to educators and other interested persons.

(9) **Committee on Fiscal Affairs** (4/1/26)

The duties of this committee shall include the following: (4/1/26)

(a) provide financial stewardship guidance to component groups; (4/1/26)

(b) provide feedback and fiscal recommendations on new SOCIETY programs that may help ACS achieve its strategic goals; (4/1/26)

(c) serve as a trusted multi-channel connection for communication related to the SOCIETY's finances; and (4/1/26)

(d) review the potential financial impact of proposals presented to Council for consideration and action. (4/1/26)

(10) **Committee on Intellectual Property** (6/13/25)

The duties of this committee shall include the following, *inter alia*: consider patents and other forms of intellectual property insofar as such consideration and possible action are appropriate under and in conformity with the SOCIETY's Charter. (6/13/25)

(11) **Committee on International Activities**

The duties of this committee, as described elsewhere in the Standing Rules, shall also include the following, *inter alia*: (9/4/25)

(a) receive, consider, and make recommendations to the Council concerning petitions for chartering new International Chemical Sciences Chapters and for changes in territory or name; (9/4/25)

(b) advocate for, initiate, and be a resource for international activities for the SOCIETY, including conferences and initiatives pertaining to education and research and development of broad scientific understanding, appreciation of chemistry, and promotion of the image of chemistry; (9/4/25)

(c) study ongoing initiatives and inform the SOCIETY entities on effective practices and projects related to international activities;

(d) advise and make recommendations to the Board of Directors on the science and engineering policies that transcend national boundaries; (9/4/25)

(e) support implementation of Board policies, activities, and collaborations pertaining to global strategies; (9/4/25)

(f) support scientific freedom and human rights as they relate to practitioners of chemical and related sciences; (9/4/25)

(g) identify ways in which the SOCIETY can raise the profile of, and meaningfully and appropriately be more welcoming to, the global community of chemical scientists and engineers;

(h) take such actions as necessary if any International Chemical Sciences Chapter (hereinafter referred to as International Chapter) has an inactive Executive Committee such as to appoint an interim Executive Committee or facilitate the International Chapter's elections; (9/27/23)

(i) act for the Council in establishing the territory of each Zone; (9/19/24)

(j) review annually the distribution of member population within each Zone as defined by the official count of December 31 of the preceding year; and (9/19/24)

(k) determine the number of Zones, not to exceed six (6), for a four-year period beginning in a year divisible by four prior to March 1 of the first preceding year, with the approval of the Council Policy Committee. (9/19/24)

(12) **Committee on Minority Affairs**

The duties of this committee shall include the following, *inter alia*:

(a) oversee the SOCIETY's programs devoted or related to issues regarding underrepresented and marginalized groups in the chemical sciences; (8/28/21)

(b) develop a long-range plan to ensure increased participation of chemical professionals from underrepresented and marginalized groups in the profession and in the SOCIETY at all levels; (8/28/21)

(c) study and make recommendations on the current status of underrepresented and marginalized groups in the SOCIETY and in the chemical sciences; (8/28/21)

(d) promote and recognize the professional accomplishments of people with underrepresented and marginalized identities in the chemical sciences and in the SOCIETY; (8/28/21)

(e) increase the interest of chemical professionals with underrepresented and marginalized identities in the work of the SOCIETY; and (8/28/21)

(f) study the impact of the SOCIETY's activities on diversity, equity, inclusion, and respect on underrepresented and marginalized groups and provide impact statements and recommendations to the Council and the Board of Directors. (8/28/21)

(13) **Committee on Professional Training**

The duties of this committee shall include the following, *inter alia*:

(a) The SOCIETY shall sponsor an activity for the approval of undergraduate professional programs in chemistry. The Committee on Professional Training, shall act for the Board of Directors and the Council in the formulation and implementation of the approval program with published criteria and/or guidelines, as well as published evaluation policies and procedures.

(b) The goals of the approval program shall be *inter alia*:

(i) promote and assist in the development of high standards of excellence in all aspects of post-secondary chemical education, and undertake studies important to their maintenance;

(ii) collect and make available information concerning trends and developments in modern chemical education; and

(iii) cooperate with SOCIETY and other professional and educational groups having mutual interests and concerns.

(c) Institutions may petition for review of adverse evaluation decisions to an established Appeals Board consisting of three members of the SOCIETY, not members of the committee, appointed jointly by the President and Chair of the Board.

(14) **Committee on Science**

The purpose of this committee is to provide an organizational framework to facilitate policy formulation, actions, and planning in several areas of the SOCIETY's activity directly related to the science of chemistry. It is structured to provide a forum for consideration and coordination of the scientific activities of many diverse units of the SOCIETY and to provide an interface between and among such units.

Among the areas of committee concern are: divisional and other scientific and technical activities; scientific meetings and expositions; science-oriented grants and awards; scientific publications, nomenclature, and other communications; and science policy.

The duties of this committee shall include the following, *inter alia*:

(a) formulate and recommend broad, long-range goals for programs within the primary cognizance of the committee, and coordinate with and provide encouragement to SOCIETY units that are engaged in activities aimed at achieving these goals;

(b) provide a forum for coordination and discussion of views of science-related bodies or persons;

(c) review and/or draft statements of SOCIETY policy in applicable areas of committee concern for the Committee on Chemistry and Public Affairs or the Board of Directors' consideration;

(d) provide guidance in the development of support for science-related activities of the SOCIETY;

(e) receive reports from, and be cognizant of, activities and deliberations of those bodies in the SOCIETY involved in science and science-related activities;

(f) advise the Board, the Council, and other appropriate SOCIETY bodies on long-term financial planning for the committee's areas of concern;

(g) receive and evaluate requests for unbudgeted funds for science-related activities for presentation to the Board;

(h) identify long-range needs and trends in the area of scientific meetings and expositions and other areas of nonpublication scientific communication; provide overall guidance in the area of science-oriented awards; and participate in nominations for broader based non-SOCIETY awards;

(i) coordinate and provide assistance with the formulation of SOCIETY science-oriented grant proposals for projects within the purview of the committee, for which funds are sought from non-SOCIETY sources; and

(j) approve expenditures from annually budgeted committee funds for special projects, study groups, task forces, etc., needed in meeting the committee's responsibilities.

(15) **Committee on Senior Chemists**

The duties of this committee shall include the following, *inter alia*:

(a) encourage and serve as a conduit for senior members to volunteer and contribute their energy and talent to the SOCIETY including local, regional, and national governance, education, government affairs, mentoring, and community projects;

(b) provide useful service and information to seniors, such as retirement and estate planning, consulting, part-time opportunities, and travel/tours;

(c) foster networking opportunities among seniors, both nationally and locally; and

(d) represent senior chemists to interact with all elements of SOCIETY governance, bringing awareness of their needs to the SOCIETY, fostering collaborations, and creating synergies.

(16) **Committee on Women Chemists**

This committee was established in 1927 to encourage women chemists to take an active interest in the SOCIETY's activities.

The duties of this committee shall include the following, *inter alia*:

(a) serve as a forum for women in chemistry and related professions;

(b) develop recommendations regarding issues of interest to women chemists;

(c) provide a means of increasing and improving participation of women in the chemical sciences and the SOCIETY;

(d) promote the recognition of women chemists; and

(e) inform the Council and other appropriate SOCIETY bodies of the committee's activities.

(17) **Committee on Younger Chemists**

The duties of this committee shall include the following, *inter alia*:

(a) facilitate communication of ideas and attitudes between the governing bodies of the SOCIETY and younger chemists;

(b) advise the governing bodies of the SOCIETY on the positions of younger chemists regarding policies and programs currently before the SOCIETY and those which younger chemists feel should be considered by the SOCIETY;

(c) aid in the providing of information to younger chemists about the profession and practice of chemistry;

(d) organize and operate at national, regional, and local level activities of special interest to younger chemists;

(e) inform younger chemists of the services and benefits provided by the SOCIETY for its members;

(f) obtain from younger chemists their evaluations of the SOCIETY and its activities;

(g) inform younger members about the organization of the SOCIETY and to study methods of and make recommendations for the flow of younger members into active work in the SOCIETY; and

(h) furnish a focus for the expression of concerns of importance to younger members.

STANDING RULE IX
Other Rules

Section 1.

The **Volunteer and Participant Code of Conduct Policy** may be amended by either the Council, with confirmation by the Board of Directors, or the Board of Directors. (12/1/23)

Sec. 2.

The **Guidelines for Preparing Petitions to Amend the SOCIETY's Constitution and/or Bylaws** may be amended by the Committee on Constitution and Bylaws.

Sec. 3.

The Council, along with the Board of Directors as necessary, may establish other rules, as needed.

Sec. 4.

The Council, along with the Board of Directors for committees that report to the Council and the Board of Directors, may create committees and assign their duties in accordance with the Bylaws and these Standing Rules. (3/26/21)

2027 SCHEDULE OF DUES AND BENEFITS

I. DUES AND BENEFITS PACKAGES

1. The SOCIETY strives to provide continued and sustainable growth through regular reassessment of its dues and benefits packages for members, Society Affiliates, and Community Associates as defined in the Standing Rules. These dues and benefits packages are established and updated based on the professional and personal benefits they provide to individuals at different stages in their careers and as their roles in the global chemistry enterprise evolve. (6/12/25)

2. Annually, the Committee on Membership Affairs shall assess benefits, propose dues commensurate with the benefits packages, and submit its recommendations to the Committee on Fiscal Affairs, which shall conduct an analysis of the proposed dues and benefits packages to determine the financial impact on the SOCIETY. After review by the Committee on Constitution and Bylaws, the recommendation for dues and benefits and a statement of financial impact by the Committee on Fiscal Affairs shall be submitted by the Committee on Membership Affairs to Council for action at its spring meeting. Members are welcome to submit comments to the Committee on Membership Affairs for consideration when developing benefits and dues packages. (4/1/26)

3. Dues will be based on the fair-market value of each benefits package as outlined below. Changes in the base dues rate from one year to the next may not exceed $10 or 10 percent, whichever amount is greater. (5/31/24)

4. Should the Council not act to replace the proposed dues and benefits packages as submitted, the dues and benefits shall default to the last approved version. (5/31/24)

5. This Schedule is not applicable to Corporation Associates. (5/31/24)

II. BASE DUES

The base dues rate shall be $160. (3/23/22)

III. BENEFITS PACKAGES

1. **Premium Package**

The Premium Package contains the full range of privileges and benefits as offered by the SOCIETY. (3/23/22)

2. **Standard Package**

The Standard Package contains the full range of privileges and benefits as offered by the SOCIETY except that it does not provide: (5/31/24)

a. Any ACS Publications or author benefits including but not limited to universal publications accesses and reduced subscription rates as approved by the Board of Directors. (3/23/22)

b. Any Chemical Abstracts Service (CAS) benefits including but not limited to complimentary search activities. (3/23/22)

c. Discounted registration rates for ACS meetings, workshops, LinkedIn Learning access, and continuing education courses. (5/31/24)

d. Access to the ACS webinar recording library. (3/23/22)

e. Access to the print edition of the official organ of the SOCIETY; however, digital access is available. (5/31/24)

3. **Basic Package**

The Basic Package is a free package, which shall include only the privileges and benefits described below: (6/12/25)

a. Receipt of SOCIETY newsletters. (3/23/22)

b. Receipt of weekly, abbreviated digests of the official organ of the SOCIETY. (3/23/22)

c. Five downloadable articles from the official organ of the SOCIETY. (5/31/24)

d. Access to ACS Link. (5/31/24)

e. Access to discounts on personal services offered by external SOCIETY partners, except for discounts to the group insurance rates in the ACS Member Insurance Program. (5/31/24)

IV. DUES RATES

1. **MEMBERS**

a. The dues for a MEMBER selecting the **Premium Package** shall be the base dues rate unless the MEMBER opts to use any of the following applicable statuses: (5/31/24)

(1) **Retired**. A MEMBER who has either (1) accumulated at least twenty-five years of paid membership prior to January 1, 1986, and is retired from full-time professional employment or (2) has accumulated at least thirty years of paid membership and is retired from full-time professional employment shall, upon request to the Chief Executive Officer and affirmation of such status, be entitled to receive the **Premium Package** at a rate of one-half (1/2) of the base dues rate for each year beginning on the MEMBER's anniversary date. (6/12/25)

(2) **Emeritus**. A MEMBER who has accumulated at least thirty-five years of paid membership and who is retired from full-time professional employment shall, upon request to the Chief Executive Officer and affirmation of such status, be entitled to receive the **Premium Package** and pay no membership dues. (6/12/25)

(3) **Graduate Student**. A MEMBER who is a graduate student shall be entitled to the **Premium Package** at a rate of eleven thirty-seconds (11/32) of the base dues rate with digital access to the official organ of the SOCIETY so long as the individual is engaged in full-time graduate work. The dues so determined shall be rounded to the nearest whole dollar amount. "Full-time" represents any combination of course work, research work, and teaching that the institution considers a full-time load. (6/12/25)

b. The dues for a MEMBER selecting the **Standard Package** shall be one-half (1/2) of the base dues rate. (5/31/24)

c. A MEMBER who selects the **Premium** or **Standard Package** is eligible for those discounts and waivers as outlined elsewhere in this Schedule of Dues and Benefits. (5/31/24)

2. **STUDENT MEMBERS**

a. A STUDENT MEMBER, upon affirmation to the Chief Executive Officer of qualification for such status, shall be entitled to receive the **Premium Package** at a rate of five thirty-seconds (5/32) of the base dues rate with digital access

to the official organ of the SOCIETY. The dues so determined shall be rounded to the nearest whole dollar amount. (6/12/25)

b. A STUDENT MEMBER is eligible for those discounts and waivers as outlined elsewhere in this Schedule of Dues and Benefits. (5/31/24)

3. **Society Affiliates**

a. A Society Affiliate, an individual who is not eligible to be a member of the SOCIETY in accordance with the ACS Governing Documents, may select the **Premium Package** at the base dues rate or the **Standard Package** at one-half (1/2) of the base dues rate, and shall retain affiliate status only so long as payment is made of such dues. (5/31/24)

b. A Society Affiliate is eligible for those discounts and waivers as outlined elsewhere in this Schedule of Dues and Benefits. (5/31/24)

4. **Community Associates**

a. A Community Associate shall only have access to the **Basic Package**, a free package, and its benefits. (6/12/25)

b. A Community Associate may not concurrently receive other benefits described elsewhere in this Schedule of Dues and Benefits. (5/31/24)

c. A Community Associate shall not be eligible for any of the discounts or waivers described elsewhere in this Schedule of Dues and Benefits (5/31/24)

V. DISCOUNTS, VARIATIONS, AND WAIVERS*

1. **Multi-year Benefits Packages**. A member or Society Affiliate not requesting any of the discounts provided elsewhere in this Schedule of Dues and Benefits may elect a dues period of one year, two years, or three years. The dues rate for two-year or three-year periods shall be two times or three times, respectively, the full annual dues rate established for the first year of the period. (5/31/24)

2. **Emerging Economy Discount**. A member or Society Affiliate residing in a country with an emerging economy (as defined by the World Bank) is eligible for an annual dues discount. This discount is based on the World Bank country classification and reviewed annually: 50% dues reduction for members or Society Affiliates in upper-middle income countries, 66% dues reduction for members or Society Affiliates in lower-middle income countries, and 75% dues reduction for members or Society Affiliates in low-income countries. This discount will be applied automatically based on the address of the member and may be continued indefinitely as long as the individual continues to reside in a country with an emerging economy, and the relevant World Bank country classification does not change. (5/31/24)

3. **New Graduate Discount**. An individual graduating with an associate degree, bachelor's degree, master's degree, or doctoral degree in a chemical science or in a related field of natural science, engineering, technology, or science education from an appropriately accredited educational institution, or one acceptable to the Committee on Membership Affairs, may apply for a 50% discount of the base dues rate for the **Premium Package**, to begin at any time up to one year from the date of graduation. (6/12/25)

4. **National Service Discount**. A member or Society Affiliate who is serving actively in the Armed Forces of the United States of America or in another area of national service on temporary full-time duty of not less than one year nor more than four years may, upon request to the Chief Executive Officer with affirmation of such status, be entitled to a discount of one-half (1/2) of the base dues rate for each year of such service beginning on the individual's anniversary date. (5/31/24)

5. **Family Care Provider Discount**. After at least one year of paid dues, a member or Society Affiliate who has elected to discontinue full-time professional employment or full-time course work because of long-term obligations as a family care provider, upon request to the Chief Executive Officer and affirmation of such status, shall be entitled to a discount of one-half (1/2) of the base dues rate assessed at the time of the request. Such discount shall commence on the individual's anniversary date and may be continued for up to an additional two years so long as this status is affirmed annually. This provision may be invoked again only after a period of full-time professional employment or full-time course work. (5/31/24)

6. **Disability Waiver**. A member or Society Affiliate who has a long-term disability may be granted a dues waiver. To be eligible for a waiver, the individual must have paid dues for at least one year and furnish proof of the disability. The request for a waiver shall be made to the Chief Executive Officer annually upon receipt of the dues statement. The Committee on Membership Affairs, acting for the Council, shall resolve any appeal from adverse action on a disability waiver request. (5/31/24)

7. **Unemployed Waiver**. After at least one year of paid dues, a member or Society Affiliate who is unemployed and is seeking full-time professional employment, upon request to the Chief Executive Officer and affirmation of such status, shall be entitled to an annual waiver of the base dues rate assessed at the time of the request. Such annual waiver shall commence on the individual's anniversary date and may be renewed each year for a total not to exceed three years so long as this status is reaffirmed each year. This provision may be invoked again only after a period of full-time professional employment. (5/31/24)

8. **Joint Memberships with Partner Organizations**. Members in good standing with SOCIETY partner organizations may receive discounts on SOCIETY dues assessed when selecting the **Standard** or **Premium Package**. Discounts may be available to MEMBERS, STUDENT MEMBERS, and Society Affiliates. These discounts do not apply to Local Section and Division dues. (6/12/25)

*Discounts may not be available in certain locations and are subject to other exclusions. Eligibility for discounts may vary, and additional terms and conditions may apply. (6/12/25)

REGULATIONS

Adopted by the Board of Directors

I. BOARD OF DIRECTORS

1. *Board of Directors - Overview*.

a. The Board of Directors shall elect one of its members to be Chair of the Board of Directors. In the event of the inability of the Chair to qualify or function in this office, the President shall serve as Chair pro tem. (11/18/91)

b. The Board of Directors shall elect the Chief Executive Officer, the Secretary, and the Treasurer of the SOCIETY and shall determine the policies under which they operate. The Secretary and the Treasurer shall be administratively responsible to the Board of Directors through the Chief Executive Officer. (1/1/77)

c. A vacancy in the office of Chair of the Board of Directors, Chief Executive Officer, Secretary, or Treasurer, caused by death, resignation, or failure to qualify, shall be filled by the Board of Directors. (1/1/77)

d. The Board of Directors shall determine the salaries, if any, which shall be paid to the officers of the SOCIETY, but no officer shall vote on any question involving that officer's salary. (11/18/91)

e. The Board of Directors shall elect an Executive Committee from its membership. The Executive Committee, as described below, shall have full power to act for the Board of Directors between Board meetings. The Chief Executive Officer shall serve as a nonvoting ex officio member of the Executive Committee. (1/1/78)

f. The Board of Directors shall provide for such other committees from its membership as it deems necessary to aid it in the performance of its functions. (1/1/78)

g. The Board of Directors may provide for other committees to consider and report upon matters within the field of the SOCIETY and within the field of Board responsibility, membership to be unrestricted except as the Board may specify. (7/11/60)

h. Each Board Committee and those Society Committees reporting to both the Council and the Board shall report to the Board of Directors periodically, but not less than once each year, in such manner as the Board may specify and in accordance with a schedule to be set from time to time by the Board of Directors. (6/5/21)

2. *Chair of the Board of Directors*.

a. The Chair of the Board of Directors shall be elected by the Board at the last regular meeting in each year to serve a term of one year, beginning with the first day of January following, or until a successor shall have been elected, each such individual being limited to three consecutive one-year terms. (12/4/04)

b. On any matter arising between meetings of the Board and not falling within the purview of any Standing Committee of the Board, the Chair shall direct that it be held for action at the next meeting of the Board, or submitted by mail for interim action by the Board or its Executive Committee, or the Chair may act on behalf of the Board if said action conforms to policy or precedent as established by prior actions. Board members may vote upon interim matters via electronic mail, postal mail, or facsimile. No proxy votes are allowed. Any interim matters approved by the Board or its Executive Committee in the absence of unanimous written consent shall be subject to ratification by the full Board at its next regular meeting. (6/5/21)

c. The Chair of the Board, or any three members of the Board, may request a recorded vote on any action or motion of the Board. Upon request of any five members of the Board, the results of the recorded vote shall be published in the official organ of the Society. (6/5/21)

d. The Chair of the Board is authorized to provide orientation for newly elected members of the Board to the duties and responsibilities of their office, according to guidelines which may be adopted by the Board from time to time. (12/4/04)

3. *Travel, Expenses, and Reimbursement of Directors*.

a. As a nonprofit organization, stewardship of SOCIETY resources is essential. Travel and expense practices for all SOCIETY officers and directors shall comply with policies applicable to ACS staff generally. The Secretary shall enforce these policies, but the Secretary's determinations may be appealed to the Chair of the Board. It is the policy of the Board that all travel by any member of the Board shall meaningfully support the strategic objectives and global interests of the Board. (12/6/24)

b. Each Director of the SOCIETY, whose travel in the performance of official SOCIETY duties is authorized by the Chair pursuant to policies approved by the Board, and who is not a member of the Presidential Succession, shall be reimbursed by the Board for necessary, reasonable, and actual out-of-pocket expenses incurred. Board members not in the Presidential Succession contemplating travel as part of their Board duties must obtain advance approval for the planned expenditure from the Chair of the Board. (12/6/24)

c. Each year, one or more travel coordination meetings ("Officers' Summits") will be held with the Chief Executive Officer, Secretary, Chair of the Board and the Presidential Succession to review and coordinate their travel and events and to authorize the SOCIETY's representation at those events. If the participants at the Officers' Summits cannot reach agreement, or if opportunities arise not contemplated at the Officers' Summits, the Chair of the Board shall determine whether travel is authorized and, if so, who will be the SOCIETY's representative at the events. No reimbursement shall be issued for expenses associated with unauthorized travel. (12/6/24)

4. *Secretary of the Board of Directors.* The Secretary of the SOCIETY shall serve as Secretary of the Board. Among the Secretary's responsibilities shall be assembling a draft agenda for the meetings of the Board, subject to the Executive Committee's input and approval; proposing changes to Regulations; and serving as parliamentarian at meetings of the Board. (12/2/16)

5. *Meetings.*

a. The Board shall meet quarterly and at such other meetings as may be necessary or duly called. The regular quarterly meetings of the Board shall be held within the first seven days in June and December, and at each spring national meeting and at each annual meeting of the SOCIETY, at times set in accordance with the provisions of the Bylaws and Standing Rules. However, the Board, by majority action, may select any dates other than those above specified for its quarterly

meetings. No later than its December meeting, the Board shall set dates for all its regular meetings to be held during the following year. (8/21/20)

b. The most recent edition of Robert's Rules of Order shall serve as the parliamentary authority for all meetings of the Board or its committees, unless its provisions conflict with the SOCIETY's Charter, Constitution, Bylaws, Standing Rules, and Regulations. (8/21/20)

6. *Executive Committee.* The Executive Committee of the Board shall consist of the Chair of the Board, who shall serve as Chair of the committee; the President, President-Elect, and Immediate Past President of the SOCIETY, who shall serve as voting members ex officio; the Chief Executive Officer of the SOCIETY, who shall serve as a member ex officio without vote; and three additional members to be elected by the Board. Only members of the Board may serve on the Executive Committee, and any member of the Board who is not an ex officio member of the Executive Committee shall be eligible for election to the Executive Committee. One of the elected positions shall be for a one-year term and two positions shall be for two-year terms. The two-year terms shall be staggered so that only one two-year position is filled each year. The election to fill the one-year term and one two-year term shall be held at the last regular meeting of the Board each year. Beginning with the first day of January following election, each elected member shall serve the specified term, or until a successor shall have been elected. A vacancy in any of the three elected positions on the Executive Committee shall be filled by the Board for the unexpired portion of the term, and the election to fill such vacancy shall be held no later than the next meeting of the Board, but may be held earlier, at the discretion of the Chair of the Board. Any four voting members present shall constitute a quorum at any meeting of the Executive Committee. The Secretary of the SOCIETY shall serve as the Secretary of the Executive Committee. (12/2/16)

The primary responsibilities of the Executive Committee shall be to act *ad interim* for the Board in accordance with the provisions of the Constitution, to provide oversight for Board development, and to provide oversight for all employee personnel policies and practices administered by the Chief Executive Officer. In acting ad interim for the Board, the Executive Committee shall take no action committing SOCIETY funds in excess of $250,000 without prior approval of the Board. All actions by the Executive Committee shall be reported to the Board at the next regular meeting of the Board and at such other times as the Board requests or the Executive Committee deems necessary. (12/2/16)

The three additional members of the Executive Committee who are elected by the Board shall serve as the Board's disciplinary committee, and as such shall, upon recommendation of the SOCIETY'S General Counsel or the Board Chair, consider alleged persistent and/or serious violations of the Volunteer and Participant Code of Conduct Policy, and take such actions as may be appropriate. (12/1/23)

7. *Standing Committees*. In addition to the Executive Committee, other Standing Committees of the Board are authorized to assist the Board with matters that benefit from ongoing oversight or consideration. Each such committee shall keep itself informed about matters within the field of its assignment and be the Board's body of experts on these matters. As such, each Standing Committee, acting within its assigned area, shall recommend and suggest appropriate action on matters under consideration by the Board. (12/2/16)

Individuals who are not members of the Board are generally eligible for service on Standing Committees of the Board and their subcommittees, but only members of the Board may serve on the Executive Committee, the Committee on Public Affairs and Public Relations, and on such other committees as the Board may specify ("Board-Member Only Standing Committees"). Appointments to Standing Committees shall be made by the Chair of the Board. The Chair of the Board will ensure equity in the number of committee assignments given to each member of the Board. The terms for a member of a Board-Member-Only Standing Committee shall be one year, and a Board member may serve up to six successive one-year terms. The term for service on other Board Standing Committees and subcommittees shall be one year for ex-officio appointments and three years for other appointments, unless otherwise indicated in these Regulations. The Board recognizes that differences in the nature and duties of Standing Committees support variances in their term limitations. A member of another Board Standing Committee shall be eligible to serve up to two successive three-year terms on the same committee; however, that service may be extended if the Board Chair determines that there is a compelling need for ongoing expertise on the committee. Service for at least six months shall constitute a full one-year term for the purpose of this term limit. Unless otherwise specified by the Board, the Chair of the Board annually shall designate the chair of each committee. (12/13/25)

The Board may delegate to any of its Standing Committees or to any Society Committee reporting to the Board, authority to act for the Board in specified matters. All such actions shall be reported to the Board at the next regular meeting of the Board and at such other times as the Board requests or the Committee deems necessary. (6/5/21)

All Directors shall be notified of the meetings of the Standing Committees of the Board; shall be informed of the subjects to be discussed; and shall be permitted to attend any meeting of the Executive Committee, the Committee on Fiscal Affairs, or the Standing Committees on Public Affairs and Public Relations, and Strategic Alignment. (4/1/26)

The Chair of a Standing Committee of the Board shall be limited to three consecutive one-year terms as chair of the same committee, unless otherwise specified by the Chair of the Board. (12/2/16)

The following, along with any other such ongoing committees created by the Board, shall be the Standing Committees of the Board: Audits and Risk Management, Finance, Board of Trustees for the Group Insurance Plans, Corporation Associates, Executive Compensation, Advisory Board for the ACS Green Chemistry Institute, Governing Board for Publishing, Pensions and Investments, Petroleum Research Fund, Public Affairs and Public Relations, and Strategic Alignment. (4/1/26)

8. *Discretionary Powers of Committees*. The chair of any committee of the Board may solicit the advice and assistance of any person or persons who can contribute to the activities of the committee and such persons may participate in committee meetings and activities to the extent desired by the committee chair, except that such advisors shall not be considered as members of the committee and shall have no vote in actions taken by the committee. (12/2/16)

9. *Standing Committee on Audits and Risk Management.* The Committee on Audits and Risk Management shall serve as a focal point for communication among the members of the Board, the independent accountants, the internal auditors, and

SOCIETY management, insofar as their duties relate to financial accounting, auditing, financial reporting, risk management, and internal controls. The committee shall assist the Board in fulfilling its fiduciary responsibilities regarding accounting policies and reporting practices of the SOCIETY and the sufficiency of auditing relative thereto. It is to be the Board's principal agent in ensuring the independence of the independent accountants and internal auditors, the integrity of management, and adequacy of disclosures to the public. (12/1/23)

The responsibility of the Board for selection and appointment of the independent auditors is delegated to the Committee on Audits and Risk Management. The committee's job is one of oversight. The committee shall meet with the auditors to discuss the scope and nature of their audit, the quality and adequacy of and compliance with internal controls, approval of the internal audit plan, review of the annual financial audit report and management letter, and review of the annual internal audit report. The committee shall also meet with key financial staff of the SOCIETY to discuss implementation of auditor recommendations, review internal financial controls and procedures, review appropriateness of accounting policies, evaluate auditor performance, and evaluate whistleblower complaints brought to it by the Society's General Counsel. The committee shall review the risk management framework, which includes analysis and reporting, for the maintenance of a sound internal control and risk management process. (12/1/23)

The committee shall consist of four to six persons, of whom at least two shall be members of the Board. The committee will have such additional responsibilities as the Board shall direct in a committee charter, which the Board shall approve and amend as necessary. (8/20/22)

10. *Standing Committee on Corporation Associates*. The Committee on Corporation Associates shall be responsible for serving as the primary governance nexus between the SOCIETY, the Board of Directors, and industry, and increasing industry's overall engagement with the SOCIETY; increasing the SOCIETY's relevance to industry; coordinating with other governance entities which may directly or indirectly consider industry-related issues and activities; and in partnership with relevant ACS management and subject to approval of relevant budgets, establishing one or more corporate forums to address issues of interest to corporations falling within the SOCIETY'S Charter. The corporate forums may consist of both committee members and others providing expertise or industry representation relevant to the subject of each specific forum. The committee will determine the method for populating the forums. (1/1/18)

11. *Standing Committee on Executive Compensation*. The Committee on Executive Compensation shall advise the Board or its Executive Committee on matters involving compensation of the Chief Executive Officer and other members of the senior staff of the SOCIETY. The committee shall be responsible for recommending salary levels for the Chief Executive Officer, Treasurer, Secretary, and other executives reporting to the CEO; formulating for Board approval the structure and details of the Executive incentive plan; and advising the Board or its Executive Committee on any other matter involving compensation of the senior staff of the SOCIETY. (6/3/23)

The committee shall consist of the Chair of the Board, who shall also serve as Chair of the committee, President, the Immediate Past President, the Chair of the Committee on Finance, and three members of the SOCIETY with demonstrated expertise in senior and executive staff compensation issues (the latter three appointed by the Chair of the Board and confirmed by vote of the Board). The Chief Executive Officer and President-Elect shall serve as members of the Committee without vote. (4/1/26)

12. *Governing Board for the American Association of Chemistry Teachers (AACT Governing Board).* The American Association of Chemistry Teachers (AACT) is a program activity of the SOCIETY designed to support K–12 teachers of chemistry by providing them with a professional home that addresses and is responsive to their needs. AACT serves as a trusted source of curricular and pedagogical resources for K–12 chemistry instruction, provides networking opportunities for K–12 teachers, and disseminates effective teaching and learning practices at the K–12 level. (6/5/15)

a. *Establishment.* The Board establishes the Governing Board for the American Association of Chemistry Teachers and delegates to it responsibility for guiding the operations of AACT and making recommendations to the Board about the general strategic direction of AACT. (6/5/15)

b. *Membership of the AACT Governing Board.* The AACT Governing Board shall consist of 11 members as follows: (6/5/15)

(1) President-Elect of AACT (6/5/15)

(2) President of AACT (6/5/15)

(3) Immediate Past President of AACT (6/5/15)

(4) Ambassador from an Elementary School (from grades K–5) (6/5/15)

(5) Ambassador from a Middle School (from grades 6–8) (6/5/15)

(6) Ambassador from a High School (from grades 9–12) (6/5/15)

(7) Representative from any AACT Committee (6/5/15)

(8) Representative from the ACS Society Committee on Education (SOCED) (6/5/15)

(9) Representative from the ACS Division of Chemical Education (CHED) (6/5/15)

(10) Editor of *Chemistry Solutions*, or its successor publication (6/5/15)

(11) AACT Program Director (6/5/15)

The current President of AACT will also serve as the Governing Board Chair. If needed, the Chair may serve up to three one-year terms. (8/28/21)

c. *Appointment and Term*. The Program Director of AACT and the Editor for the AACT periodical *Chemistry Solutions,* or its successor publication, shall serve as ex officio members of the AACT Governing Board for as long as they hold their positions. The Chair of the Board will appoint the representatives from SOCED and CHED, who will serve one-year terms. Three members of the AACT Governing Board, ambassadors from elementary school (grades K–5), middle school (grades 6–8), and high school (grades 9–12), will be elected by AACT members and will serve one-year terms. The ambassadors will serve as representatives of the grade bands in which they teach. The remaining four members of the AACT Governing Board (Committee Representative, President-Elect of AACT, President of AACT, and Immediate Past President

of AACT) will be elected by AACT members. The Committee Representative will serve a two-year term and will represent AACT committees. Each member of the AACT Presidential Succession (President, President-Elect, and Immediate Past President) will serve a three-year term. (12/2/16)

Members of the AACT Governing Board may be reappointed or elected subject to the rule that no member may serve for more than two consecutive full terms, except for the AACT Presidential succession. After serving in the Presidential succession, the member should be referred to as a Past President of AACT and may act as an ambassador for the organization but will not be eligible to run for another elected AACT office. Members of the AACT Governing Board shall be reimbursed for reasonable out-of-pocket expenses incurred as part of their service on the AACT Governing Board. (8/28/21)

Notwithstanding these Regulations, if the AACT Governing Board determines at any time that its deliberations would benefit from additional expertise or perspective, it may ask the Chair of the Board to appoint (or reappoint) an individual with this expertise or perspective as a non-voting consultant of the AACT Governing Board. (6/5/15)

d. *Eligibility*. All members of the AACT Governing Board must be either members or student members of AACT when elected or appointed. Members of the AACT Presidential Succession must be either current or former teachers of chemistry at the K–12 level. The elementary school (K–5), middle school (6–8), and high school (9–12) ambassadors must be practicing K–12 teachers of chemistry. The Committee Representative and representatives from SOCED and CHED may be any members of the chemistry education community with the desired expertise. (6/5/15)

e. *Operation of the AACT Governing Board*. The AACT Governing Board shall meet at least once a year, and is authorized to use committees and subcommittees in carrying out its responsibilities, and to adopt rules consistent with these Regulations and the Purposes of the SOCIETY. The AACT Governing Board shall report to the Board at least twice annually. The AACT Governing Board shall transmit to the Board for review and approval strategic and long-range planning documents, descriptions of membership classes, changes in the qualifications and eligibility of members, and other substantive changes in goals and operations of AACT. The Governing Board shall transmit to the Board for informational purposes statements on principles of operation of the AACT. (6/5/15)

13. *Advisory Board for the ACS Green Chemistry Institute (ACS GCI)*

a. *Establishment.* The ACS Board delegates to the Advisory Board the general responsibility and authority for advising the ACS GCI Director on the strategy, operations and performance of the Institute. The ACS Green Chemistry Institute shall catalyze and enable the implementation of green and sustainable chemistry and engineering throughout the global chemical enterprise and the SOCIETY. (1/1/18)

b. *Membership of the Advisory Board for the ACS Green Chemistry Institute.* The Advisory Board for the ACS Green Chemistry Institute shall consist of no more than seven members, who have a range of backgrounds in science, engineering, business, technology, and education. The Advisory Board must include at least one individual meeting each of the following criteria, however an individual may satisfy more than one criterion: (1/1/18)

(1) Director of the ACS Green Chemistry Institute shall serve as a member ex officio without a vote on the Advisory Board (1/1/18)

(2) Chair of the ACS Committee on Environment and Sustainability or his or her designee (4/24/23)

(3) Experience working in industry (1/1/18)

(4) Experience working in government, nonacademic research institutions, or nongovernmental organizations (1/1/18)

(5) Experience working in academia (1/1/18)

c. *Appointment and Term of Service.* The Chair of the Committee on Environment and Sustainability shall serve as a member of the Advisory Board or appoint one member of his or her committee to the Advisory Board. The remaining Advisory Board members shall be appointed or reappointed by the Chair of the ACS Board of Directors based on a slate of nominees proposed by the Advisory Board Chair in consultation with the ACS Chief Executive Officer, GCI Director, and GCI Advisory Board. With input from the Advisory Board, the ACS Chief Executive Officer and the GCI Director shall recommend an Advisory Board Chair from among the nominated and appointed members of the Advisory Board. The Advisory Board Chair shall be appointed by the Chair of the ACS Board of Directors to a one-year term, subject to a maximum of three consecutive terms. (4/24/23)

d. *Operation of the Advisory Board for the ACS Green Chemistry Institute.* The Advisory Board for the ACS Green Chemistry Institute shall meet at least two times a year, and is authorized to use committees or subcommittees in carrying out its responsibilities, and to adopt rules consistent with these Regulations and the Purposes of the SOCIETY. The Advisory Board shall review the ACS GCI mission, strategy, and planning documents; provide advice about program development and implementation; and help connect GCI to other stakeholders. The Advisory Board shall report to the ACS Board of Directors at least annually. (1/1/18)

14. *Governing Board for Publishing*.

a. *Establishment.* The Board establishes the Governing Board for Publishing and delegates to it the general responsibility and authority for the operations and performance of Chemical Abstracts Service (CAS) and the Publications Division. All exceptions to this delegation of authority shall be as noted elsewhere in these Regulations. (12/13/25)

b. *Membership of the Governing Board for Publishing.* The Governing Board for Publishing shall consist of no more than 11 members as follows: (12/13/25)

(1) Chair of the Board (12/4/04)

(2) Chief Executive Officer (12/2/16)

(3) President of CAS (or that person responsible for CAS reporting directly to the Chief Executive Officer) (12/2/16)

(4) President of the Publications Division (or that person responsible for the Publications Division reporting directly to the Chief Executive Officer) (12/2/16)

(5) Two individuals with senior management experience relevant to the operations of Chemical Abstracts Service, only one of whom may be a SOCIETY member, but not a member of the Board (12/4/04)

(6) Two members of the SOCIETY with executive experience (one from industry and one from academia) but who are not members of the Board (12/4/04)

(7) Two individuals with senior management experience relevant to the operations of the Publications Division, only one of whom may be a SOCIETY member, but not a member of the Board (12/4/04)

(8) The Chair of the Journals Advisory Board (12/13/25)

The Chief Executive Officer shall serve as Chair of the Governing Board for Publishing. (12/2/16)

c. *Appointment and Term.* The Chair of the Board of Directors, the Chief Executive Officer, and the Presidents of CAS and of the Publications Division, shall serve as members of the Governing Board for Publishing for as long as they hold their respective positions. The remaining seven members shall be appointed or reappointed by the Board of Directors. Appointments shall be based on a slate of nominees proposed by a task force chosen by the Chair of the Board of Directors. The task force will consist of five members and will include two members from the Governing Board for Publishing, two individuals who are not members of the Governing Board for Publishing but are knowledgeable about the SOCIETY, and one member–at a minimum–from the Board of Directors. The standard term shall be four years, except for the Chair of the Journals Advisory Board, who shall serve for the duration of their appointment in that capacity. Reappointments shall be made by the Board of Directors upon the joint recommendation of the chairs of the Board and of the Governing Board for Publishing. Members eligible for reappointment are subject to the rule that no member may serve for more than two consecutive full terms. Except for staff and officers of the SOCIETY, members shall be compensated for meetings and expenses as provided for by the Board of Directors but shall receive a full annual stipend only upon attending a majority of the regular Governing Board for Publishing meetings held in a given year. (12/13/25)

Notwithstanding these Regulations, if the Governing Board for Publishing determines at any time that its deliberations would benefit from additional expertise or perspective, it may ask the Board of Directors to appoint an individual with this expertise or perspective as a voting member of the Governing Board for a one- to four-year term, even if the appointment should increase the number of members temporarily to twelve. The task force procedures outlined in this section shall be used for nominating such individuals. (12/13/25)

d. *Operation of the Governing Board for Publishing.* The Governing Board for Publishing shall meet at least three times a year, and is authorized to use committees, subcommittees, and advisory boards in carrying out its responsibilities, and to adopt rules consistent with these Regulations and the Purposes of the SOCIETY. The Governing Board for Publishing shall be responsible for advising the Chief Executive Officer on the appointment of the President of CAS and the President of the Publications Division, for reviewing the performance of and establishing compensation for CAS and Publications Division senior executive employees, except for the President of CAS and the President of the Publications Division, and for reporting such personnel actions to the Board of Directors. The Governing Board shall review and approve the CAS and Publications Division mission statements, statements on principles of operation and long-range planning documents, and transmit these documents or summaries of them to the Board of Directors for information or for review. The Governing Board for Publishing shall report to Council annually. (12/13/25)

e. *Financial Authority of the Governing Board for Publishing.* The Governing Board for Publishing shall be responsible for the operation of CAS and the Publications Division within the established financial policies of the SOCIETY. The Governing Board shall have a financial reporting system for CAS and the Publications Division. It shall recommend for Board approval financial performance criteria under which CAS and the Publications Division will be operated. At least once every three years, the Governing Board shall review the criteria for financial performance of CAS and the Publications Division and submit criteria for approval to the Board of Directors. The Governing Board shall review operational results quarterly and report to the Board of Directors on the performance of CAS and the Publications Division at each Board meeting. The Governing Board shall review and approve annual operating and capital budgets for consolidation with the remainder of the SOCIETY budget, to be approved by the Board of Directors. CAS and the Publications Division may not exceed their authorized annual capital budget by more than 10 percent without the prior approval of the Governing Board for Publishing and the ACS Board of Directors. The Board of Directors delegates full authority to the Governing Board for Publishing to set pricing policy for CAS and Publications Division products and services. The Governing Board for Publishing shall recommend academic discounts to the Board of Directors. (12/13/25)

f. *Journals Advisory Board of the Governing Board for Publishing*. The Governing Board for Publishing delegates to the Journals Advisory Board the general responsibility and authority for providing editorial oversight of ACS journals, assessing the editorial quality and content of the ACS journal portfolio, and editor reappointment recommendations. (4/1/26)

(1) The Journals Advisory Board shall consist of no more than twelve (12) members. (12/13/25)

(2) The Chair of the Journals Advisory Board shall be appointed by the Chair of the ACS Board of Directors, in consultation with the ACS Chief Executive Officer and the Governing Board for Publishing, for a three-year term, subject to a maximum of two consecutive terms, and shall be appointed in a manner to produce rotation. (12/13/25)

(3) The remaining Journals Advisory Board members shall be appointed by the Chair of the ACS Board of Directors, in consultation with the ACS Chief Executive Officer and the Governing Board for Publishing, for a three-year term, subject to a maximum of two consecutive terms, and shall be appointed in a manner to produce rotation. (12/13/25)

(4) The Journals Advisory Board shall meet at least three times per year. (12/13/25)

15. *Standing Committee on Pensions and Investments*. The Committee on Pensions and Investments shall be responsible for the administration of the ACS Retirement Plan in all its details, as adopted and amended from time to time by the Board. Such authority shall be exercised prudently, reasonably, and in the sole interest of Plan participants and beneficiaries and include but not be limited to: the establishment of investment policy guidelines for the Plan; performance review of external fund managers; compliance of the Plan with the Employee Retirement Income Security Act (ERISA); compliance with the Internal Revenue Code; and making recommendations to

the Board of proposals for adoption or amendment of the Plan. The committee also has fiduciary responsibility for the ACS Defined Contribution Retirement and ACS ERISA 403(b) Plans. (12/2/16)

The committee shall be responsible for establishing investment policies and monitoring performance for other SOCIETY funds, as deemed appropriate by the Board. Consistent with the Board's resolution approving the October 25, 2000, Agreement of Transfer of Trust, the committee shall prudently manage and administer the various assets of the AMERICAN CHEMICAL SOCIETY Petroleum Research Fund ("ACS-PRF") and shall determine the Annual Amount to be disbursed therefrom to fund the research grants program. The committee will also be responsible for establishing investment policies and monitoring performance for the Hach Scientific Endowment Fund. (12/2/16)

The committee shall consist of five to eight members, and it is recommended that at least three of them be SOCIETY members with experience in pensions, endowments, or related fields of investment management. The Chief Executive Officer and the Treasurer shall serve as voting members ex officio. (4/1/26)

16. *Standing Committee on the Petroleum Research Fund*. The Committee on the Petroleum Research Fund ("the Committee") shall determine the proper allocation of monies from the AMERICAN CHEMICAL SOCIETY Petroleum Research Fund ("ACS-PRF") once the Annual Amount, as defined in the Agreement of Transfer of Trust dated October 25, 2000, has been established by the Committee on Pensions and Investments. The Committee shall consider all proposals for grants in the several ACS-PRF grants programs and recommend for approval by the ACS Board, within the limits of available funds, only those proposals that, in its judgment, fulfill the requirements stated in Paragraph (a) Article SECOND of the Agreement of Transfer of Trust Creating the AMERICAN CHEMICAL SOCIETY Petroleum Research Fund, dated October 25, 2000. Among all proposals submitted, which are judged to qualify under the terms of said Agreement, the Committee shall recommend for funding those that best meet its criteria for educational and scientific merit. The Board may authorize specific grants within the amounts made available for such purposes upon recommendation of the Committee. The Committee, either upon request of the Board or upon its own initiative, may also consider and make recommendations on policy, eligibility, terms, and conditions for ACS-PRF grants programs. (12/2/16)

17. *Standing Committee on Strategic Alignment*. The Committee on Strategic Alignment shall assist the Board in developing, communicating, and promoting a strategic process and plan within the SOCIETY that engages members, volunteer leaders, and staff; provide strategic leadership by examining the commitment, mission, vision, values, and goals of the SOCIETY and recommend annual updates to the strategic plan to the Board of Directors; assist the Board and the Chief Executive Officer in monitoring resulting actions and outcomes; and oversee the Strategic Planning Retreat program. (12/13/25)

The membership of this committee shall be three members of the Board of Directors, including the ACS President, one member of the senior management staff, and two members-at-large from the ACS Community. (12/13/25)

Every five years, the Board of Directors will set up a taskforce to assess the full strategic plan and recommend updates. The taskforce will conduct environmental scanning and strategic assessments and develop strategic goals. This group shall consist of the Chair of the Board of Directors, up to three additional members of the Board of Directors, a representative of the Council Policy Committee, three members of the senior management staff–one of whom must be either the CAS or Publications Division President–appointed by the Chair of the Board upon recommendation of the Chief Executive Officer, and up to two to four members of the ACS Community to provide additional expertise or representation. (12/13/25)

18. *Standing Committee on Public Affairs and Public Relations*.

a. The Committee on Public Affairs and Public Relations shall be responsible for: (12/13/25)

(1) improving public understanding of the chemical sciences' role in the nation's economy, and, especially, of chemistry's vital role in many national policy issues; (12/4/04)

(2) striving for public policies consistent with current chemical knowledge; (12/4/04)

(3) pursuing public policies that advance both chemistry and the other sciences; and (12/4/04)

(4) approving the SOCIETY's National Historic Chemical Landmark designations. (12/13/25)

b. The committee shall assume leadership in the formulation of policy covering: (12/4/04)

(1) the areas of public policy and law that the SOCIETY can address with credibility; (12/4/04)

(2) the review, approval, and other decisions related to proposed SOCIETY statements on public matters under authority delegated by the Board; (12/4/04)

(3) the methods of communicating with specific publics, including the media; (12/4/04)

(4) communication and participation with other scientific, educational, and engineering societies; and (12/4/04)

(5) the resources needed for the SOCIETY to carry out its public communication and government relations activities. (12/4/04)

c. *Official SOCIETY Position Statements.* A proposed official statement on a public matter may be drafted by staff, appropriate members or units of the SOCIETY, or General Counsel, or any combination of these. Efforts shall be made by the proposing unit to have an appropriate SOCIETY unit review and approve each draft statement prior to submission to the Board for official approval, according to the mechanism described below. Input shall be sought from divisions and interested scientific organizations by the person or group drafting the statement. The proposed statement shall be submitted to the Chief Executive Officer or designee, who shall have primary responsibility for processing the statement to gain official ACS approval as follows. (12/2/16)

The Chief Executive Officer will determine whether the proposed statement is in conflict with an existing Board of Directors' policy or position, pre-empts the policymaking authority of another SOCIETY body, or is reasonably likely to impact the mission or activities of another SOCIETY body. The Chief Executive Officer will acknowledge receipt of the proposed statement to the originator. If any of the aforementioned issues is found to exist by the Chief Executive

Officer, the Chief Executive Officer will notify the Board of Directors of the interpretation and the Board will vote on whether to confirm the Chief Executive Officer's interpretation. The Chief Executive Officer shall send written notice to the proposing SOCIETY body or bodies of the result and basis of the final determination within forty-five calendar days after receipt of the proposed statement. (9/30/11)

Authority to review and approve statements on public matters is specifically delegated to the Committee on Public Affairs and Public Relations, although the committee is encouraged to seek Board ratification of statements on public matters which are likely to engender public controversy or which otherwise deal with unusually sensitive matters. (12/2/16)

Copies of proposed statements on public matters shall be sent to all members of the Board for comment, but the committee shall determine whether to accept substantive changes. If major changes are requested by or of the committee, informal discussions among the Committee Chair, the authors and/or the chair of the cognizant unit(s), and staff shall be held to seek resolution of the differences of opinion. (12/4/04)

No statement on public matters shall be issued by the committee unless approved by at least two-thirds (2/3) of the committee members. When oral testimony is desired by any appropriate body, the order of presenters shall be the President, the Chair of the Board, and other individuals designated by the President. (12/2/16)

Statements will automatically expire three years from December 31 of the year in which they were approved unless PA&PR acts to extend them for an additional period not to exceed three years. (12/4/04)

d. *Public Policy Priorities.* The Board may adopt, upon recommendation of the committee a biennial Public Policy Priorities document, which shall establish the government relations priorities of the SOCIETY. The Board authorizes the Chair of the Board, the President of the SOCIETY, and the Chair of the Committee on Public Affairs and Public Relations, with the advice of appropriate staff, acting in concert, to determine the appropriate manner for the handling of issues that fall outside the scope of the Public Policy Priorities. (12/4/04)

19. *Standing Committee on Finance*. The Committee on Finance shall assist the Board in fulfilling its fiduciary responsibilities by serving as an advisor to the Board and providing oversight of the SOCIETY's global financial operations. The duties, responsibilities, and composition of the committee shall be set forth in the Committee on Finance Charter approved by the ACS Board of Directors. (4/1/26)

20. *Board of Trustees for the Group Insurance Plans.* The powers, duties, and operations of the Board of Trustees for the Group Insurance Plans, ACS Members, are as specified in the agreement of trust, as adopted on December 8, 1985, and amended from time to time. (4/4/08)

21. *Special Committees.* Special Committees of the Board, including task forces, are authorized. Each shall be responsible for the execution of some specific assignment made by the Board in the discharge of its responsibilities. Appointments to Special Committees and their subcommittees need not be limited to Directors, shall be for such terms as are specified in the actions creating the committees, and shall be made by the Chair of the Board. If terms are not specified in the action creating a Special Committee, they shall be for one year. Special Committees will be discharged upon completion of their specific assignment. (12/2/16)

22. *Conflict of Interest*. Whenever any business matter, which is to be considered by Board-related bodies, Officers of the SOCIETY, or Key Employees as defined by the Internal Revenue Service in its Form 990, involves activities or information that might directly or indirectly place a participant in a special conflict of interest, then the affected individual should consult with the General Counsel. If the General Counsel determines that a direct or indirect conflict of interest exists, then the individual shall refrain from participating in the consideration of, or any voting upon, such matter. All Officers of the Society, Key Employees, members of the Board, and Board-related bodies with fiduciary responsibility shall complete and sign conflict of interest disclosure forms annually and provide them to the General Counsel for review and advice. The General Counsel's form shall be submitted to the Chief Executive Officer for review. (4/1/26)

PRF Applications and National Awards. In order to avoid the appearance of a conflict of interest, the name of a current member of the Board may not appear as a principal investigator on a proposal for a grant-in-aid from the AMERICAN CHEMICAL SOCIETY Research Fund, nor should a Board member participate in the process of nominating or seconding an individual or group for any ACS national award. (12/2/16)

23. *Compensation of Current and Former Board Members.* Except as provided in this Regulation, no voting Board member may receive, be offered, or earn compensation as a full or part-time employee, consultant, or contractor of the AMERICAN CHEMICAL SOCIETY during service on the Board and for a period of twenty-four months after ending that service. Annual compensation which does not exceed the IRS limit required for classification as an independent director (less than $10,000 in 2016) will be allowed, upon disclosure to the Board of the compensation amount, for (1) short-course instruction; (2) career workshop presentation; (3) service as an editor-in-chief, associate editor, or senior editor of a SOCIETY publication; (4) SOCIETY leadership facilitation for non-SOCIETY audiences; and (5) compensation arrangements which were in place prior to election to the Board. Any other exceptions to this prohibition will require the affirmative vote of two-thirds (2/3) of those Board members eligible to vote. The Board member seeking the exception shall refrain from voting on his or her request. (12/2/16)

II. DEFENSE OR INDEMNIFICATION, ADVANCE OF EXPENSES, AND LIMITATION OF LIABILITY

To the fullest extent permitted by applicable law, a Director shall have no personal liability to the SOCIETY or its members for monetary damages for any action or inaction as a Director except for: (i) the amount of any financial benefit of, or intended for, the SOCIETY which the Director has wrongfully taken or received; (ii) intentional infliction of harm; (iii) gross negligence, or (iv) willful misconduct. To the fullest extent permitted by applicable law, the SOCIETY shall defend or indemnify any Director or officer, and may defend or indemnify any employee or agent, of the Society, or a person who was serving in such capacity for another entity at the SOCIETY's request, who was or is, in such person's capacity as a Director, officer, employee or agent of the SOCIETY, a defendant or who is threatened with being made a defendant to any legal

action, suit, investigation, administrative action or proceeding ("Proceeding") (other than a Proceeding by or in the right of the SOCIETY) against reasonable expenses incurred in connection with the defense of such Proceeding, except in relation to matters that such person has been adjudged liable for gross negligence or willful misconduct in the performance of duties to the SOCIETY. A determination as to whether defense or indemnification of an employee or agent is appropriate shall be made by a majority vote of disinterested Directors even if such Directors do not constitute a quorum. The SOCIETY may advance expenses to, or may itself undertake the defense of, any Director, officer, employee or agent; provided, however, that such person shall repay or reimburse such expenses if it should be ultimately determined that he or she is not entitled to defense or indemnification. The provisions of this Regulation shall not be exclusive or in limitation of any other rights to which Directors, officers, employees, or agents, may be entitled. (12/2/16)

III. EMPLOYEES

1. *Authorization of Staff Positions and Salaries*. The Board shall determine salaries for the Chief Executive Officer, the Secretary, and the Treasurer of the SOCIETY and, subject to its review and the advice of the Standing Committee on Executive Compensation, approve recommendations of the Chief Executive Officer for salaries of other heads of staff divisions reporting directly to the Chief Executive Officer. The Board delegates to the Governing Board for Publishing the authority to review the performance of and approve salaries for CAS and Publications Division senior executive employees, with the exception of the Presidents of CAS and of the Publications Division. (12/2/16)

2. *Other Staff.* The appointment of all salaried employees other than those covered above and the determination of their salaries, shall, in accordance with the Constitution, be the responsibility of the Chief Executive Officer or his or her designee. (12/2/16)

3. *Designation of Nonvoting Councilors*. By joint action of the Council Policy Committee and the Executive Committee of the Board under the provisions of the Bylaws and Standing Rules, the incumbents in the following positions have been designated to serve as nonvoting Councilors: Treasurer, heads of each major staff division of the SOCIETY, Editor of the official organ of the SOCIETY, and the non-Councilor Chairs of Society Committees. (6/5/21)

IV. FINANCE

1. *Authority for Contracts and Expenditures.*

The approval of all expenditures for the goods and services required for the conduct of the affairs of the SOCIETY as provided in the approved annual budget and actions of the Board, and of all contracts for such expenditures, shall be the responsibility of the Chief Executive Officer, who shall formulate written policies regarding expenditures and contracts and may delegate such of these actions as deemed appropriate to officers or members of staff. (12/2/16)

All contracts and documents obligating the SOCIETY to expenditures or the commitment of the SOCIETY's name must be documented in writing; and the terms of these contracts must be approved by individuals having appropriate levels of delegated authority and knowledge to make such commitments pursuant to the written expenditures and contracts policy and must be consistent with approved budgets. (12/13/20)

Any document or contract that requires the signature of an officer may be signed by the Chair of the Board, Chief Executive Officer, Secretary, or Treasurer of the SOCIETY. Any authorized contract that does not require the signature of an officer of the SOCIETY may be signed by a member of the staff authorized by the Chief Executive Officer pursuant to the expenditures and contracts policy. (12/2/16)

Any and all contracts of employment between the SOCIETY and its employees or prospective employees that are intended to create or to express anything other than an "at will" relationship shall be approved in advance of execution by the Board. (8/21/04)

2. *Executive Initiatives*. There shall be established in each annual budget of the SOCIETY a fund of up to $250,000 to be used at the discretion of the Chief Executive Officer for funding unbudgeted items. Reports on the use of the fund shall be provided annually to the Board. (12/13/20)

There shall be established in each annual budget of the SOCIETY, funds for the operation of the offices of the President-Elect, President, and Immediate Past President in the amounts of $40,000, $175,000, and $40,000, respectively, for the special expenses incurred by the incumbents of those offices during the specific fiscal years. Such expenses may include costs of officer's travel as an official representative of the SOCIETY; programming at national, regional, or other ACS-affiliated meetings; special task forces and initiatives; and necessary office administration costs. Annual expenditures expected to exceed these amounts (excluding funds raised on behalf of the officers' activities from external sources or unspent from their years as President-Elect or President) or one-time expenditures or initiatives expected in total to exceed $10,000 require approval in advance by the Board. Any amounts spent by the President or President-Elect from, and in excess of their annual budgets, shall be deducted in equal amounts from their next year's budgets, despite receiving prior Board approval to exceed their budgets. (12/2/16)

3. *"One-Time" Appropriations.* The approval of the Board is not required to redirect funds with an existing budget for "one-time" expenditures if the annual cost is less than $250,000. Such expenditures may be initiated at any time upon concurrence of the Chief Executive Officer. Any such expenditures shall be reported, for information only, to the Committee on Finance and to the Board. If such appropriation exceeds $250,000, it must be evaluated by the Committee on Finance and presented to the Board for its approval. (4/1/26)

4. *New Program Funding.* The approval of the Board is not required to re-budget funds for new Society programs if the total cost is less than $500,000 over a three-year period. Such program funding actions may be initiated at any time upon concurrence of the Chief Executive Officer. Any such new programs shall be reported, for information only, to the Committee on Finance and to the Board. If such new Society program proposal exceeds a budget of $500,000 over a three-year period, it must be evaluated by the Committee on Finance and presented to the Board for its approval. (4/1/26)

5. *Insurance.* The Chief Executive Officer and Treasurer are authorized and instructed to maintain appropriate business insurance coverages for the protection of the SOCIETY's directors, officers and employees, and to protect the SOCIETY's

assets. This protection will not include coverage for fraudulent and dishonest acts. (12/13/20)

6. *Bank Resolutions.* The Treasurer is authorized and instructed to maintain investment, banking, and other appropriate accounts as are necessary for the proper handling of SOCIETY funds under financial policies approved by the Board. (12/2/16)

7. *Stock Transfer Power*. The Treasurer and Assistant Treasurer(s) are fully authorized and empowered to transfer, convert, endorse, sell, assign, set over and deliver any and all shares of stock, bonds, notes, or other securities standing in the name of or owned by the SOCIETY and to make, execute and deliver, under the corporate seal of the SOCIETY, any and all written instruments of assignment and transfer necessary or proper to effectuate this authority. (12/2/16)

8. *Foreign Currency Risk Management Policy.* It is the policy of the SOCIETY to minimize the impact of adverse foreign currency fluctuations on its competitive position in foreign markets and its financial performance, as measured in US dollars. (12/4/04)

To minimize foreign currency risk, the SOCIETY shall utilize appropriate financial hedge instruments such as forward contracts and currency options. (12/4/04)

The authority and responsibility for managing the SOCIETY's foreign exchange risk shall reside with the Treasurer. The Treasurer, or his/her designee, shall have authority to enter into appropriate financial hedge instruments in order to minimize the foreign currency risk associated with a specific fiscal year's revenue and expenses. The contracts can be for amounts not to exceed the foreign currency forecasts for the specific fiscal year. Contracts that are not entered into to specifically hedge a contractual, firm, or forecasted foreign currency exposure shall be considered speculative, and are prohibited under this policy. (12/13/20)

On an annual basis the Treasurer will report to the Chief Executive Officer on the results of the foreign exchange risk management process. (12/2/16)

9. *The AMERICAN CHEMICAL SOCIETY Petroleum Research Fund*. The Treasurer of the SOCIETY is authorized to maintain separate accounts for the AMERICAN CHEMICAL SOCIETY Petroleum Research Fund ("ACS-PRF") and to segregate and maintain all income and other funds that are generated from its various assets in those separate accounts until monies are disbursed therefrom according to the terms of the Agreement of Transfer dated October 25, 2000. (12/13/20)

V. MEETINGS

1. *Meeting Finances, Shared Responsibility.* When a Local Section, upon the request of the Chief Executive Officer, assists in the organization and operation of a national meeting of the SOCIETY, the responsibilities to be discharged by the Local Section shall be described in detail in writing, and a budget shall be agreed upon between the Local Section and the Chief Executive Officer. Reasonable diligence shall be used by the Local Section to maintain expenditures within budget estimates. Any elaboration by the Local Section of approved and budgeted plans shall be at the expense of the Local Section. Any disagreement between the Local Section and the Chief Executive Officer with regard to financial matters shall be referred to the Board for resolution. (12/2/16)

2. *Funds Contributed for Meetings*. It is the declared policy of the SOCIETY that a Local Section or Sections, on the occasion of providing for meetings of the SOCIETY, shall limit any solicitation of funds to the territory of such Section or Sections.

3. *Papers for Meetings*. The following Regulations for papers presented before national, divisional, regional, or other major meetings of the SOCIETY supplement pertinent provisions in the Standing Rules:

a. *Authorship of papers* shall be accredited only to individuals and not to companies or laboratories.

b. *Therapeutic Papers.* It is the policy of the SOCIETY to encourage the presentation of chemical papers with pharmacological and physiological aspects, but to discourage presentation, by other than qualified clinical investigators, of papers in which clinical interpretations are the principal contribution. All Divisions and other programming units shall adhere to this policy when determining the acceptability of papers for their meeting programs. The Divisions and other programming units also are urged to exclude from their programs, and especially from any abstracts issued, statements recommending procedures for the treatment of human disease or announcement of any "cures" not confirmed by competent medical authority. Any author contributing a paper that includes discussion of the treatment of human disease must submit for review, by representatives of the appropriate Division or other programming unit, a complete manuscript in addition to an abstract. (12/4/04)

c. *Honoraria.* The payment of an honorarium by the SOCIETY or any of its constituent units to the author(s) of any paper presented at a national, regional, divisional, or other major meeting of the SOCIETY is strongly discouraged, unless the presentation is part of an educational session for which a separate fee is charged. If, in unusual circumstances, the organizers of a meeting consider payment of an honorarium essential, they must obtain prior approval by the Chief Executive Officer, who shall decide each case on its own merits, taking into account the possibility of establishing an undesirable precedent. The Chief Executive Officer may, in any especially difficult case, refer the matter to the Executive Committee of the Board for final decision. For the purpose of this Regulation, awards presented by the SOCIETY or any of its units are not considered honoraria. ACS officers and employees may not personally retain honoraria from non-ACS sources for activities, event appearances, or services provided, that were made in their official ACS capacity, but they may directly transfer the value, or request that such honoraria be donated directly to an official ACS program or activity. (12/2/16)

4. *Meeting Publicity*. Responsibility for publicity for all major meetings of the SOCIETY rests with the ACS staff office responsible for public affairs. All such publicity shall be released to the press only by or in cooperation with that office. (12/2/16)

5. *Programs for National Meetings*. The official program for a national meeting shall be the schedule of papers that appears on the SOCIETY's website. The Chief Executive Officer shall set deadlines for material to be published in the official program for each national meeting. The Chief Executive Officer shall further establish a deadline beyond which titles and abstracts of papers to be included in the meeting program may not be accepted by Divisional officers and other programming units, and a deadline for submission of their completed programs to the Chief Executive Officer's office. (12/2/16)

6. *Functions Listed in Meeting Programs*. Official meeting programs of the SOCIETY shall not contain notices or records of functions or meetings of non-ACS groups, except by authority of the Chief Executive Officer. (12/2/16)

7. *List of Meeting Registrants.* The copying, printing, or publication of any list in whole or in part of the names and addresses of registrants at national, regional, divisional, or other major meetings of the SOCIETY is prohibited, except by authority of the Chief Executive Officer. (12/2/16)

8. *Joint Meetings with Other Organizations.* Guidelines for SOCIETY cosponsorship of meetings shall be established by the Chief Executive Officer and provided by the Secretary to those organizations wishing to cosponsor meetings with the SOCIETY. The Chief Executive Officer is authorized and instructed to ensure that Divisions, Local Sections, and other units comply with the approved guidelines. (12/2/16)

9. *Meeting Cosponsorships and Alliances.* The Board delegates to the Chief Executive Officer authority to approve requests for cosponsorship of meetings and to approve international alliances, whether such requests are cooperative or nominal, when the SOCIETY is to be the sponsor or alliance partner. Cooperative meeting cosponsorship requests and international alliance requests that exceed the financial commitment level specified in Regulation IV, 3 require the additional approval of the Board unless the funds are available for this purpose within an approved budget. (12/13/25)

VI. PUBLICATIONS AND INFORMATION SERVICES

1. *Nature of Publications and Information Services.*

a. *Publications and Information Services*. To carry out the Purposes of the SOCIETY, as stated in the Charter and Constitution, the SOCIETY shall publish information products and services, which shall include the printed publications and digital information services in formats produced by the Chemical Abstracts Service and Publications Divisions of the SOCIETY, and such other SOCIETY publications as may be authorized by the Chief Executive Officer or the Board or the Governing Board for Publishing as its designee. (12/2/16)

b. For any writing of an author published by the SOCIETY in any of its books, journals, or other publications, the SOCIETY shall own the copyright for the original term and any renewal thereof except (1) in the case of a work prepared by an officer or employee of the United States Government as part of that person's official duties, or (2) in the case of a work prepared solely by employee(s) of a foreign country's government, or entity thereof, which reserves copyright as directed by the laws of that country, or (3) in those instances in which the SOCIETY's Chief Executive Officer deems the owning or acquisition of copyright in a given work to be impractical or impossible. The author(s), or employer in the case of a work made for hire, of any writing in which the SOCIETY owns copyright shall have the right to make a nonprofit or noncommercial use of the work provided that the copyright notice used by the SOCIETY is affixed to each copy. The author(s), or employer in the case of a work made for hire, shall have the right to make or authorize any for-profit or commercial use of any such writing only after first obtaining the written consent of the SOCIETY. (10/1/84)

c. Charges for Chemical Abstracts Service shall be fixed by the Board of Directors. In addition to regular charges, the Board of Directors is authorized to set a schedule of reduced charges applying to members of the SOCIETY, colleges, and universities upon conditions specified by the Board. These reduced charges shall be available only to those who agree to and adhere to conditions laid down by the Board. All such charges shall be published at least once each year in the official organ of the SOCIETY. (1/1/63)

d. Subscription rates for the SOCIETY's periodical publications shall be fixed by the Board of Directors. The Board shall ensure that any changes are reported at the next Council meeting. All rates shall be published at least once each year in the official organ of the SOCIETY. (6/30/97)

e. Any member in arrears for subscription charges for two months thereafter shall not receive the journals of the SOCIETY until all arrears are paid. (1/1/63)

f. Publications of the SOCIETY shall be made available to all members not in arrears under such conditions as the Bylaws, Standing Rules, and the Regulations of the Board of Directors provide. Publications of the SOCIETY also may be made available to nonmembers under such conditions as the Regulations of the Board of Directors provide. (1/1/63)

g. *Chemical & Engineering News*. Chemical & Engineering News (C&EN) shall be the official organ of the SOCIETY for the dissemination of information about SOCIETY business to its members. (12/13/25)

(1) The Chemical & Engineering News Editorial Board. There shall be a C&EN Editorial Board, of which the Chair shall be appointed jointly by the Chair of the Governing Board for Publishing and the Chair of the Board of Directors subject to recommendation by the C&EN Editor-in-Chief. The Editorial Board shall have a total of eight members. Two of the C&EN Editorial Board members shall be the Chair of the Board of Directors and the President of the SOCIETY, or their respective designees chosen from the membership of the Executive Committee of the Board. The remaining six members of the Editorial Board shall be appointed annually and jointly by the Chair of the Board of Directors and the Chair of the Governing Board for Publishing, subject to recommendation by the C&EN Editor-in-Chief, provided that at least four of the eight members of the Editorial Board shall be members of the Governing Board for Publishing or the Journals Advisory Board. All members of the Editorial Board shall be expected to keep themselves informed on the operation and published content of C&EN and the Guidelines for its publication. The Editorial Board shall have responsibility for monitoring and reporting on the editorial and related operational performance of C&EN and shall submit its findings to the Journals Advisory Board annually, along with any recommendations for corrective action(s) as warranted. (12/13/25)

(2) The following shall be the responsibilities of the C&EN Editorial Board: (12/2/16)

(a) The Editorial Board is intended to serve as a communications link among the ACS Board of Directors (exercised through the Governing Board for Publishing) and the Editor-in-Chief and staff of C&EN, and to represent the needs and interests of the Society's membership. (12/13/25)

(b) The Editorial Board shall meet at least twice a year. Additional meetings may be scheduled at the discretion of the Chair or at the written request to the Chair by any five members of the Editorial Board. (12/13/25)

(c) The Editorial Board shall advise the Editor-in-Chief of C&EN on matters of editorial policy and shall respond to the Editor-in-Chief's requests for guidance. (12/2/16)

(d) The C&EN Editorial Board shall review and assess the effectiveness of C&EN in meeting its objectives. Society member opinion shall be sought and considered. (12/2/16)

(e) The Editorial Board shall receive periodic status reports (not less than once per year) from the C&EN Editor-in-Chief on current editorial content and features of the periodical. Recommendations for improvement shall be discussed with the Editor-in-Chief and presented in writing to the Journals Advisory Board and Governing Board for Publishing, as warranted. (12/13/25)

(f) When requested, the Editorial Board shall serve to mediate conflicts and shall be authorized to adjudicate disputes between the C&EN Editor-in-Chief and Society members, Sections, Divisions, or other official units of the SOCIETY. (12/2/16)

h. *Establishment and Termination of Society Publications.*

(1) A Division or a Local Section or any other unit of the SOCIETY may establish a new publication after obtaining the approval of the Board of Directors of the SOCIETY, provided, however, that such approval is not required for a news bulletin. The establishment or acquisition of a new publication to be produced by any unit of the SOCIETY other than Chemical Abstracts Services Division or the Publications Division shall require prior approval of the Board when the topical scientific field of such a publication is covered or could be covered by an existing or potential new publication of the SOCIETY. This Regulation shall not apply to newsletters or a news bulletin issued by Division, Local Section, International Chapter, or ACS staff units. (12/2/16)

(2) Publishing by a SOCIETY Division or Local Section. The approval of the Board shall be required before a Division or Local Section may publish any printed or digital online statement on a subject that concerns a public matter of national import or on a subject area on which Division or Local Section position statements are subject to action by the Chief Executive Officer and/or Board approval, as specified in the Bylaws and elsewhere in these Regulations. (8/21/20)

(3) Publication of New Journals and Information Products. The establishment or acquisition of journals and other new information products by the Publications Division shall require approval by the Governing Board for Publishing, following consultation with the Journals Advisory Board. The Governing Board for Publishing shall report such approval to the Board of Directors. (12/13/25)

(4) Termination or Divestiture of Journals and Magazines. The termination or divestiture of journals and other information products of the Publications Division shall require approval of the Governing Board for Publishing and shall be undertaken following consultation with the Board of Directors. Any such termination or divestiture shall be reported to the Board of Directors. (12/13/25)

2. *Rights and Responsibilities of Editors of SOCIETY Publications.*

a. *General Principles*. The journals and other information products of the SOCIETY shall be edited and published in a manner consistent with the mission and Purposes of the SOCIETY. Toward that end, Editors shall serve as independent contractors engaged by the Society (through its Publications Division); they and their staffs are expected to show a sense of responsibility toward the SOCIETY membership and the broader global chemistry enterprise, and a sensitivity to the disparate views and interests of the diverse chemists and chemical engineers who constitute the SOCIETY membership, as well as diverse scientists in allied areas of the sciences. Editors are expected to perform their duties so that the published articles and accompanying editorials and other supporting information reflect fairly, fully, impartially, and in balance the known facts involved. Within these limitations, Editors retain final responsibility for editorial decisions relative to the scientific content of their assigned publications, and no attempt shall be made by the Board, its members, its committees, including either the Governing Board for Publishing or the Journals Advisory Board, to instruct Editors in the day-to-day performance of their editorial responsibilities. Should an Editor's judgment prove to be questionable or is deemed by the Board of Directors, the Governing Board for Publishing, or the Journals Advisory Board to be unacceptable, the Journals Advisory Board should replace the Editor rather than attempt to supervise the Editor in the performance of assigned duties. (12/13/25)

b. *Financial Responsibility*. Although Editors enjoy freedom with respect to matters related to scientific editorial content, they are subject to budgetary and other financial limitations as imposed by the SOCIETY, and they likewise must adhere to operational policies and practices enacted by the Publications Division regarding technical aspects of publication, including such matters as the production, marketing, sale, and distribution of their respective publications in various formats and media. Provided that such technical matters do not encroach upon the effective communication of scientific editorial content, this adherence by Editors to policies and practices as established by the SOCIETY shall include but is not limited to such production-related items as formatting; layout; design of online and mobile display formats; and the choice of copyeditors, typesetters, printers, and digital platform vendors and other distribution partners. (12/13/25)

c. *Content of Primary Publications and Research Journals*. Editors of SOCIETY primary (peer-reviewed) research publications shall enjoy freedom with respect to the exercise of editorial prerogatives insofar as they pertain to the selection and scientific content of published articles. (12/2/16)

An editor shall not be subject to nor obligated to accept any recommendation or instruction from the Board of Directors, Chief Executive Officer, Governing Board for Publishing, Journals Advisory Board, President of the Publications Division, or any other officer or employee of the SOCIETY regarding the selection of articles for publication or the content thereof. For sensitive editorial content or matters in which the SOCIETY might be legally responsible for damages, Editors should consult with the President of the Publications Division or the SOCIETY's General Counsel in advance of publication. (12/13/25)

It is presumed that all Editors acting in the capacity of independent contractors of SOCIETY research journals will routinely use best practices of scientific "peer review" as a basis for editorial decisions to accept or reject submissions from authors. Guidelines and recommendations regarding such best practices of scientific peer review may be communicated

to the Editor(s) by the Journals Advisory Board or designated Publications Division staff from time to time. For avoidance of doubt, the respective Editor is solely responsible for assuring that every author submission is provided a fair and equitable review, undertaken in accordance with the Ethical Guidelines to the Publication of Chemical Research, as established by the SOCIETY and updated periodically. (12/13/25)

3. *Setting Subscription Rates and Charges.*

a. *Subscription Rates and other Charges for Periodicals.* Subscription rates and other charges for the sale, publication fees and licensing of the SOCIETY's periodical publications and other information products of the Publications Division shall be fixed by the Governing Board for Publishing as the designee of the Board. (12/13/25)

b. *Charges for Chemical Abstracts.* Charges for Chemical Abstracts or any component part thereof, and for other publications or services of the Chemical Abstracts Service or other operating divisions, shall be established by the Governing Board for Publishing as the designee of the Board. (12/2/16)

c. *Surcharges for Members Residing Outside the United States.* The Governing Board for Publishing, acting under its authority as the designee of the Board, shall fix the amount of any surcharge to reflect additional mailing or other distribution costs incurred by the SOCIETY in providing delivery of C&EN as the official organ of the SOCIETY to members residing outside the United States, pursuant to the Standing Rules. (12/2/16)

4. *Appointment of Editors*. The Editor of any SOCIETY periodical referenced in Regulation VI, 1, a, or of any proposed periodical covered by that section, shall be appointed in accordance with the following procedures: (12/2/16)

a. The President of the ACS Publications Division shall appoint an Editor Search Committee of not more than ten members, to include at least one member of the Journals Advisory Board, members of appropriate SOCIETY divisions, and the Editor of one other SOCIETY publication. A given Editor Search Committee member can fulfill more than one of these specific requirements. The President, ACS Publications, shall designate an ACS Publications staff member to serve as a staff liaison to the search committee, who will serve in an ex officio advisory (non-voting) capacity. (12/13/25)

b. The Editor Search Committee shall function as a canvassing committee and shall assemble a recommended list of candidates, in order of priority. (12/2/16)

c. The Chair of the Editor Search Committee is empowered to approach the candidate of highest priority and to secure indication of a general willingness to serve, in which case the chair shall transmit to the ACS Publications staff liaison the name of this individual for recommended approval by the Governing Board for Publishing. (4/1/26)

d. If the Governing Board for Publishing approves the candidate name transmitted, the President, ACS Publications, shall be authorized to make the formal contractual engagement of the new Editor. The Editor shall serve in the capacity of an independent contractor to the Society's Publications Division, responsible to the Board. (4/1/26)

e. Should the highest priority candidate indicate unwillingness to serve, or should the Governing Board for Publishing not approve the candidate recommended, the Editor Search Committee chair is empowered to approach the next highest priority individual on the candidate list as specified herein. (4/1/26)

f. The Editor shall be responsible to the Board. (6/5/76)

5. *Reappointment of Editors*.

a. Editors of periodicals published by the SOCIETY shall be appointed in accordance with Regulations adopted by the Board of Directors. The Editor of any SOCIETY periodical referenced in this Regulation, upon the expiration of a term of appointment, may be reappointed by the Governing Board for Publishing on recommendation of the Journals Advisory Board. The recommendation should include clear evidence that the Editor has adhered to the general principles described above and, further, has demonstrated appropriate fiscal responsibility consistent with high scientific editorial standards. Term lengths of contractual reappointment may be from 1-5 years in duration; although no mandatory term limits are imposed by the SOCIETY, in instances where service is recommended for more than two (2) consecutive terms, the consensus recommendation from the Journals Advisory Board should be accompanied by a comprehensive monitoring report on the editorial standing of the publication in comparison to its competitors, highlights of recent editorial accomplishments of significance, documentation that the Editor remains actively engaged in scientific research, and supported by a strategic editorial vision for the publication that is deemed to be in keeping with the needs of its intended audience. (4/1/26)

b. The Editor shall be responsible to the Board. (6/14/98)

6. *Associate Editors and Editorial Advisory Boards.* The principal Editors of publications of the SOCIETY are authorized to appoint such Associate Editors or equivalent roles to assist in the conduct of scientific peer review and editorial decision-making, subject to prior written approval by the President of the ACS Publications Division or such individual's designee, whose advice and guidance should be sought prior to the Editor making any contractual representations or discussing possible financial commitments to be made by the SOCIETY. Such appointments should be undertaken with consideration given to periodic rotation of appointees and achieving appropriate topical expertise and diversity of gender, ethnic, and global representation for the respective publication. The Editors of publications of the Society are also authorized to appoint members of Editorial Advisory Boards, or other editorial associates serving without compensation as advisors, as deemed by them to be necessary for the proper discharge of their responsibilities, provided that such appointees be selected with proper regard to the various scientific interests and topical fields covered by the publications and information services, and that provisions be made for periodic rotation of membership on such boards in order that new viewpoints may be represented through a diverse breadth of appointees. (12/13/25)

7. *Use of Membership Lists*. Permission to use the membership list of the SOCIETY, any Division, or any Local Section may be granted internally or to an outside organization, provided the following conditions are met: (12/17/00)

a. that the Chief Executive Officer or authorized designee approve each proposed use and the terms of said use, and, in addition, for the separate use of a Local Section or Division list, that the executive committee of that unit similarly approve; (12/2/16)

b. that each Division and Local Section individual member must consent to be included in a print directory. Only

those members who indicate a positive response with a list of allowable contact information may be included in the directory; (12/17/00)

c. that each Division and Local Section Web directory adhere to the same process as for print directories. Any Web directory must be hosted on the SOCIETY server. Each directory must be password-protected using the same rigorous security standards as in other areas of the SOCIETY; (12/17/00)

d. that the name of an individual member shall, upon request, be excluded from any controlled use; (1/1/84)

e. that substantial and effective safeguards be built into the process to assure protection of the SOCIETY membership list from theft and unauthorized use; and (1/1/84)

f. that the user permit use of its mailing list by the SOCIETY on a reciprocal basis, should the SOCIETY request it. (1/1/84)

Notwithstanding the above conditions, inclusion of basic member information in a Society-wide online membership directory (ACS Network) shall occur after each member is informed unless a member chooses not to participate. (8/14/09)

8. *Reprinting.* Editors of SOCIETY publications shall have the right to grant permission for limited reproduction from the publications for which they are responsible provided that adequate credit is given to the source. Requests for extensive reprinting are subject to approval by the Chief Executive Officer. (12/2/16)

9. *Preprints.* Print or digital copies of papers presented at a national or other meeting of the SOCIETY may be distributed by a Division for the convenience of its members and affiliates, provided that the following conditions are met: (12/2/16)

a. Preprint(s) issued by a Division shall not preclude eventual publication in one of the publications of the SOCIETY; provided, however, that each Editor of the publications of the SOCIETY shall have sole discretion to enact and enforce "prior publication" policies regarding the eligibility for subsequent peer review and publication of any author's submission of a work that previously has been publicly disclosed in whole or in part as a preprint, in either print or digital form. (12/2/16)

b. Preprints issued by a Division shall be copyrighted in the name of the SOCIETY and shall carry the necessary copyright information. (4/4/65)

10. *Business Management*.

The Chief Executive Officer is authorized and directed to handle all matters pertaining to the business management of the SOCIETY's publications not covered by specific Regulations, and to report thereon to the Board at least once in each calendar year. (12/2/16)

11. *Character of Advertising.*

It is the policy of the SOCIETY to accept primarily technical advertising intended for insertion in its publications that is related to chemicals, raw materials, industrial products, supplies, and equipment, and advertising that is related to natural resources, transportation, communication, and business services and equipment. The SOCIETY hereby reserves the right to accept or reject any advertising of any nature at all times. (12/4/04)

12. *Testimonial Form of Advertising.*

The SOCIETY, as part of its policy of encouraging the distribution of scientific knowledge, differentiates clearly between the publishing of scientific information or technical data on the one hand, and testimonials or uncritical or inadequately supported statements on the other. Therefore, the SOCIETY disapproves of chemists' or chemical engineers' lending their names or support to the testimonial form of advertising, disallows any reference to the AMERICAN CHEMICAL SOCIETY in published statements of the testimonial type, and disapproves of statements that impose on the public's confidence in the chemical profession. (12/4/04)

VII. MISCELLANEOUS

1. *Headquarters.* The headquarters of the SOCIETY shall be in Washington, D.C., and the address of the office of the Chief Executive Officer shall be the official address of the SOCIETY. (12/2/16)

2. *Seal.* The SOCIETY shall have a seal which shall consist of the device of a circle with the word "Seal" in the center surrounded by the words "AMERICAN CHEMICAL SOCIETY" arranged within the perimeter. (1/1/48)

3. *Use of SOCIETY Name and Insignia.* The name and insignia of the AMERICAN CHEMICAL SOCIETY may be reproduced in the form as described in the SOCIETY's Constitution and as further specified in the ACS branding guidelines provided that: (12/2/16)

a. the use of the name and insignia is for Purposes of the SOCIETY, its officers, Local Sections, Divisions, International Chemical Sciences Chapters, Committees, Technician Affiliates, or Student Chapters, (6/30/09)

b. the use of the name or the insignia of the SOCIETY is not used to provide official endorsement of commercial businesses, products, or services, although permission may be granted by the Chief Executive Officer to use the ACS name in a list of a preferred vendor's clients, and (12/2/16)

c. any design using the insignia does not show the insignia in contact with, or overlaid by, other graphics, or does not show the insignia smaller than, or in an inferior relationship to, other insignias. (4/5/92)

Express permission of the Board shall be required in any other instance where the name and insignia are proposed to be used, including situations where the insignia may be modified, altered, or adapted, and all situations where the user is other than the SOCIETY, its officers, or one of the aforementioned SOCIETY bodies. Where express permission is required, requests shall be submitted to the Board through the Chief Executive Officer. (12/2/16)

In the case of requests to file amicus briefs whether in the name of the SOCIETY or its units, the permission of the Board is required, and shall not be granted absent a showing of a unified Member interest in the position proposed to be argued in the brief. (3/25/23)

d. *Insignia.* The Chief Executive Officer, with advice from appropriate Council, Society, and Board Committees, is authorized to procure, fix rules for distributing, and make available to members, STUDENT MEMBERS, and Society Affiliates of the SOCIETY the emblem of the SOCIETY in such sizes and forms as the Chief Executive Officer deems desirable and for which there is reasonable demand. Any changes in style of the emblem shall be approved by the Board. (12/2/16)

f. All publications, products, services, and programs of the SOCIETY and their marketing and promotional communications shall clearly be identified as being provided by the AMERICAN CHEMICAL SOCIETY, unless the Chief Executive Officer determines that there is a compelling reason for an exemption from these requirements. (12/2/16)

4. *SOCIETY Affiliation with Other Technical Organizations*

a. To foster the Purposes of the SOCIETY, the SOCIETY or its Local Sections or Divisions may affiliate with other technical organizations, provided that such affiliation does not contravene the Charter, Constitution, Bylaws, Standing Rules, or Regulations of the SOCIETY. (8/21/20)

b. SOCIETY affiliations of less than one year duration shall become effective upon authorization by the Board of Directors. SOCIETY affiliations of one year or longer in duration shall become effective upon authorization by the Board of Directors subject to confirmation by the Council. (10/4/99)

c. Any SOCIETY affiliation shall terminate after five years unless reauthorized by the Board of Directors. The term of each subsequent reauthorization shall not exceed five years. (10/4/99)

d. The above subsections shall not apply to contracts entered into by the SOCIETY or its Local Sections or Divisions in the ordinary conduct of business. (10/4/99)

5. *Contributions*. As a matter of policy, the AMERICAN CHEMICAL SOCIETY does not contribute SOCIETY funds to health, welfare, civic organizations or other organizations that do not directly help advance the Society's Purposes, specifically, or science, technology, engineering, and mathematics ("STEM"), generally. Within the limits of his or her Initiative Fund, the Chief Executive Officer is authorized to make modest contributions (up to $10,000) to organizations and initiatives in furtherance of those Purposes, or of advancing STEM. Contributions to these organizations and initiatives from the Chief Executive Officer that exceed $10,000 require approval of the Board. (12/6/24)

6. *Disposition of Old Files.* The officers and heads of SOCIETY activities for which funds are budgeted by the SOCIETY are authorized and instructed to destroy from time to time, at their discretion but in accordance with retention schedules approved by the Chief Executive Officer, old and useless papers not of permanent value. Unless other requirements apply or otherwise specified by the Board, the period of retention of files is seven years. (12/2/16)

VIII. AMENDMENT OF BOARD REGULATIONS

These Regulations may be amended by two-thirds (2/3) affirmative vote of the Board members voting. (12/2/16)

INDEX - suggested search terms

for the Constitution, Bylaws, Standing Rules, Schedule of Dues and Benefits, and Regulations of ACS

For finding term(s) in the ACS Governing Documents (ACSGovDocs) below are suggested search terms. Start at the beginning of the ACSGovDocs and click on Control-f to "find"; continue to click on "next" until you get to the end so that all sections are searched.

ACS Green Chemistry Institute (ACS GCI)
Ad interim actions
Advertising
Advisory Board
Advisory Board for the ACS Green Chemistry Institute
Affiliate
Affiliation with other technical organizations
Agenda
Alliance
Allocation from dues revenue
Allotment
Alternate Councilors
Amendment
American Association of Chemistry Teachers (AACT)
Annual meeting
Annual report
Appeals board
Articles of Incorporation
Associates
Audits and Risk Management
Authors
Awards
Ballot
Bank Resolutions
Bequests
Board Committee
Board of Directors
Board of Trustees
Budget
Bylaws
C&EN (also search Official organ)
C&EN Editorial Board
Candidates
Chair
Chapter
Chemical & Engineering News
Chemical Abstracts
Chemical education
Colleges
Colors of the SOCIETY
Committee on the Advancement of LGBTQ+ Chemists
Committee on Committees
Committee on Constitution and Bylaws
Committee on Corporation Associates
Committee on Divisional Activities
Committee on Economic and Professional Affairs
Committee on Education
Committee on Fiscal Affairs
Committee on International Activities
Committee on Local Section Activities
Committee on Meetings and Expositions
Committee on Membership Affairs
Committee on Nominations and Elections
Committee on Pensions and Investments
Committee on Professional Training
Committee on Public Affairs and Public Relations
Committee on Science
Committee on Strategic Alignment
Committees of the Board
Committees of the Council
Community Associates
Composition of the SOCIETY
Conduct injurious (search injurious conduct)
Conflict of Interest
Constitution
Contracts
Contribution
Cooperative meeting
Copyright
Corporation Associates
Council
Council meeting
Council Policy Committee
Councilor
Council-related SOCIETY bodies
Death or withdrawal
Director
Director(s)-at-Large
Directory
Disabled
Discount
Disposition of old files
Disputed election
Dissolution
District Director
Districts
Division Affiliates
Division Councilor
Divisional meeting
Divisions
Divisor
Donation
Dues
Duties
Editor
Editorial Advisory Boards
Editorial Board (search C&EN Editorial Board)
Educational services
Elected Committees of the Council
Election void
Elections
Elective office
Emeritus
Employees
Employment
Enrollment
Ex officio Councilor
Executive Committee
Executive Director
Executive initiatives
Fair election procedures
Files
Finance
Financial authority
Financial impact statement
Financial policies
Function
Funds
General Counsel
Governing Board for Publishing
Grants
Green Chemistry Institute (search ACS Green Chemistry Institute)
Group Insurance Plans
Headquarters of the SOCIETY
Honoraria
Immediate Past President
Improper election procedures
Indemnification
Information services
Injurious conduct
Insignia
Insurance
Interim actions
International alliance
International Chapter
International Chapter Affiliate
International Chemical Sciences Chapter
International District
International District Director
Investments
Joint Board-Council Committees
Journals
Journals Advisory Board
Legal action
Legal representative of the SOCIETY
LGBTQ+
Local Section Activities
Local Section
Local Sections with other technical organizations
Local technical organization
Logo (search Insignia)
Long-range planning
Mailing list
Major meetings

Meeting registrants
Meeting
Meeting(s) of the SOCIETY
Meetings and Expositions
Member population
Member
Membership roll
Misconduct
National Historic Chemical Landmarks
National meeting
New Divisions
New Local Sections
Nomination
Nominee
Nonchemist visitor
Non-Councilor
Nonmember
Nonvoting Councilor
Objects (search Purposes)
Officer of the SOCIETY
Officer
Official address of the SOCIETY
Official count
Official organ of the SOCIETY (also search C&EN)
Official program
Official statement (search Position statements)
Open meeting
Other Committees
Other Joint Board-Council Committees
Other major meetings
Other technical organizations
Papers
Past President
Peer review
Pensions and Investments
Periodical
Petition candidate
Petition for amendment
Petition
Petroleum Research Fund (“ACS-PRF”)
Position statement
Preferential ballot
Preprints
President
President-Elect
Probationary Division
Probationary status
Professional ethics
Professional status
Programs for National Meetings
Public Affairs
Public matter
Public Policy Priorities
Public Relations
Publications
Publications Division
Publicity
Purposes
Qualifications
Quorum
Readmission
Recorded Vote
Regional meeting
Registration fee
Regulation
Reinstatement
Reports
Requirements
Resignation
Retired
Roster
Run-off election
Salaried employees
Schedule of Dues and Benefits
Seal
Secretary
Secretary of the Division
Secretary of the Local Section
Security
Service
Society Affiliate
Society Committees
SOCIETY elections
SOCIETY name and insignia
SOCIETY publications
Special election
Staff
Standing Committees
Standing Rules
Statements (search Position statements)
Strategic plan
Student Chapters
STUDENT MEMBER
Students
Subdivisions
Subscription
Subsections
Teachers
Temporary Substitute Councilor
Term of office
Terms
Territory
Tie vote
Treasurer
Undergraduate
Unemployed
Unit
Universities
Vacancies in office
Violation of the Constitution
Voluntary Local Section dues
Votes (also search Recorded Vote)
Waiver
Web directory
Zone Councilors
Zones

Guidelines for Preparing Petitions to Amend the SOCIETY's Constitution and/or Bylaws

These guidelines are from the Committee on Constitution and Bylaws (C&B) to help you prepare a petition, including an Explanation, to amend the Society's Constitution and Bylaws. Contact C&B with any questions: bylaws@acs.org.

PRELIMINARY WORK.

a. Proposed Changes. Use the most recent edition of the ACS Governing Documents (http://www.acs.org/govdocs) to search it in case other Constitution Articles, Bylaws, and/or Standing Rules might also need to be changed.

b. Consult with Appropriate Committees and Staff of the SOCIETY. Consider how the proposed changes might affect other operations/areas of the Society. Before you collect signatures, consult with and provide a draft to all such committees and staff to identify potential issues.

PREPARING THE PETITION.

a. Style and Language. Include in the petition text from the Constitution and/or Bylaws that pertains to your proposed changes. Indicate amendments either by striking through words and punctuation to be deleted and underlining and bolding words to be added, or by using Track Changes. Use the Society's conventions: 1) see the definitions of MEMBER vs. STUDENT MEMBER; "member" includes both categories; 2) use initial capital letters for officers, e.g., President and Councilor; 3) use official committee names, e.g., Committee on Divisional Activities (not DAC), etc. See other petitions in the Council agendas as examples.

b. Explanation. Petitions must include a clear, complete, and concise Explanation that explains why the petition is submitted and reflects the intent of the petitioners. The Explanation is critical in the consideration of the petition by Councilors and members of the SOCIETY committees. Remember that the Explanation is not included in the Constitution and Bylaws.

c. Consistency and Legality. Submit separate petitions for unrelated amendment(s). Send your draft to C&B at bylaws@acs.org for a preliminary review, preferably one month before the petition deadline. C&B will check if your petition is legal and consistent with the ACS Governing Documents.

OBTAINING SIGNATURES

a. The number of signatures required is not fewer than 10 voting Councilors or not fewer than 25 members of the SOCIETY, per Constitution Article XIII. We suggest that you get a few more signatures than the required number in case one or more might be declared invalid. Getting an excessive number of signatures impedes the processing of the petition.

b. Individuals are voting Councilors only if they hold office on the date that the petition is received by the Chief Executive Officer of the Society. Only members (not affiliates) of the Society may sign the petition. Signatures from those who are Society Affiliates, Local Section Affiliates, and Division Affiliates are not acceptable and will be considered invalid.

c. Signatures must be submitted either on a copy of the petition or on a signature page that includes the name of the petition, the same date that's put on the petition, and lines for Signature, Printed Name, Date Signed, and Yes/No to indicate if the person is a voting Councilor. Blank signature pages are available from C&B bylaws@acs.org.

d. Valid Signature. A signature will be considered valid on a petition, which includes the same date as the signature page, if it is submitted by the petition deadline via email but only if the email includes a scanned signature, or by mail or fax. Proxies will not be accepted.

SUBMITTING THE PETITION

a. Deadline. Valid petitions must be received by the Chief Executive Officer of the SOCIETY not less than sixteen weeks before the Council meeting at which the petition is to be presented for consideration per Constitution Article XIII. Submit the petition and all signatures together by either email to bylaws@acs.org or by mail or fax.

b. After Submission. C&B will finalize the title of the petition and will prepare the petition as it will appear in the Council agenda. Petitioners will receive the petition for consideration, including the preliminary reports from B&F and C&B, and will receive the petition for action, including their final reports. The primary person who represents the petitioners will be invited to meet with C&B at the ACS national meeting at which the petition is up for consideration. Petitioners or opponents of the petition may submit comments or suggested changes to C&B, but not later than thirty days following the Council meeting at which the petition was presented for consideration.

c. Financial Impact. After the petition has been submitted, C&B will contact appropriate staff to get B&F's assessment on how the proposed changes will impact the finances of the Society.

American Chemical Society

Volunteer and Participant Code of Conduct Policy

The mission and vision of the American Chemical Society ("ACS") is to advance the broader chemistry enterprise and its practitioners for the benefit of Earth and all its people, as well as to improve all people's lives through the transforming power of chemistry. As one of the world's largest scientific organizations, ACS is committed to providing a safe, inclusive, respectful, positive, and welcoming environment for all participants at every event, whether in-person or online.

This Volunteer and Participant Code of Conduct Policy outlines ACS' expectations for all ACS members and participants at in-person and virtual events and activities, including but not limited to seminars, symposia, trainings and courses, mixers, meetings, programs, and gatherings that are organized, hosted, planned, or managed in whole or in part by ACS or its units ("ACS Hosted Events"). Participants, including but not limited to, those engaging with ACS as members, officers, affiliates, associates, volunteers, attendees, exhibitors, partners, speakers, and service providers (hereinafter collectively referred to as "Participants"), are expected to communicate and abide by this policy at all times.

1. Participants should understand and support ACS' vision and mission.
2. Participants are expected to act in a professional, courteous, cooperative, and respectful manner in order to contribute to a safe, collegial, inclusive, and positive environment for all Participants. Participants shall not engage in any action that could be considered bullying, threatening, or that implies or inflicts physical or emotional harm.
3. Participants shall not discriminate, harass or take any inappropriate actions based on any characteristic protected by applicable law, including but not limited to race, religion, national origin, country of residence, citizenship, language, sex, gender identity and expression, sexual orientation, disability, age, economic status, marital status, or/and physical appearance.
4. Specifically with regard to sexual harassment, Participants shall not engage in any unwelcome sexual conduct, including but not limited to, unwelcome sexual advances, requests for sexual favors, sexual jokes or inferences, stalking, lewd or offensive sexual behavior. Any verbal or physical sexual harassment is unacceptable and will not be tolerated. Personal boundaries set by others must be observed.
5. Participants will comply with all applicable laws and regulations of the relevant government authorities, as well as all rules, safety guidelines, and regulations of the venue for any ACS Hosted Event.
6. Participants shall only use ACS' trademarks, insignia, name, logos, and other intellectual property in compliance with ACS Governing Documents and/or Branding Guidelines.
7. Participants granted access to sensitive, confidential, and/or proprietary information of ACS, including but not limited to, trade secrets, financial data, business data, personally identifiable information (PII), governance records, presentations and abstract papers, and any other non-public information, must take reasonable efforts to protect and safeguard such information.
8. Participants are prohibited from engaging in unauthorized photography or recording, including within the event environment for use on social media, without the prior permission of the event organizer, the individuals to be photographed/recorded, and/or owners of any underlying content.
9. Participants shall fully disclose all potential and actual conflicts of interest, including but not limited to distinguishing whether they are speaking as an individual, on behalf of a third party, or in an ACS capacity.

10. Participants may be required to consent to a background check in order to participate in ACS Youth Events as may be required under applicable laws and regulations or otherwise deemed appropriate in accordance with the ACS Youth Protection Policy. ACS Youth Events includes but is not limited to any organized event, activity, or program that is hosted or sponsored by an ACS unit in-person or online that involves participation with minors. Additionally, individuals working either directly or in an unsupervised capacity with these certain groups should familiarize themselves and comply with any relevant reporting laws regarding volunteers and background checks.

11. Participants shall comply with applicable antitrust laws and are prohibited from discussing or making unlawful agreements at ACS Hosted Events. Participants shall refrain from inappropriate discussion of business operations or exchanging competitively sensitive information.

12. Violations of this policy at ACS Hosted Events or in connection with participation in other ACS activities must be reported promptly either to the ACS Office of the General Counsel ("OGC") at whistleblower@acs.org or via one of the anonymous methods listed below. Please reference "ACS" or the "American Chemical Society" in the subject line of any written submissions. All reported concerns will be reviewed in a timely manner.

    - Report an Incident: Online Form
    - Toll-free phone number: 855-710-0009 or 800-216-1288 (Spanish)
    - E-mail: reports@lighthouse-services.com
    - Fax: (215) 689-3885

13. Where appropriate, the OGC will investigate the allegations as reasonably promptly as possible. Upon completion of the investigation, the OGC will, in coordination with the Secretary, inform the appropriate governing body of the results of the investigation so that body can take such actions as they may determine appropriate to ensure any violation of this Policy is not repeated. Information will either be provided to the Chair of the ACS Board of Directors, or in the case of Councilor conduct, to the Council Policy Committee. Potential actions include but are not limited to the following:

    - A warning to the offender
    - Removal from the meeting or event without refund
    - Blocking individuals from online platforms
    - Reporting the incident to law enforcement or other appropriate government agencies
    - Exclusion from future ACS meetings, events, and activities
    - Suspension or expulsion from the Society without refund

    Please note, for privacy reasons, the Participant filing the initial report may not be informed of certain details related to the investigation or the precise nature of the action taken by ACS.

14. Any Participant who, in good faith, reports a violation of this policy shall not be subject to retaliation. Any Participant who retaliates against someone who has reported a concern in good faith is subject to an investigation and disciplinary actions as appropriate, including by the Board of Directors, or in the case of Councilor conduct, by the Council Policy Committee pursuant to Section 13, above.

Adopted by the Board of Directors 12/1/23

Effective May 1, 2024, as updated September 26, 2024