BYLAWS OF THE
BINGHAMTON SECTION
OF THE
AMERICAN CHEMICAL SOCIETY

BYLAW I. NAME
The name of this organization shall be the Binghamton Section (hereinafter referred to as “the Section”) of the AMERICAN CHEMICAL SOCIETY (hereinafter referred to as “the SOCIETY”).

BYLAW II. OBJECTS
The objects of the Section shall be those found in the Constitution and Bylaws of the SOCIETY. These include the encouragement and advancement of chemistry in all its branches: by disseminating knowledge and promoting scientific inquiry through meetings and publications; by promoting awareness of professional ethics; by fostering cooperation with other professional organizations; by encouraging chemical educators and students at all levels; and by promoting public awareness of chemistry and its impact on society.

BYLAW III. TERRITORY
The Section shall have such territory as is allotted to it by the SOCIETY.

BYLAW IV. MEMBERS AND AFFILIATES
Section 1. The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule may be made in conformity with the Constitution and Bylaws of the SOCIETY.

Sec. 2. Local Section Affiliate status may be conferred subject to the provisions and limitations of SOCIETY documents. Such status may be granted only after processing an application and shall continue until terminated by request or for nonpayment of Section dues. Local Section Affiliate status shall be open also to students majoring in chemistry and/or chemical engineering, attending a college within the territory of the Section as stipulated in SOCIETY documents and who apply on an annual basis.

*Effective January 20, 1999. Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the American Chemical Society.
Sec. 3. All members of the Section are entitled to vote. Only MEMBERS may serve as Councilors, Alternate Councilors, or Temporary Substitute Councilors. MEMBERS and ASSOCIATE MEMBERS may serve in all other elective offices.

Sec. 4. National Affiliates and Local Section Affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY. National Affiliates and Local Section Affiliates may not vote for or hold an elective position of the Section, vote on articles of incorporation and bylaws of the Section, or serve as voting members of the Executive Committee.

**BYLAW V. OFFICERS, MEMBERS-AT-LARGE, MANNER OF ELECTION**

Section 1. The officers of the Section shall be a Chair, a Chair-Elect, a Secretary, and a Treasurer as provided by the Bylaws of the SOCIETY.

Sec. 2. The Chair-Elect of the Section shall be elected annually for a term of one year; the Secretary and Treasurer shall be elected for a term of two years, the Secretary shall take office on even years and the Treasurer shall take office on odd years. The incumbent officers shall serve and further serve until their successors have been elected and are qualified. Councilors and Alternate Councilors shall be elected for a term of three years in accordance with the Constitution and Bylaws of the SOCIETY. All elected officials shall take office on January 1, following the fall election. The Chair-Elect of the previous year shall become Chair for the current year; and the Chair of the preceding year shall become Past Chair for the current year.

Sec. 3. Six Members-at-Large shall be elected to the Executive Committee, two each year for a term of three years. No more than three of the members serving shall be from the same place of employment.

Sec. 4. The Executive Committee of the Section shall fill any vacancy in its body and any vacant office other than Chair and Councilor by appointment of any member of the Section qualified to hold such office, and any such member so appointed shall serve until the end of the calendar year.

Sec. 5. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. In the event of a vacancy in the office of Chair-Elect, the Executive Committee shall fill the vacancy in accordance with procedures described elsewhere in these documents; but at the next annual election, both a Chair and a Chair-Elect shall be chosen by ballot of the members of the Section.

Sec. 6. Any vacancy in the office of Councilor shall be filled by the Alternate Councilor until the next regular election. Any vacancy in the office of Alternate Councilor shall be filled by the Executive Committee as provided elsewhere in these bylaws.

Sec. 7. On or before September 10, the Chair shall appoint a Nominating Committee of no fewer than three members, not officers of the Section, to provide a slate of one or more nominees for each of the elective offices. The Nominating Committee shall secure the consent of the nominees to serve prior to submitting its report to the Secretary on or before September 25.

Sec. 8. On or before September 30, the Secretary, upon receipt of the slate of nominees, shall notify the membership of the Section by mail as to the proposed slate, and nominations will then be open to nomination by petition as provided elsewhere in these bylaws.
Sec. 9. Fifteen (15) members of the Section may nominate one or more eligible individuals for election to any office of the Section open for nomination. Such nominations shall be made by petition in writing, signed by the required number of members and accompanied by a statement in writing signifying the nominee’s willingness to serve if elected. Such petition must be submitted to the Chair of the Section on or before October 20. The names of individuals so nominated shall be added to the letter ballot containing the list of nominees presented by the Nominating Committee.

Sec. 10. Not later than October 30, the Secretary shall mail a ballot, a ballot envelope, and a return mail envelope to all members eligible to vote together with a brief biographical sketch of each candidate. Members must sign their names on the outside of the return mail envelope containing their envelope with the ballot therein.

Sec. 11. All valid ballots received by the Secretary on or before November 12 shall be counted by three Tellers appointed by the Chair. These Tellers shall notify the Secretary of the results of the balloting no later than November 15. Election of candidates shall be decided by plurality vote, and in case of a tie, the tie shall be resolved by the Executive Committee by secret ballot prior to November 20. Election results shall be announced to the membership by December 15 through the Section’s official publication or by a special mailing.

Sec. 12. The Secretary shall certify to the Executive Director of the SOCIETY not later than December 1 of each year the names, addresses, and terms of elected Councilors and Alternate Councilors.

BYLAW VI. DUTIES OF OFFICERS AND MEMBERS-AT-LARGE

Section 1. The duties of Section officers shall be those pertaining to their offices together with those required by the Constitution and Bylaws of the SOCIETY and other duties as may be given them from time to time by the Executive Committee.

Sec. 2. The Chair shall serve as the presiding officer of the Executive Committee and shall represent the Section in official capacity. The Chair shall appoint members to the Nominating Committee and other committees. The Chair shall submit a budget to the Executive Committee for approval at its first meeting of the current year, said budget, when approved, to be published in the earliest subsequent issue of the official publication of the Section.

Sec. 3. The Chair-Elect shall serve as Program Chair.

Sec. 4. The Secretary shall perform the usual duties of a Secretary and in addition shall maintain a complete set of issues of the official publication of the Section.

Sec. 5. The Treasurer shall receive and deposit all funds paid to the Section in the name of the Section, shall disburse funds of the Section upon vouchers approved by the Executive Committee, and shall notify members of the Section as to their standing with Section dues. The Treasurer shall be bonded in a suitable manner, if, when, and as the Executive Committee so provides.

Sec. 6. The Councilor shall fulfill the duties of the office as described by the Constitution and Bylaws of the SOCIETY by representing the Section at the SOCIETY’s Council.

Sec. 7. The Alternate Councilor shall act in the Councilor’s behalf when so required.
Sec. 8. The Members-at-Large shall provide additional membership representation at Executive Committee meetings and shall take on duties as instructed by the Executive Committee.

**BYLAW VII. GOVERNANCE**

Section 1. Governance of the Section shall be vested in the Executive Committee.

Sec. 2. The voting members of the Executive Committee shall be the officers of the Section, Councilors and Alternate Councilors, and Members-at-Large. The Executive Committee shall have charge of the affairs, funds, and property of the Section and of all other matters not otherwise provided for in these bylaws.

Sec. 3. The Executive Committee shall include as nonvoting members the Editor of the official publication of the Section and all committee chairs.

Sec. 4. There shall be a Nominating Committee as provided elsewhere in these bylaws.

Sec. 5. Committees not otherwise provided for in these bylaws can be established by the Chair or by action of the Executive Committee, and the members and chairs of such committees shall be appointed by the Chair.

Sec. 6. The Executive Committee shall hold its first meeting during the month of January, at which time the Chair shall submit a budget. Subsequent meetings of the Executive Committee shall be held upon the request of the Chair or a majority of its voting members.

Sec. 7. A quorum for an Executive Committee meeting shall consist of a majority of its members. In the absence of a quorum, the meeting shall adjourn to a date.

Sec. 8. Specific actions of the Executive Committee may be reversed by a two-thirds (2/3) vote of the members, voting by mail ballot, following a special meeting of the Section called to discuss the issue.

**BYLAW VIII. OFFICIAL PUBLICATION**

There shall be an official publication of the Section.

**BYLAW IX. MEETINGS**

Section 1. The Section shall meet at least four times from September through May upon due notice and at such times and places as set by the Executive Committee.

Sec. 2. The Section shall have special meetings upon the request of a majority of the Executive Committee or upon a request of one-tenth (1/10) of the members of the Section. The membership shall be notified at least one week prior to the meeting. No other business than that stipulated shall be transacted at such meetings.

Sec. 3. A quorum for the special meetings of the Section shall consist of one-eighth (1/8) of the members of the Section. In the absence of a quorum, special meetings shall adjourn to a date.

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Sec. 4. The order of business at meetings of the Section shall be determined by the Chair and shall be dependent upon the business to be transacted.

Sec. 5. The parliamentary procedure for all Section meetings not specifically provided for in these bylaws or in SOCIETY documents shall be subject to Robert’s Rules of Order, Newly Revised.

BYLAW X. DUES, FUNDS, DONATIONS, AND BEQUESTS

Section 1. All members, except members having emeritus status in the SOCIETY and National Affiliates, shall be assessed such voluntary annual Local Section dues as the Section itself shall determine. A majority of those voting in a mail ballot of the members is required to alter annual dues.

Sec. 2. All Local Section Affiliates shall pay annual dues of not less than $2.00 per annum. Local Section Affiliate dues in excess of $2.00 per annum will be determined by Executive Committee action. Failure to pay such dues within the calendar year shall terminate such affiliation. These dues shall be waived for Student Affiliates of the SOCIETY majoring in chemistry and attending a college within the Section territory as stipulated elsewhere in these bylaws.

Sec. 3. The raising and collecting of funds other than dues may be provided by action of the Executive Committee subject to the provisions of the Constitution and Bylaws of the SOCIETY.

Sec. 4. Donations or bequests of funds or property may be accepted by a suitable resolution of the Executive Committee, provided that the conditions of the accession are not in conflict with the Charter or documents of the SOCIETY.

BYLAW XI. DISSOLUTION

Upon the dissolution of the Local Section, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Local Section, as is dedicated to the perpetuation of objects similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt under Sec. 501(c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Section’s dissolution.

BYLAW XII. AMENDMENT TO BYLAWS

Section 1. These bylaws may be amended in the following manner:

a. The proposed amendment shall first have been submitted in writing to the Executive Committee and shall have been approved by a majority of the members of the Executive Committee. Failing approval of the Executive Committee, amendments may also be made at a special meeting by three-fourths (3/4) majority of those present.
b. The Executive Committee shall submit the proposed amendment to the Council Committee on Constitution and Bylaws for informal review, to ensure consistency with the Constitution and Bylaws of the SOCIETY.

c. Upon receipt of informal approval of the amendment, a return letter ballot inclusive of suitable explanation of the proposed amendment shall be sent by the Secretary to all members of the Section. Twenty days later, the Secretary shall close the voting and count all valid ballots received.

d. Affirmative vote of two-thirds (2/3) of the members who cast their ballots shall be required for approval of the amendment.

e. Following adoption by the Section, the amendment shall become effective upon final approval by the Committee on Constitution and Bylaws acting for the Council, unless a later date is specified.

Sec. 2. The Secretary shall report the results of the balloting to the Chair and shall publish the approved amendment in the official publication of the Section.

**BYLAW XIII. EFFECTIVE DATE OF THESE BYLAWS**

Section 1. Following adoption by a majority of the members, these bylaws shall become effective upon approval by the Committee on Constitution and Bylaws acting for the Council.

Sec. 2. Amendments to these bylaws shall become effective upon approval by the Committee on Constitution and Bylaws acting for the Council unless a later date is specified.

**BYLAW XIV. AFFILIATIONS**

The Section may be affiliated with organizations composed of scientific, engineering, and/or technical societies operating within the territory of the Section in accordance with the Bylaws of the SOCIETY.