



***BYLAWS
OF THE
CENTRAL MASSACHUSETTS SECTION
OF THE
AMERICAN CHEMICAL SOCIETY**

ARTICLE I—NAME

Section 1. This organization shall be known as the Central Massachusetts Section of the American Chemical Society and hereinafter referred to as the “Section.” The said American Chemical Society hereinafter is referred to as the “Society.”

ARTICLE II—OBJECT

Section 1. The object of the Section is the encouragement and advancement of chemistry in all its branches; and, by its meetings, reports, papers, discussions, and publications to promote scientific interests and inquiry.

ARTICLE III—HEADQUARTERS

Section 1. The Section shall have its headquarters at Worcester, Massachusetts.

ARTICLE IV—TERRITORY

Section 1. The Section shall have such territory as is allotted to it by the Society.

ARTICLE V—MEMBERS AND AFFILIATES

Section 1. The membership of the Section shall be composed of those members of the Society residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the Society.

Section 2. The Section shall have Local Section Affiliates and National Affiliates, not members of the Society, who shall be entitled to all of the privileges of membership in the Section except as restricted in the Constitution and Bylaws of the Society.

***Effective August 29, 1977.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the American Chemical Society.

ARTICLE VI—OFFICERS, MANNER OF ELECTION, AND ELIGIBILITY

Section 1. The officers of the Section shall be a Chair, a Chair-Elect, the Councilors, and Alternate Councilors as may be provided by the Constitution of the Society, a Secretary, and a Treasurer. The offices of Secretary and Treasurer may be held by one person. Only MEMBERS shall be eligible for holding office.

Section 2. The Chair-Elect, the Secretary, and the Treasurer of the Section shall be elected annually for a term of one year and shall so serve and further serve until their successors are duly elected. The term of Councilors and Alternate Councilors shall be for three years; the terms shall be staggered. All officers shall take office on January 1 following election. The Chair-Elect shall become Chair for the following year.

Section 3. The Executive Committee of the Section shall fill any vacancy in its body and any vacant office by the appointment of any member of the Section qualified to hold office and such member so appointed shall serve until the next annual election.

Section 4. A Nominating Committee of from three to five representative MEMBERS, not officers of the Section, and having one member designated as Chair, shall be appointed by the Chair of the Section prior to September 10 of each year to provide a slate for the above elective offices (Article VI, Section 1) and for an Auditor who shall be a separate MEMBER of the Section.

Names of the appointees to the Nominating Committee shall be published prior to October 1, accompanied by a statement that the Nominating Committee solicits suggestions for proposed nominees to be received not later than October 15. Also, any suggestion for nomination accompanied by signatures of ten members petitioning the nomination and received by the Secretary not later than October 15, will be included on the ballot as a candidate. The officers of the Section shall be elected by mail ballot of the members of the Section.

Section 5. The Secretary, or other designated officer of the Section, shall prepare an election ballot on which shall appear the names, in order chosen by lot, of all candidates nominated and found willing to serve.

Ballots shall be mailed no later than November 1 to all members of the Section. The deadline for their return to the Secretary or other designated officer of the Section shall be stated but shall be no earlier than November 22.

The Secretary, or other designated officer of the Section, shall deliver, unopened, to the Tellers designated by the Executive Committee; all ballots received by the deadline.

The Tellers shall count the ballots thus received using the list of members provided by the Secretary to verify eligibility of all those voting. Any ballot envelope not appropriately validated shall be rejected.

In case of a tie vote for any of the contests appearing on the ballot, the Executive Committee shall make the final selection from among those tied.

ARTICLE VII—DUTIES OF OFFICERS AND AUDITOR

Section 1. The duties of the several officers shall be such as usually pertain to their offices together with those required by the Constitution and Bylaws of the Society and such other duties as may be given them from time to time by the Executive Committee.

Section 2. The Treasurer shall be bonded in a suitable manner, if, when, and as the Executive Committee so provides.

Section 3. The Treasurer shall receive and deposit all funds paid to the Section in the name of the Section, and shall disburse funds of the Section upon vouchers approved by the Executive Committee.

Section 4. The Auditor shall audit the financial affairs of the Section at least once a year including both the books and the annual report of the Treasurer and shall certify in writing on said books and on said report as to their accuracy, over the dated signature of both the Treasurer and the Auditor.

ARTICLE VIII—COMMITTEES AND THEIR DUTIES

Section 1. There shall be an Executive Committee and such other committees as may be necessary for the proper conduct of the affairs of the Section.

Section 2. The Executive Committee shall consist of the officers of the Section as set forth in Article VI, Section 1, three members-at-large elected in the manner described in Article VI, one each year for a term of three years, and the Past Chair; and shall have charge of the affairs, funds, and property of the Section and of all other matters not otherwise provided for in these bylaws.

Section 3. The Nominating Committee (Article VI, Section 4) shall confer prior to October 20, and issue their report of the slate nominated for the ensuing year. The report shall be signed by each of the Committee members. Prior consent of each candidate must have been obtained. Each nomination shall be by at least 75% of the membership of the Nominating Committee.

ARTICLE IX—MEETINGS

Section 1. The Section shall meet upon due notice at such times and places as may suit its convenience, provided that at least four meetings shall be held in each calendar year.

Section 2. The Section shall have special meetings upon the request of a majority of the Executive Committee or upon the request of twenty members of the Section. The calls for special meetings shall recite the exact nature of the business intended to be transacted and no other business shall transpire at such meetings.

Section 3. A quorum for regular and special meetings of the Section shall consist of twenty members of the Section. In the absence of a quorum, regular and special meetings shall adjourn to a date.

Section 4. The Executive Committee shall meet upon due notice at such times and places as may suit its convenience, upon call of the Chair or upon request of a majority of its members. The order of business shall be such as the Committee provides from time to time.

Section 5. A quorum for an Executive Committee meeting shall consist of a majority of the members of the Committee. In the absence of a quorum, the meeting shall adjourn to a date.

Section 6. At regular meetings of the Section, the order of business shall be as follows:

- a. Minutes of previous meeting
- b. Reports of officers
- c. Reports of committees
- d. Miscellaneous business
- e. Reading of papers
- f. Adjournment

Section 7. The regular order of business at a regular meeting may be suspended by a majority vote of the members present.

Section 8. Every major question of business shall be referred for study to the Executive Committee which shall then submit a recommendation to the next business meeting of the Section.

Section 9. The parliamentary procedure for all Section meetings not specifically provided in these bylaws, shall be subject to Robert's "Rules of Order."

ARTICLE X—DUES, FUNDS, DONATIONS AND BEQUESTS

Section 1. All assigned National Affiliates and members, excepting members with emeritus status of the Society, may annually be assessed such local dues as the Section itself may determine.

Section 2. The annual dues of Local Section Affiliates shall be set by the Executive Committee but shall not be less than the minimum amount provided in the Bylaws of the Society, and failure to pay such dues in advance shall terminate such affiliation.

Section 3. The raising and collecting of funds other than dues may be provided by suitable resolutions adopted at a regular or special meeting of the Section by a majority vote of the members present, subject to the provisions of the Constitution and Bylaws of the Society.

Section 4. Donations or bequests of funds or property may be accepted by suitable resolution adopted at a regular or special meeting of the Section by a majority vote of the members present, subject to the provisions of the Constitution and Bylaws of the Society.

ARTICLE XI—AFFILIATIONS

Section 1. The Central Massachusetts Section may be affiliated with the Worcester Engineering Society.

Section 2. The Central Massachusetts Section is now affiliated with the Worcester Engineering Society.

Section 3. Any change in the status of the affiliation of the Section with the Worcester Engineering Society must be accomplished by the standard procedure for amendments to the bylaws.

ARTICLE XII—AMENDMENTS TO BYLAWS

Section 1. These bylaws may be amended in the following manner:

- (a) The proposed amendment shall have been first submitted in writing to the Executive Committee and shall have been approved by a majority of the members of the Executive Committee.
- (b) The proposed amendment shall be read at two successive regular meetings.
- (c) At the second reading, of which all members shall be notified, it shall be voted upon.
- (d) A two-thirds affirmative vote of members present shall be required for adoption.

ARTICLE XIII—EFFECTIVE DATE OF THESE BYLAWS

Section 1. These bylaws shall become effective at the time of their adoption.

Section 2. Following adoption by the Section, amendments to these bylaws shall become effective upon approval by the Council, unless a later date is specified.

ARTICLE XIV—DISSOLUTION OF SECTION

Section 1. Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any funds and property remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event that this procedure is not practicable or there still remain unexpended funds, such funds shall be conveyed to the Society for the general purposes of the Society.