



**\*BYLAWS OF THE  
CENTRAL WISCONSIN SECTION  
OF THE  
AMERICAN CHEMICAL SOCIETY**

**BYLAW I—NAME**

The name of this organization shall be the Central Wisconsin Section, hereinafter referred to as “the Section,” of the AMERICAN CHEMICAL SOCIETY, hereinafter referred to as “the SOCIETY.”

**BYLAW II—OBJECTS**

Section 1. The objects of the Section shall be those of the SOCIETY as stated in the Constitution of the SOCIETY.

Section 2. Nothing in these bylaws shall be inconsistent with the Charter, Constitution, and Bylaws of the SOCIETY.

**BYLAW III—TERRITORY AND HEADQUARTERS**

The territory of the Section shall be that of Adams, Chippewa, Clark, Eau Claire, Juneau, Langlade, Lincoln, Marathon, Oneida, Portage, Price, Rusk, Taylor and Wood Counties, Wisconsin as assigned to it by the SOCIETY. The headquarters of the Section shall be Stevens Point, Wisconsin.

**BYLAW IV—MEMBERS AND AFFILIATES**

Section 1. The rolls of the Section shall include those members and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

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\***Effective May 23, 1990.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.

Section 2. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY. Students and Student Affiliates may be granted Local Section Affiliate status.

Section 3. MEMBERS, ASSOCIATE MEMBERS, National Affiliates, and Local Section Affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY. ASSOCIATE MEMBERS may hold elective positions other than Councilor(s) or Alternate Councilor(s) and may not serve as a Temporary Substitute Councilor.

Section 4. National Affiliates and Local Section Affiliates may serve or chair Section committees, except the Nominations and Elections Committee. National Affiliates may serve as nonvoting members of the Executive Committee.

### **BYLAW V—ORGANIZATION**

Section 1. The officers of the Section shall be a Chair, Chair-Elect, and Secretary-Treasurer.

Section 2. The Section shall have Local Section Councilors and Local Section Alternate Councilors referred to as Councilors and Alternate Councilors, respectively, as provided in the Constitution and Bylaws of the SOCIETY.

Section 3. The Executive Committee shall consist of the officers of the Section, the Immediate Past Chair, the Councilors, the Alternate Councilors, and up to three additional Section members appointed by the Chair with the approval of the elected members of the Executive Committee.

### **BYLAW VI—MANNER OF ELECTION AND TERMS OF OFFICE**

Section 1. Elected officers of the Section shall serve for a term of one year, beginning on January 1, or until their successors qualify. Upon completion of an elected term of office, the Chair-Elect shall succeed to the office of Chair.

Section 2. Councilors and Alternate Councilors shall serve for a term of three years beginning on January 1.

Section 3. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. Except for the offices of Councilor or Alternate Councilor, other vacancies shall be filled by the the Executive Committee from among the members by interim appointment for the remainder of the unexpired term. Vacancies in the offices of Councilor or Alternate Councilor shall be filled from among the MEMBERS by special mail ballot election. In the event the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and a Chair-Elect at its annual election.

Section 4. The Executive Committee shall appoint a Nominations and Elections Committee consisting of a Chair, who shall be the Chair-Elect of the Section, and two members not later than September 15<sup>th</sup> of each year. Except for the Chair, the members of the Nominations and Elections Committee shall not be members of the Executive Committee.

Section 5. The Nominations and Elections Committee shall nominate one or more persons for each elective position for which a vacancy will occur, and shall report nominations at a regular meeting of the Section held on or before October 31<sup>st</sup> of each year. With the exception of the Chair and Chair-Elect, the incumbent of any elective position may be renominated. Nominations from the floor or by petitions are in order, following the report of the Committee. Written petitions must be signed by three members of the Section and received by the Secretary on or before the seventh calendar day following the Committee's report. No nominee's name shall be placed on the ballot unless the nominee has stated a willingness to serve if elected.

Section 6. The Nominations and Elections Committee shall conduct the election by mail ballot so that election results can be certified to the Executive Director of the SOCIETY by December 1<sup>st</sup>. There shall be at least a three-week period between mailing the ballots and the date on which the ballots are due. Biographies and statements for each nominee shall be enclosed with the ballot materials if they are received at least one week before the ballot is mailed. A tie vote shall be resolved by vote of the elected members of the Executive Committee.

#### **BYLAW VII—DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE**

Section 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Section 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws. The Chair of the Section shall be responsible for forwarding the annual report of the Section to the Executive Director of the SOCIETY.

Section 3. The Executive Committee shall be the governing body of the Section, and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.

#### **BYLAW VIII—COMMITTEES**

Section 1. The Section shall have the following standing committees whose chairship and membership may be filled by members, National Affiliates or Local Section Affiliates for one year beginning each January 1<sup>st</sup>.

(a) Awards Committee: The duties of the Awards Committee shall be to study and make recommendations to the Executive Committee concerning nominations for awards made in the name of the Section.

(b) Membership Committee: The duties of the Membership Committee shall be to review and process applications for affiliation and membership in the Section and the SOCIETY, to promote the goals of the Section and SOCIETY through membership and to perform such other functions as are normally associated with Section and SOCIETY membership.

(c) Program Committee: The duties of the Program Committee shall be to prepare and coordinate programs for meetings of the Section.

(d) Publicity Committee: The duties of the Publicity Committee shall be to advertise Section meetings and programs, to publicize information concerning member activities, to publish information of professional and technical interest to Section members, and to promote speaker programs.

Section 2. The Chair of the Section, normally in consultation with the Executive Committee, shall establish other committees as necessary for the proper operation of the Section.

### **BYLAW IX—MEETINGS**

Section 1. The Section shall hold regular meetings at places and times designated by the Executive Committee.

Section 2. The Section may hold special meetings at the call of the Executive Committee or at the written request of fifteen members of the Section. The notices of special meetings shall state the exact nature of the business to be considered and no other business shall be transacted at such meetings.

Section 3. Due notice of all meetings shall be sent to each member and affiliate of the Section. A quorum for transaction of business at a Section meeting shall consist of the larger of ten or 5% of the members of the Section. No business shall be transacted in the absence of a quorum.

Section 4. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a date.

### **BYLAW X—FINANCES**

Section 1. All members and National Affiliates of the Section may be requested to pay voluntarily such annual Local Section dues as may be set by the Executive Committee.

Section 2. The annual dues of Local Section Affiliates shall be set by the Executive Committee in accordance with the Constitution and Bylaws of the SOCIETY. Failure to pay such dues for the current year shall automatically terminate the affiliation. At the discretion of the Executive Committee, Student Affiliates of the SOCIETY may be enrolled as Local Section Affiliates without the payment of Section dues.

### **BYLAW XI—AMENDMENTS**

Section 1. Proposed amendments to these bylaws must first be submitted in writing to the Executive Committee. If they are approved by a majority of the Executive Committee, the Secretary shall furnish each member of the Section with a copy of the proposed amendments with the notice of the next regular meeting of the Section.

Section 2. After the second regular meeting of the Section after which notice of the proposed amendments has been given, the Secretary shall forward a mail ballot to each member. Amendments receiving affirmative vote of two-thirds of the ballots cast will be adopted.

Section 3. Any proposed amendment not approved by the Executive Committee within 60 days from the time it is submitted thereto, may be brought to a vote of the membership in the aforementioned manner by a petition signed by not less than fifteen members of the Section.

Section 4. Amendments to these bylaws, after adoption by the Section, shall become effective upon approval by the Committee on Constitution and Bylaws, acting for the Council of the SOCIETY, unless a later date is specified in the amendment.

### **BYLAW XII—DISSOLUTION OF SECTION**

Upon the dissolution of the Section, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Section, dedicated to the perpetuation of objects similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY so long as whichever organization is selected by the governing body of the Section at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.