



***BYLAWS OF THE
CHICAGO SECTION
OF THE
AMERICAN CHEMICAL SOCIETY**

**BYLAW I
Name**

This organization shall be known as the Chicago Section (hereinafter referred to as the “Section”) of the AMERICAN CHEMICAL SOCIETY (hereinafter referred to as the “SOCIETY”). The Section is incorporated under the laws of the State of Illinois.

**BYLAW II
Purposes**

Section 1. The Purposes of the Section shall be those of the SOCIETY as stated in the ACS Governing Documents, which consist of the Charter, Constitution, Bylaws, Standing Rules, Schedule of Membership, and Regulations. In particular, the Purposes shall be to encourage the advancement of chemical sciences and their practitioners as described in the SOCIETY’s documents.

Section 2. Nothing in these bylaws shall be inconsistent with the ACS Governing Documents.

Section 3. The Section is organized exclusively for charitable, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

**BYLAW III
Territory**

The territory of the Section shall be that assigned to it by the SOCIETY.

**BYLAW IV
Members and Affiliates**

***Effective December 17, 2020.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY. (C&B: bylaws@acs.org; www.acs.org/govdocs).

Section 1. The rolls of the Section shall include those MEMBERS and STUDENT MEMBERS (hereinafter collectively referred to as “members”) and Society Affiliates of the SOCIETY residing within the territory of the Section provided that any exceptions to this rule shall be made in conformity with the ACS Governing Documents.

Section 2. STUDENT MEMBERS shall be entitled to all privileges of membership except that of holding an elective position of the SOCIETY. A STUDENT MEMBER may not serve as a Councilor, Alternate Councilor, or the Temporary Substitute Councilor, but may hold an elective position of the Section as noted elsewhere in these bylaws. A STUDENT MEMBER may be appointed as a committee chair.

Section 3. The Section may have Local Section Affiliates as authorized in the ACS Governing Documents. A Local Section Affiliate shall retain affiliate status only so long as payment is made of Local Section Affiliate dues of not less than two dollars (\$2.00) per annum. A Local Section Affiliate may not (1) hold or vote for an elective position, (2) vote on Articles of Incorporation and bylaws, (3) vote for the Councilor(s) or Alternate Councilor(s), or (4) serve as a voting member of the Board of Directors (hereinafter referred to as the “Board”). A Local Section Affiliate may be appointed as a co-chair of a committee provided that the other co-chair is a MEMBER. The Local Section Affiliate is not permitted to vote on any Board matters.

Section 4. Society Affiliates may be assessed dues in the amount specified by the Board. A Society Affiliate may not (1) hold or vote for an elective position, (2) vote on Articles of Incorporation and bylaws of the Section, (3) vote for the Councilor(s) or Alternate Councilor(s), or (4) serve as a voting member of the Board. Except as mentioned above, a Society Affiliate may be appointed as a co-chair of a committee provided that the other co-chair is a MEMBER. The Society Affiliate is not permitted to vote on any Board matters.

Section 5. Members and affiliates, which includes Society Affiliates and Local Section Affiliates, shall have such rights and privileges as accorded to them by the ACS Governing Documents and these bylaws.

BYLAW V

Officers, Board of Directors, and Councilor(s)

Section 1. The officers of the Section shall be members of the SOCIETY and the Section and shall consist of the Chair, a Vice-Chair, Chair-Elect, Immediate Past Chair, Secretary, and Treasurer.

Section 2. The Board shall be the governing body of the Section and as such shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the ACS Governing Documents and these bylaws. The Board shall consist of the officers of the Section, fourteen elected Directors, the Comptroller, the Director of Budgets, the Editor, the Publications Business Manager, the standing committee chairs, and Board committee chairs. The Directors shall be members of the SOCIETY and the Section.

- a. Each member of the Board, shall be entitled to one vote except if there are co-chairs who are both members of the Section. In this case, the co-chairs shall decide which one shall vote, except as noted below. Board committees that are co-chaired will be represented by no more than one vote and the committee shall decide which co-chair shall vote. It is acceptable to split the vote so that each co-committee chair casts one-half vote. In no case shall any Board Member be entitled to more than one vote. A member may not simultaneously hold more than

one elective office and/or the position of an elected Director with the exception that a Councilor or Alternate Councilor may simultaneously serve either as an officer or as an elected Director. A member who has completed two successive terms as an elected Director may not again serve as an elected Director for a period of one year. The Councilor(s), Alternate Councilor(s), and ad hoc committee chairs shall not be entitled to vote.

- b. Although Board meetings are generally open to all Section members and affiliates, the Board may operate in executive (closed) session on matters including but not limited to employee compensation, employee performance, and other sensitive matters. All substantive information discussed, including motions approved during these meeting(s), except for details of salary and personnel information, shall be included in the Board minutes.

Section 3. The Chair and Chair-Elect shall serve for a term of one year beginning on January 1 or until their successors take office. At the end of the Chair-Elect's term of office, the Chair-Elect shall succeed to the office of Chair. The Secretary and Treasurer shall serve for a term of one year beginning on January 1 or until their duly elected successors take office. The elected Directors shall serve for a term of two years beginning January 1 and shall be elected in alternate years, whenever possible, to provide for a rotation of terms. With the exception of the Chair, Chair-Elect, and Vice-Chair, the incumbent of any position is eligible for reelection, except that elected Directors may serve for only two consecutive two-year terms. The Chair is not eligible to serve in the position of another Section officer until the end of the term as Immediate Past Chair.

Section 4. The duties of the officers and the Directors shall be such as usually pertain to their offices, together with those required by these bylaws and by the ACS Governing Documents, and such other duties as may be assigned to them from time to time by the Board.

- a. The duties of the Chair shall be to preside at meetings of the Board, to carry into effect the decisions and recommendations of that Board, to preside at meetings of the Section to conduct governance business, to appoint all committee chairs and committee members except as stated elsewhere in these bylaws, and to carry out the duties required by these bylaws and the ACS Governing Documents.
- b. The duties of the Chair-Elect shall be to assist the Chair with the direction and management of the Section. In the absence of the Chair, the duties of the office shall devolve upon the Vice Chair.
- c. The duties of the Secretary shall be to keep a record of the minutes of the meetings of the Section and of the Board, to maintain a list of members and affiliates, to send to members and affiliates such notices as the business of the Section may require, to submit a report to the Section at its annual meeting, and to carry out the duties required by these bylaws and the ACS Governing Documents. The Secretary shall preside over meetings in the absence of the Chair, Vice Chair, and Chair-Elect.
- d. The Treasurer shall have charge of the funds of the Section, keep an accurate record of all receipts and disbursements, receive dues, and make those disbursements approved by the Board. The Treasurer shall render an account of all transactions and of the financial condition of the Section to the Board at times set by the Committee and shall submit such reports as are required by the ACS Governing Documents. The Treasurer shall serve as an ex officio member of the Board of Trustees.

- e. The duties of the Directors shall include bringing before the Board such items of concern to members of the Section that have been brought to their attention, as well as any duties assigned by the Board.
- f. The duties of the Vice-Chair shall include all duties of the Chair in the event of a temporary or permanent absence by the Chair.

Section 5. Vacancies

- a. In the event of a vacancy in the office of Chair, the Vice-Chair shall assume the duties of Chair for the remainder of the term. At the end of the Vice-Chair's interim term as Chair, the Chair-Elect shall become Chair.
- b. All other vacancies, except for Councilor(s) and Alternate Councilor(s), shall be filled by majority vote of the Board through interim appointment for the period up to the next annual election. At that time, the procedures for election as outlined in the bylaws of the Section shall be followed.
- c. An interim appointee to the vacated office of Chair-Elect shall not automatically succeed to the office of Chair. At the next election, both a Chair and a Chair-Elect shall be elected.

Section 6. Councilor(s), Alternate Councilor(s), and Temporary Substitute Councilor

- a. The Section shall have Councilor(s) and Alternate Councilor(s) as provided in the ACS Governing Documents. The Section's Councilor(s) and Alternate Councilor(s) shall carry out those duties assigned to them by the ACS Governing Documents. In particular, the Councilor(s) (or Alternate Councilor(s) or Temporary Substitute Councilor if so designated to serve in place of the Councilor for a particular meeting), shall attend meetings of the Council of the SOCIETY and represent the Section at such meetings.
- b. Councilor(s) and Alternate Councilor(s) shall be elected by ballot from among the MEMBERS for three-year terms beginning January 1. Reelection is permissible. Councilor(s) shall be elected in separate years, whenever possible, to provide for a rotation of terms in accordance with the ACS Governing Documents. A partial term of one or two years shall be used whenever necessary to establish or to restore rotation of three-year terms. If a partial term is necessary, the elected Councilor who receives the lowest number of votes shall serve the partial term provided that the Councilor(s) and/or Alternate Councilor(s) agree to the partial term before the election and that the partial term(s) are stated on the ballot.
- c. In the event that a Councilor is unable to attend a specified meeting of the Council of the SOCIETY, the Chair of the Section shall appoint one of the Alternate Councilor(s) to serve as Councilor at the specified meeting. Such appointment of an Alternate Councilor shall be for only one meeting.
- d. If every Councilor and Alternate Councilor of the Section will be absent from a Council meeting, thus leaving the Section without representation at such meeting, the Board may designate one MEMBER of the Section as a Temporary Substitute Councilor in accordance with the ACS Governing Documents.

- e. If necessary, the Board shall designate one or more Councilor(s) to be disqualified under provisions of the ACS Governing Documents for reallocation of Councilor(s) among the Sections.
- f. Any vacancy in the position of Councilor or Alternate Councilor shall be filled for the remainder of the unexpired term at the time of the next annual election. The vacancy may be filled until the next annual election by appointment by the Board.

BYLAW VI Manner of Election

Section 1. The election of officers and the elected Board members shall be conducted by a ballot distributed to the members of the Section in accordance with the ACS Governing Documents and these bylaws. Local Section Affiliates and Society Affiliates may not vote for any elective position(s) of the Section. Councilor(s) and Alternate Councilor(s) shall be elected by a ballot distributed to all members of the Section; affiliates may not vote for Councilor(s) and Alternate Councilor(s).

Section 2. In September of each year, the Nomination Committee shall report to the membership its list of nominees for each office, for Councilor(s) and Alternate Councilor(s), and for any other position(s) to be elected by the Section. Prior to October 15, any member or affiliate of the Section may, in writing or from the floor at a meeting to conduct governance business, nominate additional candidates for office, provided that the candidates are members of the Section for officers and Directors and MEMBERS for Councilor(s) and Alternate Councilor(s), as required elsewhere in these bylaws, if the nomination is seconded by another member. Nominations so made shall be equally valid as those from the Nomination Committee. All candidates nominated shall have indicated willingness to serve if elected.

Section 3. When a ballot is used, the candidates for each office and for Councilor(s) and Alternate Councilor(s) shall be listed in an order to be selected by lot. The ballot shall be distributed by November 1 to eligible voters as noted above. Affiliates may not vote for Councilor(s) and Alternate Councilor(s). The ballot shall provide for a write-in candidate for each position to be filled. A paper ballot shall be provided to any eligible voter who requests it.

Section 4. The ballots shall be tabulated and validated not later than November 15. Except as noted below, the candidate for each position receiving the largest number of votes shall be declared elected. In case of a tie vote for any position, the Board, by ballot, shall elect from among the candidates who share the tie vote; the candidate receiving the largest number of votes shall be declared elected.

Section 5. The results shall be announced by the Section Chair or the Chair's designee as soon as possible after the election and published in the Section's newsletter and/or on the Section's website soon thereafter. The results shall be certified to the Chief Executive Officer of the SOCIETY not later than December 1.

Section 6. In accordance with the ACS Governing Documents, balloting procedures should ensure fair balloting that is open to all eligible members, protection against fraudulent balloting, and the timely reporting and archiving of balloting results.

BYLAW VII Recall of Elected Officials

Section 1. The elected officials of the Section (officers and elected members of the Board, but not Councilor(s) and Alternate Councilor(s)) are subject to recall for neglect of duties or conduct injurious to the SOCIETY. Recall procedures are not applicable to Councilor(s) and Alternate Councilor(s).

Section 2. The recall of an official shall be initiated when a signed petition, indicating in writing the specific charges and reasonable substantiating evidence, is submitted to the Chair from at least twenty-five members of the Section. In the event the Chair is the official in question, the Vice Chair shall receive the petition and shall assume the duties of the Chair with respect to this issue until the issue is resolved.

Section 3. The Chair shall, without delay, determine that the petitioners are aware of the gravity of their actions and the procedures to be followed. The Chair shall seek an alternate resolution to the problem and a withdrawal of the petition at this time. In the absence of a resolution to the problem, the Chair shall notify the members of the Board and call a special meeting within thirty days.

- a. The Board shall promptly continue the recall process or dismiss the petition as ill-founded or find an alternative solution to the problem. The Chair shall promptly inform the petitioners and the official of the decision of the Board. If no contact with the official can be made after a reasonable effort, the Board may remove the official in question with a two-thirds (2/3) vote of the remaining members.
- b. If the proceedings continue:
 - (1) The Chair shall assign the duties of the official to another qualified member or MEMBER of the Section, as required elsewhere in these bylaws, until the issue is resolved.
 - (2) The official shall be offered an opportunity to answer the allegations in the petition before the Board. A certified letter shall be sent to the last known address on the official SOCIETY membership roll. Upon notification, the official shall have thirty days to make a written response to the allegations.
 - (3) The Board shall decide whether or not to proceed after studying the official's response. The Chair shall inform the official and the petitioners of the decision of the Board. If a majority of the Board decides during an official Board meeting that the proceedings shall continue, the official shall choose one of the following options:
 - (a) The official may resign.
 - (b) The official may request a recall vote. Section members shall be informed, through brief written statements prepared by the Board and the official, of the issues involved with the recall vote. Both statements shall be distributed to the members with the ballot. A paper ballot shall be provided to any member who requests it. At least two-thirds (2/3) of the votes cast shall be required for the official to be removed from office. The membership shall be informed of the results of the recall vote.
 - (c) The official may request a hearing and a recall vote by the remaining members of the Board. At least a two-thirds (2/3) vote of the remaining members of the Board shall be required to recall the official.
 - (d) The official may choose not to respond and thus forfeit the position.

Section 4. The vacancy provisions of these bylaws shall be used to fill a vacancy caused by a recall process. The Chief Executive Officer of the SOCIETY shall be informed of the recall and the filling of the vacancy.

BYLAW VIII Committees

Section 1. The Board shall establish Board committees as necessary for the proper operation of the Section. All committee members shall be members and/or affiliates of the SOCIETY and the Section.

Section 2. In addition to Board committees, the Section shall have the following standing committees: Long Range Planning and Nomination.

Section 3. The Long-Range Planning Committee shall review each standing and Board committee at least every five years and shall make recommendations to the Board on the continuations of the committee(s) and any change in its mission.

BYLAW IX Meetings

Section 1. The Board shall designate the times and places of the Section's meetings as it finds necessary or desirable for the proper functioning of the Section. The Section shall hold at least one meeting annually to conduct governance business; however, this requirement may be modified by the Board.

Section 2. The Chair shall set the order of business for meetings of the Section to conduct governance business. The order of business may be suspended by a majority vote of the members present.

Section 3. The Section may hold special meetings to conduct governance business upon the written request of a majority of the Board or upon the written request of 35 members of the Section. To be valid, such request shall be received by the Secretary at least ten days before the date requested for the meeting and shall state the exact nature of the business to be transacted. No other business shall transpire at such meetings.

Section 4. Meetings of the Board and meetings of the Section to conduct governance business, with the approval of the Board may be held by means of electronic communications technology that permits those in attendance to read or hear the proceedings substantially concurrently with their occurrence, and for voting members to vote as needed.

Section 5. The Board shall meet upon due notice either at the call of the Chair or upon request of a majority of its members. A quorum for a Board meeting shall consist of a majority of the voting members of the Board. In the absence of a quorum, called meetings of the Board shall adjourn to a specific date.

Section 6. Due notice of the Section's meetings, not including committee meetings, shall be sent to each member and affiliate of the Section. A quorum for the transaction of governance business at such a Section meeting shall consist of 30 members of the Section. No governance business shall be conducted in the absence of a quorum.

Section 7. The fee for registration at any special meeting shall be decided by the Board.

Section 8. The most recent edition of *Robert's Rules of Order Newly Revised* shall be the parliamentary authority for all matters not covered in these bylaws or in the SOCIETY's documents.

BYLAW X

Finances

Section 1.

- a. Members of the Section may be assessed voluntary Local Section dues in an amount set by the Board. The Board shall have the option to waive or discount dues for STUDENT MEMBERS and for emeritus members.
- b. Society Affiliates may be assessed annual dues in an amount set by the Board.
- c. The annual dues of Local Section Affiliates shall be determined by the Board in accordance with the ACS Governing Documents, and as mentioned elsewhere in these bylaws.

Section 2. The Section may raise or collect funds to be expended for local purposes and may have the entire management and control of such funds insofar as such management and control shall not conflict with any provision of these bylaws or with the ACS Governing Documents.

Section 3. The Section may receive donations or bequests made to it and may expend or invest the same on behalf of the Section. Such expenditures or investments shall be made by the Treasurer of the Section upon authorization by the Board.

Section 4. An annual audit of the books of the Treasurer and of any other transactions regarding the Section's funds shall be conducted by two or more disinterested members or individuals, appointed by the Board. The audit report shall be submitted to the Board by January 31.

BYLAW XI

Affiliation with Other Technical Organizations

Section 1. The Section may affiliate with other technical organizations operating within the territory of the Section provided that such affiliation does not contravene the ACS Governing Documents. Such affiliation must be approved by the Executive Committee of the Section, by confirmation by the Council Committee on Constitution and Bylaws, and in compliance with the specific requirements of the ACS Governing Documents.

Section 2. The affiliation with the technical organization shall become effective upon authorization by the Executive Committee of the Section, by the Council Committee on Local Section Activities, and by confirmation by the Council Committee on Constitution and Bylaws.

Section 3. The Board may terminate the affiliation with any technical organization by notifying, in writing, the governing body of the technical organization. The technical organization may terminate the affiliation upon written notice to the Section's Board. Affiliations shall terminate after five years unless reauthorized by the Board. The term of each subsequent reauthorization shall not exceed five years.

BYLAW XII
Board of Trustees and Permanent Funds

Section 1. There shall be a Board of Trustees consisting of three members who shall be MEMBERS of the Section.

Section 2. In December, the Board shall elect one Trustee on a staggered basis to serve for a term of three years beginning the following January 1, or until a successor is elected and takes office. Each year, the Trustees shall select a Trustee Secretary from among their members, who shall have custody of all property entrusted to the Trustees. The Trustees shall have charge of the trust funds and permanent investments and shall administer these in accordance with these bylaws and any other conditions under which any specific fund(s) may have been acquired. The Trustees are authorized to acquire and retain investments, including but not limited to bonds, ETFs, mutual funds, preferred stocks, and common stocks. The Trustees are authorized to retain property on behalf of the Section. The Trustees shall render a financial report to the Treasurer at the close of each fiscal year. The report shall show the current investments and financial transactions that were made by the Trustees during the preceding year.

Section 3. The Trustees shall administer the following two types of funds: the Endowment Fund and the Reserve Fund. Income from these funds shall be available to the Board for use in the operation of the Section, except as may be provided otherwise by the terms of a specific allocation, gift, or bequest.

- a. The Endowment Fund shall comprise the General Endowment Fund, Willard Gibbs Medal Endowment Fund, Ipatieff Book Fund, Scholarship Fund, Henrietta Z. Freud Trust Fund, Marie Lishka Scholarship Fund, Project SEED Fund, Bernard Schaar Scholarship Endowment Fund, and Marshall S. Smoler Award Fund. The principal of the Endowment Fund, including additions, donations, and reinvestments, shall not be spent except as provided elsewhere in these bylaws. The assets held in the Endowment Fund may be commingled and the allocation of funds so commingled shall be determined on the basis of the ratio that each fund bears to the total commingled fund. Capital gains shall be distributed to and capital losses shall be charged to each fund per the ratio determined by the Trustees. Earnings shall be distributed to each fund in these ratios. Such earnings shall be a liability until disbursed for the purposes provided for each endowment. The annual income of the General Endowment Fund shall be available as revenue for use in the operation of the Section.
 - (1) The Willard Gibbs Medal Endowment Fund shall comprise the sum contributed for that purpose by William A. Converse and all subsequent additions and donations thereto. This fund shall be administered in accordance with the agreement of March 15, 1934, between William A. Converse and the Section.
 - (2) The Ipatieff Book Fund shall comprise the sum bequeathed to the Section by Vladimir N. Ipatieff and all subsequent additions and donations thereto. The income from this fund shall be given to the John Crerar Library, University of Chicago, and used for the purchase of books in the field of chemistry.
 - (3) The Scholarship Fund shall comprise all sums given to the Section for this fund, and any additions made to it by action of the Board of Directors of the Section. The income from this fund shall be used to support science education programs of the Section.

- (4) The earnings from the Henrietta Z. Freud Trust Fund shall be used to support the Section's activities.
 - (5) The Marie Lishka Scholarship Fund shall comprise all sums given to the Section for this fund and any additions made to it by action of the Board of Directors of the Section. The earnings from this Fund shall be used to recognize an outstanding female chemistry student.
 - (6) The Project SEED Fund shall comprise all sums given to the Section for this fund and any additions made to it by action of the Board of Directors of the Section. The income from this fund shall be used to support one or more summer internships for high school chemistry students. The earnings from the Marshall S. Smoler Memorial Award Fund shall be used to recognize an outstanding high school chemistry student from the Chicago Public School System.
- b. The Reserve Fund shall comprise the Contingent Reserve Fund and the Meeting Place Reserve Fund. The assets held in the Reserve Fund need not be physically divided among the several funds that comprise it, but the records of the Section Trustees shall reflect the division of assets among these funds.
- (1) The Contingent Reserve Fund may be expended by the Board for any need of the Section.
 - (2) The Meeting Place Reserve Fund shall serve to fund facilities for Section meetings and other scientific and educational activities approved by the Board in accordance with the Purposes of the SOCIETY. The Board shall endeavor to build this fund to a minimum of \$100,000. The principal shall be available to the Board for purchase or long-term lease of meeting place facilities. When the Board deems that the purpose of this fund has been achieved, any principal remaining shall be available for allocation to other funds of the Section.

BYLAW XIII **Willard Gibbs Medal**

Section 1. A gold medal shall be awarded annually by the Section at a meeting open to the public, preferably in May. The medal shall be known as the "Willard Gibbs Medal, Founded by William A. Converse".

Section 2. The award shall be made according to the rules set forth herein.

Section 3. The award shall be made by a seven-vote majority of a jury of 12 members to anyone who because of eminent work in and original contributions to pure or applied chemistry is deemed worthy of special recognition by the jury.

Section 4. A condition of the award shall be that the recipient of the medal shall deliver, at the time of the award, an address upon a subject about chemistry, which shall be selected by the awardee and approved by the Chair of the jury. The awardee shall be notified at least three months prior to the date of the meeting at which the award is to be made.

Section 5. The jury of the award, to be known as the "Jury of the Willard Gibbs Medal, founded by William A. Converse," shall consist of 12 members to be elected from the SOCIETY at large. The

Chair-Elect of the Section in July shall be Chair of the Jury through the presentation of the award but shall have no vote, except as described below.

Section 6.

- a. Prior to May 15, the Board shall elect four members of the Jury to serve for a term of three years, beginning July 1. Of the four members to be elected each year, not more than two shall be from any one Section of the SOCIETY.
- b. Any juror who has served two consecutive terms of three years each shall not be eligible for election to the next succeeding term. At the call of the Chair of the Jury, the Jury shall begin its deliberations after July 1 of each year.
- c. The Chair of the Jury shall ask each member of the Jury to nominate one person as a choice for medalist. This award shall be made to an individual person. Nominations should preferably include: a) appropriate contact information for the nominee; b) a brief professional biography; c) a list of appropriate awards, honors, and distinctions; d) a list of impactful recent publications; and e) the juror's narrative in support of the nominee. The Chair of the Jury shall use a template to send the nomination information to the Jury. Nominations preferably should not exceed six pages in length. Any additional supporting materials beyond the above shall not be distributed by the Chair of the Jury. The Chair of the Jury shall send to each juror a complete list of all nominees; each juror shall select a first, second, and third choice among the nominees listed.
- d. If at least seven jurors nominate the same person or agree in their first choice from the list of nominees, such agreement shall be final and the person so nominated shall be reported to the Section as the medalist.
- e. If there is no such agreement, the Chair of the Jury shall weigh each first choice as three, each second choice as two, and each third choice as one and shall total the score of each nominee using this method. For those with the highest scores, the Chair of the Jury shall then select not less than two and preferably not more than four as candidates for further voting.
- f. On each subsequent ballot, each juror shall vote for only one candidate, subject to the above minimum votes by the jurors.
- g. If on the first or any subsequent ballot on the candidates selected as above, no candidate receives the required seven votes, the Chair of the Jury may drop from the list those candidates those receiving the fewest votes, until only two candidates remain.
- h. A juror selected as a candidate shall automatically cease duties as juror. Duties shall resume on notification by the Chair of the Jury of eligibility. If one or more of the jurors are unable to serve, their places shall be filled by the most recent past medalist(s) residing in North America, in reverse chronological order, until such time as the juror is again able to serve or until a successor is duly selected. Vacancies occurring by death, resignation, or permanent disability shall be filled by the Board at the next regular election of jurors in accordance with the provisions above.
- i. On any vote for nomination or election of the medalist, the Chair of the Jury may set a reasonable expiration date that the ballot is closed.

- j. If the Jury is unable to select a medalist by January 1 or if two consecutive ballots show no change in the vote of any juror (whichever occurs first), the Chair of the Jury shall ask past medalist(s) residing in North America to vote on the two remaining candidates so that one candidate receives the vote of a majority of the Jury. If the ballot of the Jury of past medalist(s) residing in North America does not select a medalist, the Chair of the Jury shall cast a tie-breaking vote.

Section 7. The Chair-Elect as of January 1 in the year that the award is presented shall act as consultant and auditor to the Chair of the Jury in the balloting for the Willard Gibbs medalist.

Section 8. The Board may address any question(s) not specifically covered by these rules.

Section 9. The Section may amend these rules in the same manner as amendments to the bylaws of the Section.

BYLAW XIV Amendments

Section 1. A petition to amend the bylaws may be initiated by the Board or by a petition signed by at least 35 members of the Section. If the proposed amendment is approved by the Board, if practical, it shall be submitted to the SOCIETY's Committee on Constitution and Bylaws for review.

Section 2. The Board will then incorporate all the required changes and either accept or reject any recommended changes that are suggested by the Committee on Constitution and Bylaws. The revised bylaws shall then be submitted to the Section members for adoption. This may be accomplished at a business meeting of the Section provided that a minimum of four weeks' prior notice is given to the Section members.

Section 3. If a proposed amendment is not approved by the Board and if the petition is signed by at least 35 members of the Section, if practical, it shall be submitted to the SOCIETY's Committee on Constitution and Bylaws for review before being distributed to the members of the Section.

Section 4. At least two-thirds (2/3) of the votes cast shall be required to approve the amendment. This may be done at a business meeting of the Section provided a quorum is present. Alternatively, or failing the presence of a quorum, the vote may be taken by a ballot distributed to all members of the Section. At least two-thirds (2/3) of the valid ballots returned must be affirmative for adoption.

Section 5. The Secretary shall distribute the outcome of the vote regarding the amendment(s) to the Section members and within thirty days shall meet all requirements for submitting the results to the Committee on Constitution and Bylaws.

Section 6. Amendments to these bylaws, after adoption by the Section, shall become effective upon approval by the Committee on Constitution and Bylaws, acting for the Council of the SOCIETY, unless a later date is specified.

BYLAW XV Dissolution of the Section

Upon the dissolution of the Section, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Local Section, that is dedicated to the perpetuation of Purposes similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.