BYLAWS OF THE COASTAL GEORGIA SECTION
OF THE AMERICAN CHEMICAL SOCIETY

Bylaw I. Name

The name of this organization shall be the Coastal Georgia Section, hereinafter referred to as “the Section,” of the AMERICAN CHEMICAL SOCIETY, hereinafter referred to as “the SOCIETY.”

Bylaw II. Objects

The objects of the Coastal Georgia Section of the AMERICAN CHEMICAL SOCIETY shall be to encourage in the broadest and most liberal manner the advancement of chemistry in all its branches; the promotion of research in chemical science and industry; the improvement of the qualifications and usefulness of chemists through high standards of professional ethics, education, and attainments; the increase and diffusion of chemical knowledge; and by its meetings, professional contacts, reports, papers, discussions, and publications, to promote scientific interests and inquiry, thereby fostering public welfare and education, aiding the development of our country’s industries, and adding to the material prosperity and happiness of our people. And furthermore, it shall be an objective of the Section to cooperate with other Local Sections in sponsoring regional activities consistent with the interests of the SOCIETY, and local implementation of SOCIETY activities and policies.

Bylaw III. Territory and Headquarters

Sec. 1. The territory of the Section shall be that assigned to it by the SOCIETY. The headquarters of the Section shall be at Savannah, Georgia.

*Effective September 10, 2003. Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.*
Bylaw IV. Members and Affiliates

Sec. 1. The membership of the Section shall be composed of those members of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Sec. 2. The Section may have Local Section Affiliates and Society Affiliates as authorized in the Constitution and Bylaws of the SOCIETY.

Sec. 3. Members and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY.

Bylaw V. Organization

Sec. 1. The officers of the Section shall be a Chair, Chair-Elect, and Secretary-Treasurer.

Sec. 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Sec. 3. The Executive Committee shall consist of the officers of the Section, the Immediate Past Chair, the Councilors, the Alternate Councilors, and one Member-at-Large.

Sec. 4. All officers, Councilors, Alternate Councilors, and other persons elected by the members shall be chosen from the MEMBERS.

Bylaw VI. Manner of Election and Terms of Office

Sec. 1. Elected officers of the Section shall serve for a term of one year, beginning on January 1st, or until their successors are elected. The Chair-Elect shall succeed to the office of Chair upon completion of his term of office. In any one year both the Chair and Chair-Elect shall not be employees of a Federal Agency or the same Industrial Organization.

Sec. 2. Councilors and Alternate Councilors shall be elected for a term of three years, beginning on January 1st.

Sec. 3. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a member to fill out the unexpired term, if any. In the event the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and Chair-Elect at its annual election.
Sec. 4. Prior to the April meeting the Chair shall appoint a Nominating Committee of not less than three members, representative throughout the Section and not officers of the Section, to provide nominees for the elective offices, as well as such Councilors and Alternate Councilors as are to be elected.

Sec. 5. The Nominating Committee shall make a report at the May meeting and shall nominate two or more persons for each elective position for which a vacancy will occur. With the exception of the Chair and Chair-Elect, the incumbent of any office may be renominated. Nominations from the floor are in order, following the report of the Committee. A nomination from the floor shall require one second. Additional nominations may be submitted by written petition, signed by not less than five members of the Section and transmitted to the Secretary, prior to the May meeting. The Secretary shall ascertain the willingness of the nominees to serve, if elected.

Sec. 6. The Secretary shall, not later that September 1st send to all members of the Section a secret ballot. All ballots cast shall be mailed to the Secretary, and must be postmarked by September 10th to be valid.

Sec. 7. All ballots cast shall be separated from the envelopes by the Secretary in open meeting prior to September 26th, and there turned over to three Tellers, appointed by the Chair, who shall proceed to count them and make a report when called for by the Chair. The candidate receiving the highest number of votes shall be declared elected. In case of a tie for any elective position the members present at the September meeting shall decide between the candidates by vote and shall further fill any vacancies, which may exist as a result of death, resignation, refusal or inability to serve of any or all of the elected officers or elected candidates.

Bylaw VII. Duties of Officers and Executive Committee

Sec. 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Sec. 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws or by the Executive Committee.

Sec. 3. The Executive Committee shall be the governing body of the Section, and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.
Bylaw VIII. Committees

There shall be the following standing committees composed of three members each; no more than one of which shall be an employee of a Federal Agency:

- Membership
- Program (or Meetings)
- Publicity (or Public Relations)
- Hospitality

Other committees may be appointed as needed at the discretion of the Executive Committee.

Bylaw IX. Meetings

Sec. 1. The Section shall hold not less than six regular meetings each year, preferably monthly at places and times designated by the Executive Committee.

Sec. 2. The Section may hold special meetings at the call of the Executive Committee or at the request of 15 members of the Section. The notices of special meetings shall state the exact nature of the business to be considered and no other business shall be transacted at such meetings.

Sec. 3. Due notice of all meetings shall be sent to each member and affiliate of the Section. A quorum for all meetings of the Section shall consist of 15 members of the Section. In the absence of a quorum, all business meetings shall adjourn to a date.

Sec. 4. At the regular meetings of the Section, the order of business shall be as follows:

1. Minutes of previous meeting.
2. Reports of officers.
3. Reports of committees.
4. Miscellaneous (including new) Business.
5. Presentation of papers.
6. Adjournment.

Sec. 5. The October meeting shall be designated as the Annual Meeting.

Sec. 6. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a date.
Bylaw X. Dues

Sec. 1. All members of the Section, except members of the SOCIETY in emeritus status, and Society Affiliates may be assessed such Local Section dues as may be set by the Section by vote of members present at the annual meeting.

Sec. 2. The annual dues of Local Section Affiliates shall be set by the Executive Committee in accordance with the Constitution and Bylaws of the SOCIETY. Failure to pay such dues in advance shall automatically terminate the affiliation.

Bylaw XI. Amendments

Sec. 1. A proposed amendment to these bylaws must first be submitted in writing to the Executive Committee. If it is approved by a majority of the Executive Committee, the Secretary shall furnish all members of the Section with copies of the proposed amendment at the time when notice of the next meeting of the Section is given.

Sec. 2. At the 2nd meeting of the Section after notice of the proposed amendment is given, the amendment may be adopted by ¾ of the votes of the members present.

Sec. 3. Any amendment not approved by the Executive Committee within 60 days from the time it is submitted thereto, may be brought to a vote of the membership in the aforementioned manner by a petition signed by not less than 15 members of the Section whose current dues have been paid to the SOCIETY.

Sec. 4. Amendments to these bylaws, after adoption by the Section, shall become effective after approval by the Council of the SOCIETY, unless a later date is specified in the amendment.

Bylaw XII. Dissolution of Section

Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any funds and property of the Section remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event this procedure is not practical, or there still remain unexpended funds, such funds shall be conveyed to the SOCIETY for the general purposes of the SOCIETY.