BYLAWS OF THE
NORTHEAST WISCONSIN SECTION
OF THE
AMERICAN CHEMICAL SOCIETY

Bylaw I. Name.

The name of this organization shall be the Northeast Wisconsin Section, hereinafter referred to as “the Section” of the AMERICAN CHEMICAL SOCIETY, hereinafter referred to as “the SOCIETY.”

Bylaw II. Objects.

The object of the Section is the encouragement and advancement of chemistry in all its branches; and by its meetings, reports, papers, discussions and publications, the promotion of scientific interests and inquiry.

Bylaw III. Territory and Headquarters.

The territory of the Section shall be that assigned to it by the SOCIETY. The headquarters of the Section shall be in Appleton, Wisconsin.

Bylaw IV. Members and Affiliates.

Section 1. The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule may be made in conformity with the Constitution and Bylaws of the SOCIETY.

Section 2. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY.

Effective January 26, 1978. Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.
Section 3. MEMBERS, ASSOCIATE MEMBERS, National Affiliates, and Local Section Affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY. Affiliates may not vote for or hold an elective position of the Section, vote on articles of incorporation and bylaws of the Section, or serve as voting members of the Executive Committee.

Bylaw V. Organization.

Section 1. The officers of the Section shall be a Chair, Chair-Elect, and Secretary-Treasurer.

Section 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Section 3. The Executive Committee shall consist of the officers of the Section, the Immediate Past Chair, and the Councilor.

Section 4. All officers, Councilors, Alternate Councilors, and other persons elected by the members, shall be chosen from the MEMBERS.

Bylaw VI. Manner of Election and Terms of Office.

Section 1. Elected officers of the Section shall serve for a term of one year beginning on January 1\textsuperscript{st} or until their successors are elected. The Chair-Elect shall succeed to the office of Chair upon completion of his term of office.

Section 2. Councilors and Alternate Councilors shall be elected for a term of three years beginning on January 1\textsuperscript{st}.

Section 3. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a member to fill out the unexpired term, if any. In the event the office of Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and Chair-Elect at its annual election.

Section 4. The officers of the Section shall be elected at the last meeting of the calendar year, from a list made up of names proposed either by a nominating committee selected by the Chair, or by nomination from the floor at the last meeting of the calendar year.

Section 5. Three Tellers of the Section shall be appointed by the Executive Committee for one-year terms.

Section 6.
(a) Councilors and Alternate Councilors shall be elected by a mail ballot of the members of the Section.

(b) The Secretary, or other designated officer of the Section, shall prepare an election ballot on which shall appear the names, in order chosen by lot, of all candidates nominated and found willing to serve.

(c) A period of at least three weeks must be provided between the date of mailing of the ballots to the members and the deadline for their return to the Secretary, or other designated officer of the Section.

(d) The Secretary, or other designated officer of the Section, shall deliver, unopened, to the Tellers all ballots received by the deadline.

(e) The Tellers shall count the ballots thus received, using the list of members provided by the Secretary to verify eligibility of all those voting. Any ballot envelope not so appropriately validated shall be rejected.

(f) In case of a tie vote for any Councilor or Alternate Councilor opening, the Executive Committee shall make the final selection from among those tied.

Section 7. In the event of a vacancy in the position of a Councilor or Alternate Councilor, the Chair shall appoint a MEMBER to serve until the next annual mail ballot election can be held to fill the vacancy.

Bylaw VII. Duties of Officers and Executive Committee.

Section 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Section 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws or by the Executive Committee.

Section 3. The Executive Committee shall be the governing body of the Section and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.
Bylaw VIII. Committees.

There shall be the following standing committees:

Program
Membership
Publicity
Activities

Bylaw IX. Meetings.

Section 1. The Section shall hold regular meetings each year, preferably monthly on the third Tuesday of the month, at places designated by the Executive Committee.

Section 2. The Section may hold special meetings at the call of the Executive Committee or at the request of ten members of the Section. The notices of special meetings shall state the exact nature of the business to be transacted and no other business shall transpire at such meetings.

Section 3. Due notice of all meetings shall be sent in writing to each member and affiliate of the Section. A quorum for all meetings of the Section shall consist of the members of the Section in attendance at a duly announced meeting.

Section 4. At the regular meetings of the Section, the order of business shall be as follows:

(a) Reading of the minutes
(b) Reports of Officers
(c) Reports of Committees
(d) Announcements
(e) New Business
(f) Reading of Papers
(g) Adjournment

Section 5. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a later date.
Bylaw X. Dues.

Section 1. All members of the Section and assigned National Affiliates of the Section, except honorary and emeritus members of the SOCIETY, may be assessed annual local dues as may be set by the Executive Committee.

Section 2. The annual dues of Local Section Affiliates shall be set by the Executive Committee in accordance with the Constitution and Bylaws of the SOCIETY. Failure to pay such dues in advance shall automatically terminate the association.

Bylaw XI. Amendments.

Section 1. A proposed amendment to these bylaws must first be submitted in writing to the Executive Committee. If it is approved by a majority of the Executive Committee, the Secretary shall furnish all members of the Section with copies of the proposed amendment at the time when notice of the next meeting of the Section is given.

Section 2. At the second meeting of the Section after notice of the proposed amendment is given, the amendment may be adopted by a majority of the votes of the members present.

Bylaw XII. Dissolution of the Section.

Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any funds and property of the Section remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event this procedure is not practical, or there still remain unexpended funds, such funds shall be conveyed to the SOCIETY for the general purposes of the SOCIETY.