



**\*BYLAWS OF THE NORTHWEST CENTRAL OHIO SECTION  
OF THE AMERICAN CHEMICAL SOCIETY**

**ARTICLE I—NAME**

Section 1. The name of this organization shall be the Northwest Central Ohio Section, hereinafter referred to as “the Section,” of the AMERICAN CHEMICAL SOCIETY, hereinafter referred to as “the SOCIETY.”

**ARTICLE II—OBJECTS**

Section 1. The objects of the Section, like those of the SOCIETY, shall be, “to encourage in the broadest and most liberal manner the advancement of chemistry in all its branches; the promotion of research in chemical science and industry; the improvement of the qualifications and usefulness of chemists through high standards of professional ethics, education, and attainments; the increase and diffusion of chemical knowledge; and by its meetings, professional contacts, reports, papers, discussions, and publications, to promote scientific interests and inquiry, thereby fostering public welfare and education, aiding the development of our country’s industries, and adding to the material prosperity and happiness of our people.”

**ARTICLE III—TERRITORY**

Section 1. The territory of the Section shall be that assigned to it by the SOCIETY.

**ARTICLE IV—MEMBERS AND AFFILIATES**

Section 1. The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Section 2. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY. Those persons interested in chemistry and the objects

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of the Section may become Local Section Affiliates by application to, and by majority vote of, the Executive Committee of the Section.

Section 3. Members and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY. Only members may vote. ASSOCIATE MEMBERS may not hold office. Local Section Affiliates are not entitled to hold office, they may serve on working committees.

## **ARTICLE V—ORGANIZATION**

Section 1. The officers of the Section shall be a Chair, a Vice-Chair, and a Secretary-Treasurer.

Section 2. The Section shall have a Councilor(s) and an Alternate Councilor(s) as provided in the Constitution and Bylaws of the SOCIETY.

Section 3. The Executive Committee shall consist of the officers of the Section, the Immediate Past Chair, the Councilor(s), the Alternate Councilor(s), and one (1) Member-at-Large.

Section 4. All officers, the Councilor(s), the Alternate Councilor(s) and other persons elected by the members shall be chosen from the MEMBERS.

## **ARTICLE VI—MANNER OF ELECTION AND TERMS OF OFFICE**

Section 1. Elected officers of the Section and Members-at-Large shall serve for a term of one (1) year, beginning on January 1 or until their successors are elected. The Vice-Chair shall succeed to the office of Chair upon completion of his term of office, unless he has been appointed under the condition of Section 3.

Section 2. The Councilor(s) and the Alternate Councilor(s) shall be elected for a term of three years, beginning on January 1.

Section 3. In the event of a vacancy in the office of Chair, the Vice-Chair shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next January 1. Unexpired terms in the office of Councilor or Alternate Councilor remaining after the next January 1 shall be filled by election from a slate of candidates presented by the Nominating Committee at the regular election of officers.

Section 4. The Chair shall appoint a Nominating Committee consisting of three (3) members by October 1 each year for the purpose of selecting a slate of candidates.

Section 5. The Nominating Committee shall present a slate of candidates, consisting of Vice-Chair, Secretary-Treasurer and Member-at-Large and when necessary, Chair, Councilor and/or Alternate Councilor, at the October meeting (See Bylaw Article IX, Section 1).

Section 6. Nominations from the floor may be made for all offices at the October meeting.

Section 7. The election shall be by mail ballot to all members of the Section as conducted by the Secretary and shall terminate at midnight, November 15.

Section 8. A plurality vote shall elect each office.

## **ARTICLE VII—DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE**

Section 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws and such other duties as may be assigned from time to time by the Executive Committee.

Section 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws or by the Executive Committee. The Chair shall be *ex officio* member of all committees, except the Nominating Committee.

Section 3. The Executive Committee shall be the governing body of the Section and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.

## **ARTICLE VIII—COMMITTEES**

Section 1. There shall be the following standing committees:

- A. Membership
- B. Program and Publicity
- C. Professional Relations
- D. Scientific and Educational Awards
- E. Finance and Auditing

Section 2. The duties and functions of each committee will be as designated by the Executive Committee.

Section 3. Additional committees as authorized by the Executive Committee may be appointed.

## **ARTICLE IX—MEETINGS**

Section 1. The Section shall hold not less than six (6) regular meetings each year at places and times designated by the Executive Committee. An October meeting shall be held for the purpose of nominating officers.

Section 2. The Section may hold special meetings at the call of the Executive Committee or at the request of 25% of the members of the Section. The notices of special meetings shall state the exact nature of the business to be considered and no other business shall be transacted at such meetings.

Section 3. Due notice of not less than one (1) week of all meetings shall be sent to each person on the rolls of the Section. A quorum for all meetings shall consist of 20% of the members of the Section. In the absence of a quorum, the Executive Committee shall be empowered to conduct Section business by majority vote until the next regularly scheduled meeting.

Section 4. At the regular meetings of the Section, the order of business shall be as follows:

- A. Reading the minutes of the previous meeting and approval.
- B. Report of Standing Committees.
- C. Report of Special Committees.
- D. Special Orders.
- E. Unfinished Business and General Orders.
- F. New Business.

The foregoing order of business may be suspended by a majority vote of the members present at a regular meeting.

Section 5. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a date.

Section 6. The rules contained in Robert's "Rules of Order" revised edition, shall govern the Section in all cases to which they are applicable, and in which they are not inconsistent with the bylaws or the special rules or order of this Section.

## **ARTICLE X—DUES**

Section 1. All members, assigned National Affiliates, and Local Section Affiliates of the Section, except members of the SOCIETY in emeritus status, shall be assessed annual local section dues in the amount of two dollars (\$2.00) per year payable in advance by January 1.

## **ARTICLE XI—AMENDMENTS**

Section 1. A proposed amendment to these bylaws must first be submitted in writing to the Executive Committee. If it is approved by a majority of the Executive Committee, the Secretary shall furnish all members of the Section with copies of the proposed amendment at the time when notice of the next meeting of the Section is given.

Section 2. At the first meeting of the Section after notice of the proposed amendment is given, the amendment may be adopted by two-thirds (2/3) of the votes of the members present. The amendment shall become effective upon approval by the Council unless a later date is specified.

Section 3. Any amendment not approved by the Executive Committee within thirty (30) days from the time it is submitted thereto, may be brought to a vote of the membership in the aforementioned manner by a petition signed by not less than 25% of the members of the Section whose current dues have been paid to the SOCIETY.

## **ARTICLE XII—DISSOLUTION OF THE SECTION**

Section 1. Upon the dissolution of the Section and the discharge of its debts and the settlement of its affairs, any funds and property of the Section remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event this procedure is not practical, or there still remain unexpended funds, such funds shall be conveyed to the Society for the general purposes of the SOCIETY.