BYLAWS OF THE
UPPER PENINSULA SECTION
OF THE
AMERICAN CHEMICAL SOCIETY

BYLAW I. NAME

This organization shall be known as the Upper Peninsula Section (hereinafter referred to as “the Section”) of the AMERICAN CHEMICAL SOCIETY (hereinafter referred to as “the SOCIETY”).

BYLAW II. OBJECTS

The objects of the Section are those of the SOCIETY, including the encouragement and advancement of chemistry in all its branches, and, by its meetings, reports, papers, discussions, and publications, the promotion of scientific interests and inquiry.

BYLAW III. TERRITORY

The territory of the Section shall be that assigned to it by the SOCIETY.

BYLAW IV. MEMBERS AND AFFILIATES

Section 1. The membership of the Section shall be composed of those members and National Affiliates of the SOCIETY residing within the territory of the Section, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Section 2. The Section may have Local Section Affiliates as authorized in the Constitution and Bylaws of the SOCIETY.

Section 3. Members and affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the SOCIETY.

*Effective November 18, 1999. Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.
BYLAW V. ORGANIZATION

Section 1. The officers of the Section shall be a Chair, Chair-Elect, Secretary, and Treasurer. The offices of Secretary and Treasurer may be held by the same person.

Section 2. The Section shall have Councilors and Alternate Councilors as provided in the Constitution and Bylaws of the SOCIETY.

Section 3. The Executive Committee shall consist of the officers of the Section, the immediate Past Chair, the Councilor(s), the Alternate Councilor(s), and up to two Members-at-Large. Members-at-Large shall be appointed by the officers of the Section.

Section 4. All officers, Councilors, Alternate Councilors, and other persons elected by the members shall be chosen from the MEMBERS.

BYLAW VI. MANNER OF ELECTION AND TERMS OF OFFICE

Section 1. Elected officers of the Section shall serve for a term of one year beginning on January 1 or until their successors qualify. The Chair-Elect shall succeed to the office of Chair upon completion of the Chair’s term of office.

Section 2. Councilor(s) and Alternate Councilor(s) shall be elected for a term of three years beginning on January 1.

Section 3. In the event of a vacancy in the office of Chair, the Chair-Elect shall assume the added duties of the Chair for the unexpired term. All other vacancies shall be filled by the Executive Committee by interim appointment for the period up to the next annual election, at which time the Section shall choose a MEMBER to fill out the unexpired term, if any. In the event the office of the Chair-Elect is filled by such interim appointment, the Section shall elect both a Chair and Chair-Elect at its annual election.

Section 4. At a Section meeting to be held at least six weeks prior to the annual meeting, the Chair shall announce the appointment of a Nominating Committee of not fewer than two members, not officers of the Section, to provide at least two candidates for each elective office for which a vacancy will occur.

Section 5. The Nominating Committee shall present its report of candidates to the Secretary of the Section within twenty (20) days after its appointment, and the Secretary shall, not later than ten (10) days thereafter, send all members of the Section the report of the Nominating Committee together with a secret ballot. Members may substitute nominees of their own selection by writing in the names on the ballot. Members shall sign their names on an outside envelope, and the ballots shall be enclosed in an inner, unmarked envelope, which the voters shall seal. All ballots cast shall be mailed to the Secretary.
Section 6. All valid ballots received by the Secretary on or before noon of the Monday preceding the annual meeting shall be counted by three Tellers appointed by the Chair, and the Tellers shall make appropriate report of the balloting at the annual meeting. In case of a tied vote for any elective office, the members present at the annual meeting shall forthwith proceed to decide between the tied candidates by vote and shall further proceed to fill any vacancies that may exist due to the death, resignation, refusal, or inability to serve of any of the officers elected.

BYLAW VII. RECALL OF ELECTED OFFICIALS

Section 1. Any Section elected official (officers or elected Executive Committee members) may be recalled for neglect of duties or conduct injurious to the SOCIETY. This recall provision is not applicable to Councilors and Alternate Councilors.

Section 2. The recall process will follow the procedure recommended by the SOCIETY’s Committee on Constitution and Bylaws.

BYLAW VIII. DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE

Section 1. The duties of the officers shall be those customarily performed by such officers, together with those responsibilities prescribed by the Constitution and Bylaws of the SOCIETY and by these bylaws, and such other duties as may be assigned from time to time by the Executive Committee.

Section 2. The Chair of the Section shall serve as Chair of the Executive Committee and shall appoint all committees authorized in these bylaws or by the Executive Committee.

Section 3. The Executive Committee shall be the governing body of the Section and, as such, shall have full power to conduct, manage, and direct the business and affairs of the Section in accordance with the Constitution and Bylaws of the SOCIETY and these bylaws.

BYLAW IX. COMMITTEES

The Executive Committee shall establish additional committees on an ad hoc basis.

BYLAW X. MEETINGS

Section 1. The Section shall hold not fewer than two regular meetings each year, at places designated by the Executive Committee, one meeting of which shall be known as the annual meeting and held prior to October 15 in each calendar year.
Section 2. The Section may hold special meetings at the call of the Executive Committee or at the written request of five members of the Section. The notices of special meetings shall state the exact nature of the business to be transacted, and no other business shall transpire at such meetings.

Section 3. Due notice of all meetings shall be sent to each member and affiliate of the Section. A quorum for each meeting of the Section shall consist of 5% of the members of the Section. In the absence of a quorum, no business shall be transacted.

Section 4. At the regular meetings of the Section, the order of business shall be as follows:

(a) Approval of minutes of the previous meeting,
(b) Reports of officers,
(c) Reports of committees,
(d) Miscellaneous business,
(e) Reading of papers,
(f) Adjournment.

The foregoing order of business may be suspended by majority vote of the members present at a regular meeting. The rules of order in the conduct of the Section meetings, not specifically provided in these bylaws, shall be the latest edition of Robert’s Rules of Order, Newly Revised.

Section 5. The Executive Committee shall meet upon due notice to its members at the call of the Chair or at the request of a majority of the members of the Committee. In the absence of a quorum, which shall be a majority of the members of the Executive Committee, called meetings of the Executive Committee shall adjourn to a later date.

BYLAW XI. FINANCES

Section 1. All members and assigned National Affiliates of the Section, except members in emeritus status of the SOCIETY, may be requested to pay voluntarily such annual Section dues as may be set by the Executive Committee.

Section 2. The annual dues of Local Section Affiliates shall be set by the Executive Committee in accordance with the Constitution and Bylaws of the SOCIETY. Failure to pay such dues in advance shall automatically terminate the affiliation.

BYLAW XII. AMENDMENTS

Section 1. A proposed amendment to these bylaws must first be submitted in writing to the Executive Committee. The Secretary shall submit the proposed amendment to the Council Committee on Constitution and Bylaws for preliminary review. After review,
copies of the proposed amendment(s) will be forwarded to all members by the Secretary at the time when notice of the next meeting of the Section is given.

Section 2. At the second meeting of the Section after notice of the proposed amendment is given, the amendment may be adopted by an affirmative vote of two-thirds (2/3) of members voting, or in a ballot by mail sent within one week after this meeting with responses due within 14 days of the mailing, the amendment may be adopted by an affirmative vote of two-thirds (2/3) of all members of the Section voting. A ballot by mail will be used when the attendance at the second meeting is less than 15% of the members of the Section. The amendment shall become effective upon approval by the Council Committee on Constitution and Bylaws, acting for the Council, unless a later date is specified.

**BYLAW XII. DISSOLUTION OF SECTION**

Upon the dissolution of the Local Section, any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Local Section, as is dedicated to the perpetuation of objects similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Section’s dissolution.