



***BYLAWS OF THE WILSON DAM SECTION
OF THE AMERICAN CHEMICAL SOCIETY**

ARTICLE I. NAME AND OBJECTS

Section 1. The name of this organization shall be the "Wilson Dam Section of the AMERICAN CHEMICAL SOCIETY," hereinafter called the Section. The headquarters of the Section shall be Muscle Shoals, Alabama.

Section 2. The purpose of the Section shall be to encourage the advancement of chemistry in all of its branches within the Section's geographic area; to improve the qualifications and usefulness of chemical professionals through high standards of ethics, education, and attainments; to promote educational programs which further growth and development in chemistry, to promote scientific interests and inquiry by its meetings, exhibitions, lectures, discussions, publications, and professional contacts; and to provide for social meetings of the membership.

ARTICLE II. MEMBERS AND AFFILIATES

Section 1. The rolls of the Section shall include those MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the SOCIETY residing within the geographical area comprising the Wilson Dam Section as determined by the Council, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the SOCIETY.

Section 2. A. Other persons having an interest in chemistry or a related science may enroll as Local Section Affiliates.

B. Local Section Affiliates are to enjoy the privileges of membership in the Section with the exception of voting and holding office.

ARTICLE III. OFFICERS

Section 1. Elected officers and chairs of standing committees shall be MEMBERS of the SOCIETY.

***Effective May 20, 1982.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.

Section 2. The officers shall consist of a Chair, a Chair-Elect, a Secretary, a Treasurer, a Councilor, and an Alternate Councilor.

Section 3. The Chair, or in his absence the Chair-Elect, or in his absence the Secretary, shall preside at all meetings of the Section.

Section 4. The Secretary shall keep a record of the proceedings of the Section; shall, under direction of the Chair, issue notices to the members of the Section; and shall perform all other duties usual to such office.

Section 5. The Treasurer shall have charge of all funds belonging to the Section and shall make disbursements, after the projects have been approved by the Executive Committee, and shall make reports on the financial condition of the Section whenever required by the Chair.

Section 6. The Councilor and Alternate Councilor shall have the duties prescribed by the Constitution and Bylaws of the SOCIETY.

ARTICLE IV. COMMITTEES

Section 1. There shall be six standing committees, known, respectively, as the Executive Committee, the Membership Committee, the Budget and Finance Committee, the Program Committee, the Awards Committee, and the Publicity Committee.

Section 2. The Executive Committee shall consist of the elected officers of the Section, the Immediate Past Chair of the Section, and the Chairs of the Membership, Budget and Finance, Program, Awards, and Publicity Committees. This Committee shall authorize the projects, may examine the books and vouchers of the Treasurer, and shall have jurisdiction over any business of the Section not specifically treated in other articles of the bylaws. The Chair and Secretary of the Section shall be Chair and Secretary, respectively, of the Executive Committee.

Section 3. The Membership Committee shall be appointed by the Chair and shall handle matters pertaining to maintaining and increasing membership in the Section. It shall be a duty of the Membership Committee to collect the dues of the Local Section Affiliates.

Section 4. The Program Committee shall be appointed by the Chair and shall arrange the programs for the regular meetings of the Section. The Chair-Elect shall serve as Program Chair.

Section 5. An Auditing Committee shall be appointed by the Chair between November 1 and November 15 of each year. This Committee shall audit the books of the Treasurer at the end of the fiscal year, December 31, and file a report with the Secretary.

Section 6. An Entertainment Committee may be appointed by the Chair at his discretion. This Committee shall arrange for social meetings of the Section.

Section 7. At his discretion the Chair may appoint special committees to perform designated duties related to the business of the Section.

Section 8. The Publicity Committee shall be appointed by the Chair and shall handle publicity and news releases for the Section. The Publicity Chair shall act also as Section Editor for any regional publication with which the Section cooperates.

Section 9. A Budget and Finance Committee shall be appointed by the Chair. Members shall include the Treasurer, the Immediate Past Treasurer, the Chair of the Section, and two other members. This Committee shall review and update the budget proposed by the previous Budget and Finance Committee and shall propose a budget for the following year.

Section 10. An Awards Committee shall be appointed by the Chair. This Committee shall handle matters pertaining to recognition and honoring of outstanding achievements and achievers in chemistry.

Section 11. An Archives and History Committee shall be appointed by the Chair. At the end of each fiscal year non-current records of the Section shall be deposited with this Committee for filing and preservation of those records having historical value. The Committee should also endeavor to collect photographs, clippings, and other items pertaining to the history of the Section.

ARTICLE V. FINANCIAL

Section 1. A. Local dues for MEMBERS, ASSOCIATE MEMBERS, and National Affiliates of the Section shall be determined by the Executive Committee, and shall be collected with the national dues.

B. Dues for a Local Section Affiliate shall be ten percent of a member's national dues, to the nearest whole dollar. Prior to December 31 each year the Membership Committee shall bill each Local Section Affiliate for dues. Local Section Affiliates whose dues have not been paid by January 31 will be dropped from the roster.

C. Members who (1) are classified by the SOCIETY as emeritus members or retired members, (2) retired from disability, and (3) unemployed members shall be exempt from paying Local Section dues.

Section 2. Upon the dissolution of the Section and the discharge of its affairs, any funds and property of the Section remaining thereafter shall be used for the advancement of chemistry in the area covered by the Section. In the event that this procedure is not practicable or there still remain unexpended funds, such funds shall be conveyed to the SOCIETY for the general purposes of the SOCIETY.

ARTICLE VI. ELECTION OF OFFICERS

Section 1. A. A Chair-Elect, a Secretary and a Treasurer shall be elected by letter ballot prior to December 31 of each year. The term of office for the officers so elected shall be for one year from January 1 to December 31. The Chair-Elect for one year will automatically become Chair for the next year.

B. The terms of office for Councilor and Alternate Councilor shall be three years. At the election held in 1948 and every third year thereafter, a Councilor and an Alternate Councilor shall be elected from among the MEMBERS to serve for three years starting January 1 following their election.

Section 2. Prior to September 1 of each year, the Chair shall appoint a Nomination and Election Committee of three MEMBERS to select at least two candidates for each office to be voted upon. The report of this Committee shall be made to the Section at the first meeting after September 10. If no regular meeting is held between September 10 and October 10, a special meeting shall be called by the Chair to receive the report of the Nomination and Election Committee. After receipt of the report, additional nominations may be made by written petition of five or more members in good standing, such petition to be delivered to the Secretary on or before October 20. The Secretary shall mail between October 25 and November 1 a ballot to each member of the Section. The ballots shall be returned no later than November 7 to the Secretary. The Nomination and Election Committee shall count all valid ballots by November 10 and certify the results. In the event that no candidate receives a majority of the votes cast on the first ballot for any office, the nominees for successive ballots shall be the two receiving the greatest number of votes in the first balloting.

Section 3. When ballots are returned they shall be sealed separately in special ballot envelopes. This ballot envelope, accompanied by the signature of the member voting, shall be enclosed in a larger envelope and returned to the Secretary. The signature of the member voting must not appear on the ballot itself or the special ballot envelope; it may be written on the outer envelope or enclosed within the same on a separate slip of paper. All ballots not accompanied by the validating signature shall be rejected.

Section 4. A vacancy in the office of the Chair shall be filled by succession of the Chair-Elect. If a Chair-Elect succeeds to the office of Chair on or before April 1, his term of office shall expire the following December 31, but if he succeeds to the office of Chair after April 1, his term of office shall expire the second following December 31. A vacancy in the office of Chair-Elect that occurs on or before April 1 shall be filled by a special election that shall be held not later than July 1, following the procedure (except for dates) specified in Sections 2 and 3 of this article. A vacancy in the office of Chair-Elect that occurs after April 1 shall be filled at the next regular election, but the Executive Committee shall name one of its members, other than the Chair or Secretary, to serve as Vice-Chair until the next regular election. If vacancies in the offices of Chair and Chair-Elect occur substantially simultaneously, the Executive Committee shall, at its discretion, either hold a special election to fill one or both of the vacancies for the unexpired terms of office, or designate an Acting Chair to serve for the remainder of the unexpired term of office. A vacancy in the office of Secretary or Treasurer shall be filled by

election by the Executive Committee, the officers so elected to serve until the next regular election. A vacancy in the office of Councilor shall be filled by succession of the Alternate Councilor, who shall serve for the remainder of the term of office. In case of succession of the Alternate Councilor to the office of Councilor, or any vacancy in the office of Alternate Councilor, the Executive Committee shall appoint an Alternate Councilor to serve until the next annual election, at which time an Alternate Councilor shall be elected in the manner prescribed in Section 2, to serve for the unexpired portion of the regular term of office.

ARTICLE VII. MEETINGS

Section 1. There shall be at least six regular meetings each fiscal year between January 1 and December 31.

Section 2. Generally, no meetings shall be held during June, July, and August, except that a social meeting may be held if desired.

Section 3. The date and location of meetings shall be announced in notices sent to the members and affiliates.

ARTICLE VIII. QUORUM

Section 1. Fifteen present of the membership shall constitute a quorum for transaction of business pertaining to the Section.

ARTICLE IX. AMENDMENTS

Section 1. Any proposed amendment or amendments to the bylaws, signed by any five or more members, may be presented in writing at any regular meeting of the Section.

Section 2. A notice of any such proposed amendment or amendments shall be mailed to each member by the Secretary at least two weeks preceding the next meeting, at which time they may be discussed by the Section, and may be amended by majority vote of the members present.

Section 3. Amendments shall be voted upon by letter ballot, using the procedure prescribed in Article VI, Section 3, except that the ballots shall be counted by the Executive Committee. The ballots shall be mailed to the members of the Section by the Secretary, not more than ten days after the meeting at which the amendment is discussed. An affirmative vote of not less than three-fourths of the votes cast shall be required to pass any amendment.

Section 4. Amendments shall become effective upon approval by the Council unless a later date is specified.

ARTICLE X. AWARDS

Section 1. The Wilson Dam Award to Outstanding High School Chemistry Students. Approximately ten high school chemistry students attending schools located within the geographical area of the Section may be selected for this award each year. Selection shall be based on competitive examinations conducted under the auspices of the Education Committee.

Section 2. The Wilson Dam Award to the Outstanding High School Chemistry Teacher. A high school chemistry teacher, teaching within the geographical area of the Section, may be recognized each year that a qualified individual can be selected. It shall be the responsibility of the Awards Committee to select the teacher and recommend him (her) for recognition.

Section 3. The Wilson Dam Award to the Outstanding University Chemistry Senior. A senior chemistry student at the University of North Alabama will be selected each year on the basis of scholarship, leadership, and service. The student's name will be added to a permanent plaque located in the Science Building at the University. Selection will be the responsibility of a joint student and faculty committee at the University.

Section 4. Wilson Dam Awards may be given for outstanding achievements or contributions to chemistry. Those receiving the awards must either attend school or work within the geographical area of the Section. The Awards Committee shall have responsibility for the selection and nature of the recognitions.

Section 5. The Wilson Dam Award to the Outstanding Member of the Local Section. Each year, or as often as suitable, the Awards Committee may select a member of the Section for special recognition.

Section 6. Miscellaneous and other awards. Members, high school teachers, and students may be recommended for suitable awards offered by other Sections, the SOCIETY, and/or other organizations. The Awards Committee shall have primary responsibility for preparing and processing nominations for awards.

ARTICLE XI. PUBLICATION

Section 1. The official news organ of the Section shall be the *Chemunicator*.

Section 2. The editor and staff of the *Chemunicator* shall be appointed by the Chair.