

**American Chemical Society  
2024 Committee Information Sheet**

**PLEASE NOTE:** In the event of governance meetings taking place virtually or hybrid, guidance on the meeting schedule and reimbursement of expenses will be determined by the Committees who have purview over these areas.

<b>Committee</b>	Committee on Economic & Professional Affairs (CEPA)
<b>Type</b>	Society Committee (Appointed by the President)
<b>Mission Statement</b>	To provide programming, resources, and advocacy for all ACS members to achieve fulfilling professional lives
<b>Duties as Outlined in the Standing Rules</b>	<p>The duties of this committee shall include the following, inter alia:</p> <ol style="list-style-type: none"> <li>(1) foster ongoing improvement in the economic and professional status of chemical scientists;</li> <li>(2) receive, address, and communicate to the Council concerns of the members in the area of professional affairs;</li> <li>(3) act for the Council, in cooperation with other appropriate governing entities, in monitoring and coordinating the professional affairs programs of the SOCIETY, including career assistance and development programs;</li> <li>(4) monitor the state of the economic and professional affairs of chemical scientists and formulate recommendations to the Council on policy in this area;</li> <li>(5) identify, study, and report to the SOCIETY long- and short-range economic and professional needs of chemical scientists;</li> <li>(6) conduct and report periodic fact-finding studies on supply and demand, compensation, and other matters that affect the economic status of the chemical profession;</li> <li>(7) review, update and, after approval by the Board of Directors and the Council, issue professional and employment guidelines for chemical scientists to members and employers;</li> <li>(8) monitor employer/employee relationships and issue to the SOCIETY periodic reports on such matters as personnel policies, fringe benefits, working conditions, terminations, job security, and compliance with SOCIETY guidelines; and</li> <li>(9) propose ethical standards of conduct for chemical scientists for consideration by the Council.</li> </ol>
<b>Normal Meeting Schedule</b>	CEPA meets quarterly, at the Spring and Fall meetings (generally all-day Saturday), as well as virtually in the Summer and Winter.
<b>Reimbursement Policy</b>	<p>ACS will reimburse volunteer committee members, associates, and consultants for ordinary and necessary transportation, lodging, and meal expenses incurred by attending meetings of Council-related committees at the spring and fall meetings. If necessary, ACS will also reimburse certain travel expenses incurred due to authorized committee meetings and work performed outside of spring and fall meetings. Advanced authorization is required.</p> <p>The <b>Councilor Attendance Incentive Allotment Program</b> provides funds for members, associates and consultants who are Councilors. Under this program, if the Councilor attends the Council meeting, either virtually or in-person, an allotment will be sent to the Local Section or Division they represent soon after the Council meeting.</p> <p>Non-Councilors are eligible for reimbursement under the <b>Volunteer Reimbursement Program</b>.</p>
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