

**American Chemical Society  
2024 Committee Information Sheet**

**PLEASE NOTE:** In the event of governance meetings taking place virtually or hybrid, guidance on the meeting schedule and reimbursement of expenses will be determined by the Committees who have purview over these areas.

<b>Committee</b>	Committee on Divisional Activities (DAC)
<b>Type</b>	Society Committee (Appointed by the President)
<b>Duties as Outlined in the Standing Rules</b>	<p>a. The Committee on Divisional Activities shall be responsible for the Divisions Function.</p> <p>b. The duties of the Committee on Divisional Activities shall include the following, inter alia:</p> <ol style="list-style-type: none"> <li>(1) study and make recommendations to the Council concerning SOCIETY policy affecting interests of Divisions;</li> <li>(2) assist Divisions in coordinating their efforts with SOCIETY and Local Section activities;</li> <li>(3) perform the duties incident to the creation of new Divisions as prescribed elsewhere in these Standing Rules.</li> <li>(4) take such actions as necessary if any Division has an inactive Executive Committee such as to appoint an interim Executive Committee or facilitate the Division's elections;</li> <li>(5) make recommendations to the Council concerning combining or dissolving Divisions;</li> <li>(6) promote both formal and informal cooperation and communication of Divisions with Local Sections and other Divisions;</li> <li>(7) cooperate with the Committee on Meetings and Expositions, SOCIETY bodies related to publications, and other committees in areas of mutual interest;</li> <li>(8) determine the formula for distribution of Society funds allocated to Divisions as provided elsewhere in these Standing Rules and convey that formula for approval by the Council; and</li> <li>(9) act for the Council, in collaboration with the Committee on Constitution and Bylaws, to approve the affiliation of Divisions with other technical organizations.</li> </ol>
<b>Normal Meeting Schedule</b>	Meets at each national meeting. Subcommittee meetings: Governance, Grants and Recognition, and Strategies, Operations and Program Enhancement meet virtually on Saturday afternoon from 4 – 6 p.m or up to 2 weeks before the meeting. Full committee meets Sunday from 7:30 a.m. – 12 p.m. Two to four virtual meetings lasting 60-90 minutes can be expected throughout the year.
<b>Reimbursement Policy</b>	ACS will reimburse volunteer committee members, associates, and consultants for ordinary and necessary transportation, lodging, and meal expenses incurred by attending meetings of Council-related committees at the spring and fall meetings. If necessary, ACS will also reimburse certain travel expenses

	<p>incurred due to authorized committee meetings and work performed outside of spring and fall meetings. Advanced authorization is required.</p> <p>The <b>Councilor Attendance Incentive Allotment Program</b> provides funds for members, associates and consultants who are Councilors. Under this program, if the Councilor attends the Council meeting, either virtually or in-person, an allotment will be sent to the Local Section or Division they represent soon after the Council meeting.</p> <p>Non-Councilors are eligible for reimbursement under the <b>Volunteer Reimbursement Program</b>.</p>
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