

**American Chemical Society
2024 Committee Information Sheet**

PLEASE NOTE: In the event of governance meetings taking place virtually or hybrid, guidance on the meeting schedule and reimbursement of expenses will be determined by the Committees who have purview over these areas.

Committee	Committee on Local Section Activities (LSAC)
Committee Type	Society Committee (Appointed by the President)
Mission Statement	Providing opportunities, resources, and networks to partner with and serve diverse member communities.
Duties as Outlined in the Standing Rules	<p>a. The Committee on Local Section Activities shall be responsible for the Local Sections Function.</p> <p>b. The duties of the Committee on Local Section Activities shall include the following, inter alia:</p> <ol style="list-style-type: none"> (1) study and make recommendations to the Council concerning SOCIETY policy affecting the interests of Local Sections; (2) assist Local Sections in coordinating their efforts with SOCIETY and Division activities; (3) promote both formal and informal cooperation and communication of Local Sections with Divisions and other Local Sections; (4) explore possibilities of assisting Local Sections in enriching their program of activities; (5) receive reports on and rate the effectiveness of Local Section activities; (6) receive, consider, and make recommendations to the Council concerning petitions for chartering new Local Sections and for changes in territory or name; (7) take such actions as necessary if any Local Section has an inactive Executive Committee such as to appoint an interim Executive Committee or facilitate the Local Section's election; (8) make recommendations to the Council concerning combining or dissolving Local Sections; (9) study the needs for financial support of local activities in relation to the SOCIETY's program and make recommendations to the Council concerning proper allotments for this purpose; (10) determine the formula for distribution of dues funds allocated to Local Sections as provided elsewhere in these Standing Rules and conveying that formula for approval by the Council; (11) act for the Council in resolving any member's appeal from adverse action on a request for assignment to a Local Section in accordance with the provisions of these Standing Rules; and (12) act for the Council, in collaboration with the Committee on Constitution and Bylaws, to approve the affiliation of Local Sections with other technical organizations
Required Committee Duties	All members and associates of LSAC will be required to review a minimum of six local section annual reports and complete follow-up communications with elected section leaders. In addition, members

	and associates will participate in reviewing grant applications as well as local section self-nominations for ChemLuminary Awards. These activities occur between February and August of each year.
Normal Meeting Schedule	Subcommittees meet virtually throughout the year. Committee meetings (hybrid) are held in conjunction with the ACS Spring and Fall Meetings on Saturday from 8:00 am – 5:00 pm and Sunday from 8:00am – Noon.
Reimbursement Policy	<p>ACS will reimburse volunteer committee members, associates, and consultants for ordinary and necessary transportation, lodging, and meal expenses incurred by attending meetings of Council-related committees at the spring and fall meetings. If necessary, ACS will also reimburse certain travel expenses incurred due to authorized committee meetings and work performed outside of spring and fall meetings. Advanced authorization is required.</p> <p>The Councilor Attendance Incentive Allotment Program provides funds for members, associates and consultants who are Councilors. Under this program, if the Councilor attends the Council meeting, either virtually or in-person, an allotment will be sent to the Local Section or Division they represent soon after the Council meeting.</p> <p>Non-Councilors are eligible for reimbursement under the Volunteer Reimbursement Program.</p>
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