

**American Chemical Society
2023 Committee Information Sheet**

PLEASE NOTE: In the event of governance meetings taking place virtually or hybrid, guidance on the meeting schedule and reimbursement of expenses will be determined by the Committees who have purview over these areas.

Committee	Committee on Professional Training
Type	Society Committee (Appointed by the President and Board Chair)
Mission Statement and Duties	Provide guidelines and set standards for the training of chemistry professionals
Duties as Outlined in the Standing Rules	<p>The duties of this committee shall include the following, inter alia:</p> <p>(a) The SOCIETY shall sponsor an activity for the approval of undergraduate professional programs in chemistry. The Committee on Professional Training, shall act for the Board and the Council in the formulation and implementation of the approval program with published criteria or guidelines, as well as published evaluation policies and procedures.</p> <p>(b) The goals of the approval program shall be inter alia:</p> <ul style="list-style-type: none"> (i) promote and assist in the development of high standards of excellence in all aspects of post-secondary chemical education, and undertake studies important to their maintenance; (ii) collect and make available information concerning trends and developments in modern chemical education; and (iii) cooperate with SOCIETY and other professional and educational groups having mutual interests and concerns. <p>(c) Institutions may petition for review of adverse evaluation decisions to an established Appeals Board consisting of three members of the SOCIETY, not members of the Committee, appointed jointly by the President and Chair of the Board.</p>
Normal Meeting Schedule	Three times annually: January Executive Session; Spring National Meeting; Fall National Meeting
Reimbursement Policy	Reimburse for 3 nights lodging, travel, meals, and incidentals (with receipts) that are consistent with the ACS Travel and Expense Policy. Full reimbursement for all members, associates, and consultants.
Staff Liaison	Michelle Brooks Senior Manager, ACS Approval Program Office of Professional Training m_brooks@acs.org
Committee on Committees Liaison	Brian Mathes