

**American Chemical Society  
2023 Committee Information Sheet**

**PLEASE NOTE:** In the event of governance meetings taking place virtually or hybrid, guidance on the meeting schedule and reimbursement of expenses will be determined by the Committees who have purview over these areas.

<b>Committee</b>	Committee on Local Section Activities (LSAC)
<b>Committee Type</b>	Society Committee (Appointed by the President)
<b>Mission Statement</b>	Providing opportunities, resources, and networks to partner with and serve diverse member communities.
<b>Duties as Outlined in the Standing Rules</b>	<p>a. The Committee on Local Section Activities shall be responsible for the Local Sections Function.</p> <p>b. The duties of the Committee on Local Section Activities shall include the following, inter alia:</p> <ol style="list-style-type: none"> <li>(1) study and make recommendations to the Council concerning SOCIETY policy affecting the interests of Local Sections;</li> <li>(2) assist Local Sections in coordinating their efforts with SOCIETY and Division activities;</li> <li>(3) promote both formal and informal cooperation and communication of Local Sections with Divisions and other Local Sections;</li> <li>(4) explore possibilities of assisting Local Sections in enriching their program of activities;</li> <li>(5) receive reports on and rate the effectiveness of Local Section activities;</li> <li>(6) receive, consider, and make recommendations to the Council concerning petitions for chartering new Local Sections and for changes in territory or name;</li> <li>(7) take such actions as necessary if any Local Section has an inactive Executive Committee such as to appoint an interim Executive Committee or facilitate the Local Section's election;</li> <li>(8) make recommendations to the Council concerning combining or dissolving Local Sections;</li> <li>(9) study the needs for financial support of local activities in relation to the SOCIETY's program and make recommendations to the Council concerning proper allotments for this purpose;</li> <li>(10) determine the formula for distribution of dues funds allocated to Local Sections as provided elsewhere in these Standing Rules and conveying that formula for approval by the Council;</li> <li>(11) act for the Council in resolving any member's appeal from adverse action on a request for assignment to a Local Section in accordance with the provisions of these Standing Rules; and</li> <li>(12) act for the Council, in collaboration with the Committee on Constitution and Bylaws, to approve the affiliation of Local Sections with other technical organizations</li> </ol>
<b>Required Committee Duties</b>	All members and associates of LSAC will be required to review a minimum of six local section annual reports and complete follow-up communications with elected section leaders. In addition, members

	and associates will participate in reviewing grant applications as well as local section self-nominations for ChemLuminary Awards. These activities occur between February and August of each year.
<b>Normal Meeting Schedule</b>	Subcommittees meet virtually throughout the year. Full committee meetings (hybrid) are held in conjunction with the ACS National Meeting on Saturday from 8:00 am – 5:00 pm.
<b>Reimbursement Policy</b>	For meetings held at the national meeting, the Councilor and Non-Councilor Travel Expense policies provide reimbursement up to the amounts allowed by the policy. As necessary, ACS will reimburse certain travel expenses incurred due to authorized committee meetings and work performed outside of national meetings.
<b>Staff Liaison</b>	Mark O'Brien Tele: 202-776-8212 E-mail: <a href="mailto:m_obrien@acs.org">m_obrien@acs.org</a>
<b>ConC Liaison</b>	Mary Engelman