COOPERATIVE COSPONSORSHIP AGREEMENT

A cooperative cosponsorship is where the ACS, or one or more of its technical divisions, in collaboration with other organizations jointly arranges the event, contributes to its programming, and may have financial responsibilities. When a technical division is the cosponsor, the decision to cosponsor requires the approval of the ACS Executive Director.

Cosponsorship of an ACS National Meeting symposium does not entitle the non-ACS party to any share of the net proceeds from the meeting and exposition or to complimentary exposition space. The Primary Sponsor retains all publishing rights and royalties related to the cosponsored symposium.

Directions: Please complete this form before your Division enters into a cooperative cosponsored meeting or conference. Complete each section below and email completed form (clean, scanned or PDF) to f_walworth@acs.org. Upon the receipt of the completed form, please allow 10 business days before approval is obtained. If you have any questions, please call 800-227-5558, ext. 6070. Under no circumstances should a division proceed until approval is obtained.

Agreement
The American Chemical Society Division of:

and the (organization):

will cooperatively cosponsor (name of conference):

General Information

Date(s):

Location (City and State):

Sponsor(s):

List sponsor and cosponsoring organization(s) key contacts’ names, addresses, phones, emails.

Primary Sponsor:

Cosponsor 1:

Cosponsor 2:
Objective or Purpose

Describe briefly the objective or purpose of the event:

Event Responsibilities

Please describe briefly, but accurately, the responsibilities of each cosponsor(s).

Financial Responsibilities (Attach a copy of the proposed budget, if applicable.):

Cooperative cosponsorship of an ACS National Meeting symposium does not entitle the cooperative cosponsor to any share of the net proceeds from the meeting and exposition or to complimentary exposition space. The Primary Sponsor (Division) retains all publishing rights and royalties related to the cosponsored symposium. For the more than one Division (s), session attendance will be calculated and shared in accordance with ACS guidelines for cosponsorship between ACS divisions.

Distribution of Profit or Loss:

Programming Responsibilities:

Logistics:

Paper Contribution

All members of the Division and (insert cosponsors) may submit papers for the event.

___Agree

Publications

ACS Publications Division should be granted publication rights at least equal to that of any cosponsoring organization’s publishing arm.

___Agree

Who will have the publication rights for the papers presented at the event?

If applicable, please describe how royalties will be distributed.

One copy of the meeting proceedings/abstracts will be furnished to each sponsoring organization for archival library purposes.

___Agree

Registration

The members of each cosponsoring organization should be permitted to register for the event at the same rate.

___Agree

The rate for the event will be:
Meeting Displays
Describe what membership and other material will each cosponsor be permitted to display in the area outside the meeting/symposia room(s):

In the case of a cosponsored symposium scheduled as part of an ACS national meeting, the display of other societies' materials should be limited to membership information on display outside the assigned meeting room(s).

___ Agree

Advertising
Cooperative cosponsored events may be entitled to in-house advertising rates in ACS publications.

Each cosponsoring organization will publish a call for papers and the program in its official member publication and include an announcement of the event in its official member publication(s) and include an announcement of the event in its calendar of meetings, if timely.

___ Agree

Mailing Lists
A mailing list will be provided, at the organization's rate, for publicizing the meeting or conference. ACS mailing labels will be provided at the same rate charged to ACS divisions. If the address labels for a division are requested, the division's written approval must be obtained before the labels are released.

___ Agree

Accepted on behalf of:

__________________________________________  __________________________
Division Name  Organization Name

__________________________________________  __________________________
Signature (Division Designee)  Signature (Organization Designee)

________________________  ________________________
Date  Date

__________________________________________
Organization Name

__________________________________________
Signature (Organization Designee)

Revised 01/2017
Date

Please send completed form (clean scanned copy/PDF is acceptable) to f.walworth@acs.org

Approved by the American Chemical Society:

__________________________
Thomas M. Connelly, Ph.D. ACS Executive Director

Date: