Resources on mentoring (see www.acs.org/grad)

Behaviors for Mentoring Success

**5 Characteristics of a Good Mentor:**
- Listen attentively
- Provide encouragement
- Be flexible
- Measure progress and give feedback
- Be committed

**5 Characteristics of a Good Mentee:**
- Set goals
- Clearly communicate your needs
- Receive feedback gracefully
- Listen attentively
- Measure progress and be willing to adapt

For more information about mentoring and ACS professional development programs for graduate students and postdocs, go to: www.acs.org/GRAD

Start using the ACS ChemIDP™ (Individual Development Plan for Chemists) to be prepared for your next mentor-mentee meeting: ChemIDP.org

Quick Guide for a Formal Mentoring Meeting

1. **Assess the mentee**
   - Identify and assess any urgent issues
   - Actively listen

2. **Set meeting plan**
   - Assess time available
   - Prioritize

3. **Set expectations**
   - Agree upon roles
   - Keep things confidential
   - Set clear and measurable goals
   - Agree upon timeline

4. **Provide career guidance**
   - Review Individual Development/Career Plan
   - Evaluate progress
   - Provide resources

5. **Wrap-up**
   - Clarify expectations of the relationship
   - Schedule the next meeting
2018 New Faculty Workshops

- June 7-9, 2018: Denver, CO
  - Application deadline: passed
- August 2-4, 2018: Washington, DC
  - Application deadline: May 1, 2018
- Proposed one-day workshop: Fall 2018

Visit www.acs.org and search “New Faculty Workshop”
Revised guidelines

Will be available April 2 at:
www.acs.org/mshsguidelines