Have Questions?

Type them into questions box!

“Why am I muted?”
Don’t worry. Everyone is muted except the presenter and host.
Thank you and enjoy the show.

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ACS Career Navigator: Your Home for Career Services

Whether you are just starting your journey, transitioning jobs, or looking to brush up or learn new skills, the ACS Career Navigator has the resources to point you in the right direction.

We have a collection of career resources to support you during this global pandemic:

- Professional Education
- Virtual Career Consultants
- ACS Leadership Development System
- Career Navigator LIVE!
- ChemIDP
- College to Career
- ACS Webinars
- Virtual Classrooms

Visit [www.ACS.org/COVID19-Network](http://www.ACS.org/COVID19-Network) to learn more!

Free Upcoming ACS Webinars!

**Chemistry of Fireworks**

Thursday, July 2, 2020 at 8:00pm ET

Speaker: Orla McQuilla, U.S. Customs and Border Protection – Laboratories

Moderator: Andrew Maynard, University of Michigan

What You Will Learn
- The basic "fire-dot" principles in pyrotechnic reactions
- Chemical ignition in fireworks
- Special effects, color generation and "fired"

**Ignition, Sensitivity, and Analysis of Energetic Materials**

Friday, July 3, 2020 at 2:00pm ET

Speaker: Chris Morgan, U.S. Customs and Border Protection – Laboratories

Moderator: Deron Giffith, University of Idaho

What You Will Learn
- Principles of ignition and stability in energetic compositions
- Principles of ignition sensitivity and sensitivity rating techniques, such as impact, friction, and drop tests
- Common analytical techniques for energetic compositions, such as spectrometry, luminescence, thermography, and chemical analysis

**Why, How-to, and What Not to Do?**

Thursday, July 9, 2020 at 2:00pm ET

Speaker: Pamela Tadross, Organic Process Research & Development

Moderator: Kelli Miller, ACS Publications

What You Will Learn
- What editors look for when reviewing submissions
- Tips for responding to reviewer reports
- Qualifications to become a reviewer and strategies to evaluate a manuscript

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Advancing ACS’s Core Value of Diversity, Inclusion & Respect

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This ACS Webinar will begin shortly...

Interviewing in a COVID World

Paula Christopher
Program Specialist & Certified Diversity Expert
The American Chemical Society

Will Fuentes
Managing Partner, Maestro Group

Benjamin Fiore-Walker
Manager, Department of Diversity Programs, American Chemical Society

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Interviewing in a Covid World

What You Will Learn Today

• How to prepare for an interview

• How to conduct the interview

• How to follow up
1. Control What You Can Control

2. Mitigate Risk

How to Prepare for an Interview
How to Prepare – A Few Days Before

- Research Company
- Research Interviewer
- Write down questions you have
- Test video conference tool (practice) and headphone and mic
  - Set up a video conference with a friend to test
- Practice the answer to “tell me about yourself” and “why do you want to work here”
- Write a template follow up email and have someone review it

Audience Survey Question

What is the best preparation tip you just learned?

- Researching the company
- Researching the interviewer
- Controlling what you can control
- Mitigating risks
- Practicing

* If your answer differs greatly from the choices above tell us in the chat!
How to Prepare – The Day Before

• Reread your notes
• Have all of your questions prepared about the company
• Pick out your clothes
  – Dress professionally (top and bottom)
• Set up your interview space
  – Clean background (blank wall, window)
  – Make sure to turn on camera to see what it looks like (no witness protection)
• Practice the answer to “tell me about yourself” and “why do you want to work here”
• Get a good sleep!

How to Prepare – The Day of the Interview

• Get your energy up
• Start the day with a smile
• Be careful with what you eat
• Don’t watch or listen to anything that makes you mad or emotional for at least 1 hour before the interview
• Let others know in the house when you will be getting on the call
• Have a plan b in case there are internet issues (hotspot)
What is the best day of preparation tip you just learned?

- Get your energy up
- Smile
- Good food choices
- Letting others know
- Have a backup plan

* If your answer differs greatly from the choices above tell us in the chat!
Tips for a Great Interview

- Have pen and paper
- Login 5 minutes early
- Smile
- Turn off notifications on phone and computer
- Maintain eye contact to camera
- Listen to the whole question – take a breath, answer

How to Close out the Interview

- Ask “90 days from now what have I accomplished that makes you excited that you hired me?”
- What do you find the most interesting thing about working at COMPANY”
- What has made other new hires successful at your company
- When will I hear back from you?
- Say, “Thank you so much for your time. I look forward to hearing from you by THE DATE THEY TOLD YOU. If I don’t hear back from you by then I will reach out.”
How to Follow-Up

How to Follow-Up – Tips

- Review your notes
- Send follow up email or hand-written note
- What was discussed
- Why you are a good fit
- Ask any additional relevant questions (hopefully you asked them already)
- Connect with interviewer on LinkedIn
- If you don’t hear from them follow up!
What You Learned Today

• How to prepare for an interview

• How to conduct the interview

• How to follow up

Will Fuentes, Managing Partner
will@maestrogroup.co
571.205.7986

Thank You!
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Moderator: Andrew Maynard, University of Michigan

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