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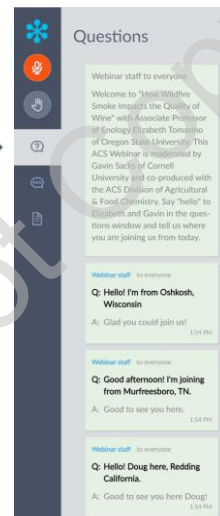
Questions or Comments?

Type them into the questions box!



"Why am I muted?"

Don't worry. Everyone is muted except the Presenter and the Host. Thank you and enjoy the show.



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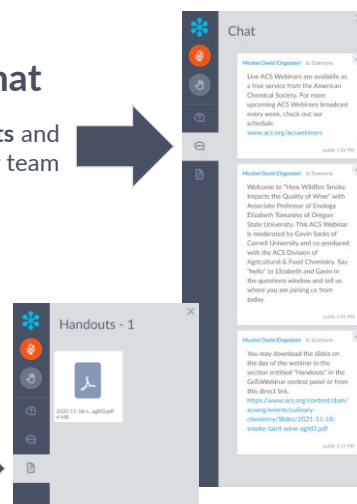
Chat

Announcements and hyperlinks from our team



Handouts

Download the PDF of today's slide deck



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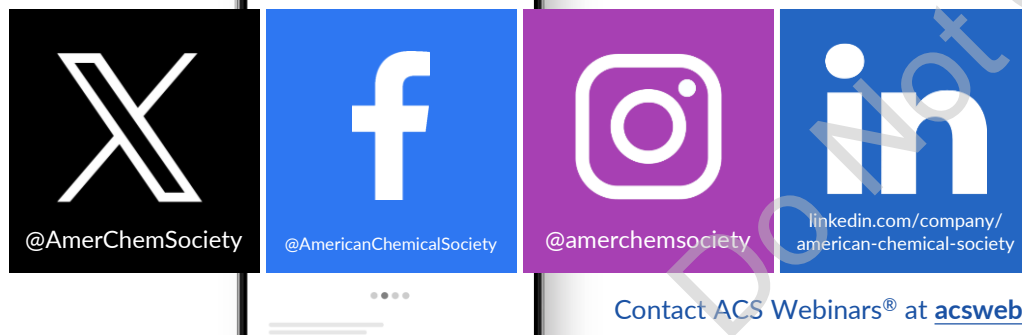


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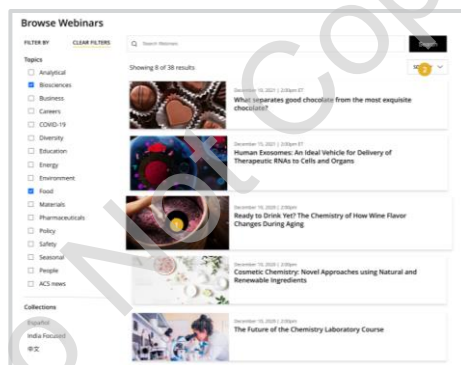
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A Career Planning Tool For Chemical Scientists

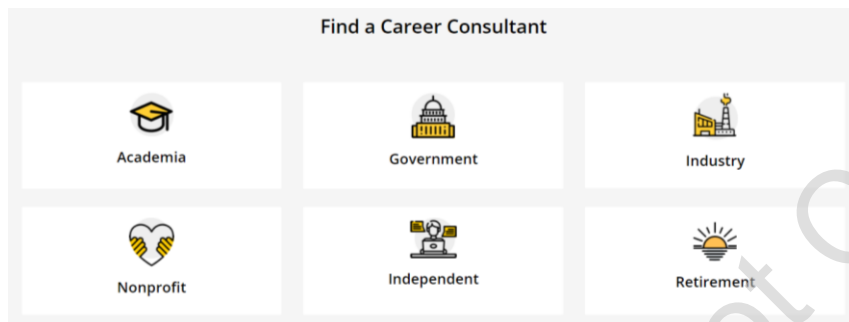


ChemIDP is an Individual Development Plan designed specifically for graduate students and postdoctoral scholars in the chemical sciences. Through immersive, self-paced activities, users explore potential careers, determine specific skills needed for success, and develop plans to achieve professional goals. **ChemIDP** tracks user progress and input, providing tips and strategies to complete goals and guide career exploration.

<https://chemidp.acs.org>

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Career Consultant Directory



- ACS Member-exclusive program that allows you to arrange a one-on-one appointment with a certified ACS Career Consultant.
- Consultants provide personalized career advice to ACS Members.
- Browse our Career Consultant roster and request your one-on-one appointment today!

www.acs.org/careerconsulting

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ACS Bridge Program



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If you are a student from a group underrepresented in the chemical sciences, we want to empower you to get your graduate degree!

The ACS Bridge Program offers:

- A FREE common application that will highlight your achievements to participating Bridge Departments
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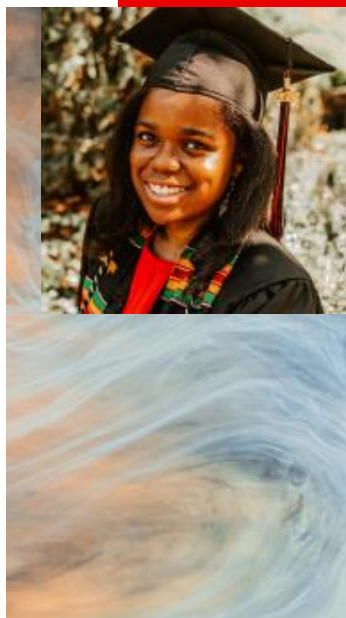
Email us at bridge@acs.org

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ACS Scholar Adunoluwa Obisesan

BS, Massachusetts Institute of Technology, June 2021
(Chemical-biological Engineering, Computer Science & Molecular Biology)

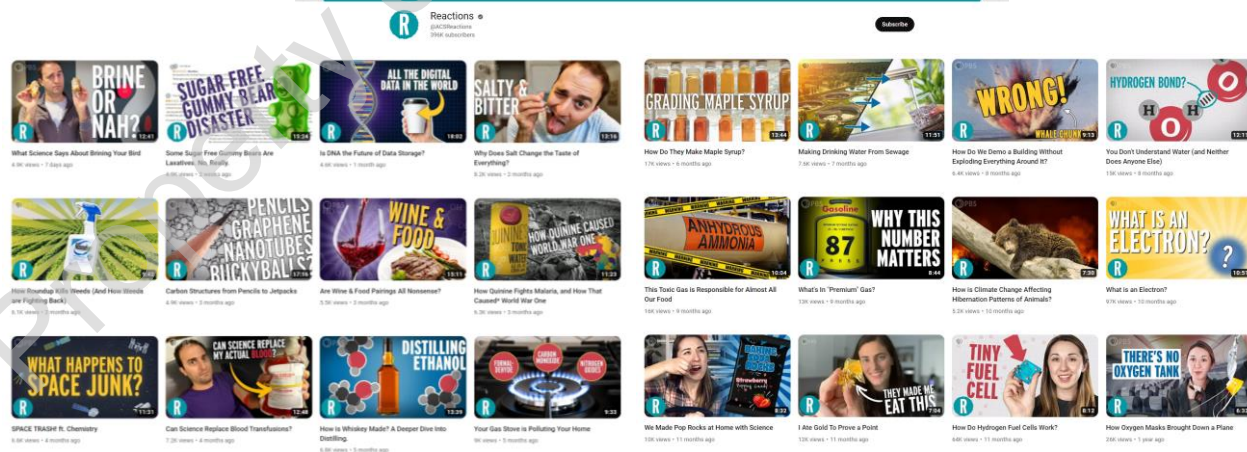


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<https://www.youtube.com/c/ACSReactions/videos>

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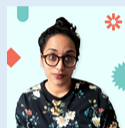
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Sam Jones, PhD
Science Writer & Exec Producer



Deboki Chakravarti, PhD
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c&en's
STEREO
CHEMISTRY



Bonus Episode
Carolyn Bertozzi and K. Barry Sharpless chat about sharing the 2022 Nobel Prize in Chemistry
December 6, 2022



Bonus Episode
Bioorthogonal, click chemistry clinch the Nobel Prize
October 5, 2022



Episode #46
Lithium mining's water use sparks bitter conflicts and novel chemistry
September 13, 2022



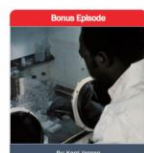
Bonus Episode
Happy 100th birthday, John Goodenough!
For John Goodenough's 100th birthday, Stereo Chemistry revisits a fan-favorite interview with the renowned scientist
July 25, 2022



Bonus Episode
Jess Wade on Wikipedia and work-life balance
June 21, 2022



Bonus Episode
The sticky science of why we eat so much sugar
May 31, 2022



Bonus Episode
There's more to James Harris's story
April 27, 2022



Bonus Episode
The helium shortage that wasn't supposed to be
March 24, 2022

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cen.acs.org/sections/stereo-chemistry-podcast.html

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ACS Industry Member Programs

- **ACS Industry Matters**

ACS member only content with exclusive insights from industry leaders to help you succeed in your career. #ACSIndustryMatters

Preview Content: acs.org/indnl

- **ACS Innovation Hub LinkedIn Group**

Connect, collaborate and stay informed about the trends leading chemical innovation.

Join: bit.ly/ACSinnovationhub

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Share your science with confidence – get essential tips for becoming a better writer, reviewer and communicator.

Get Ahead.
Develop your career, network with local professionals, and learn how to leverage your ACS membership.

acsoncampus.acs.org

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ACS Career Resources



Virtual Office Hours



<https://www.acs.org/careerconsulting.html>

Personal Career Consultations

Jim Tung
 Working:
 Lucamas Laboratories
 S.S., Biochemistry, University of Oregon
 Ph.D., Organic Chemistry, University of Notre Dame

Jim Tung works at Lucamas Laboratories in Portland, OR, currently as a business development manager. He has been with Lucamas for 10 years, working on developing new chemical manufacturing projects. Before that, he was a senior research chemist at Glaber Research in Champaign, IL, performing kilo-scale organic chemistry.

An Oregon native, Jim got his B.S. in biochemistry from the University of Oregon, his Ph.D. in organic chemistry from the University of Notre Dame, with postdoctoral experience at Pfizer's laboratories in La Jolla, CA. He is past chair of the Portland Section of the American Chemical Society and was 2019 general co-chair of NORM 2019. He has interests in process chemistry, labor economics, social media outreach and encouraging career exploration and development for younger chemists.

Ask me about:
 Working in industry
 Applying for academic jobs
 Getting your first job
 Contact With Jim

<https://www.acs.org/careerconsulting.html>

LinkedIn Learning



<https://www.acs.org/linkedinlearning>

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ACS Advocacy

See your influence in action!



The impact and results of **ACS member advocacy** outreach and efforts by the numbers!



Get Involved



Enroll in a workshop



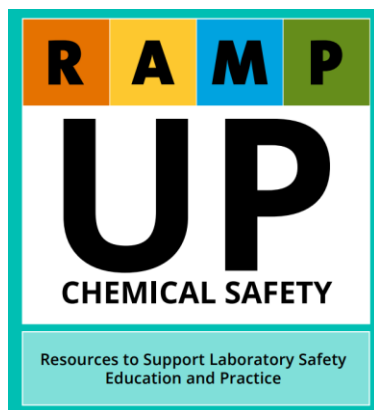
Become a Fellow



Take Action

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A complete listing of ACS Safety Programs and Resources



Download it for free in the "Projects & Announcements" Section! www.acs.org/ccs

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Advancing ACS' Core Value of Diversity, Equity, Inclusion and Respect



Resources

Inclusivity Style Guide Designed to help staff and members use language and images that respect diversity in all its forms. →	ACS Webinars on Diversity Covering diversity and inclusion at the workplace. →
ACS Publications DEIR Hub See what ACS Publications is doing for fostering inclusivity in scholarly publishing. →	ACS Volunteer and ACS Meetings Code of Conduct Fostering a positive and welcoming environment for attendees, volunteers and staff. →
C&EN Trailblazers C&EN highlights scientists from different backgrounds who are making an impact in chemistry. →	NEW! Download DEIR Educational Resources Download this educational guide for additional recommendations on videos, articles, books, podcasts, and more on diversity, inclusion, and related topics. →
Quick Guide: Inclusion Moments Learn more about what Inclusion Moments are and see ideas to host them during your meetings. →	Quick Guide: How to host inclusive in-person events Recommendations and best practices to ensure that your events can accommodate everyone. →

Diversity, Equity, Inclusion, and Respect

**Adapted from definitions from the Ford Foundation Center for Social Justice:

Equity**

Seeks to ensure fair treatment, equality of opportunity, and fairness in access to information and resources for all. We believe this is only possible in an environment built on respect and dignity. Equity requires the identification and elimination of barriers that have prevented the full participation of some groups.

Diversity**

The representation of varied identities and differences (race, ethnicity, gender, disability, sexual orientation, gender identity, national origin, tribe, caste, socio-economic status, thinking, and communication styles, etc.) collectively and as individuals. ACS seeks to proactively engage, understand, and draw on a variety of perspectives.

Inclusion**

Builds a culture of belonging by actively inviting the contribution and participation of all people. Every person's voice adds value, and ACS strives to create balance in the face of power differences. In addition, no one person can or should be called upon to represent an entire community.

Respect

Ensures that each person is treated with professionalism, integrity, and ethics underpinning all interpersonal interactions.

<https://www.acs.org/diversity>

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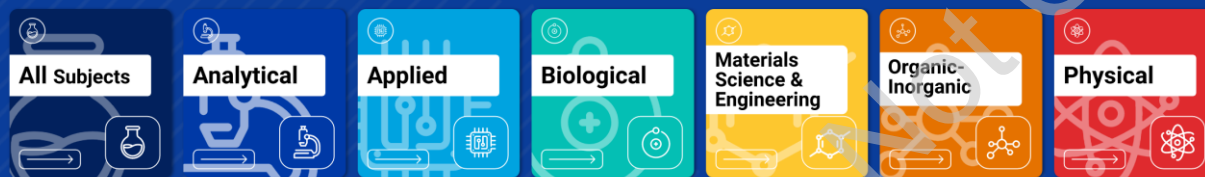
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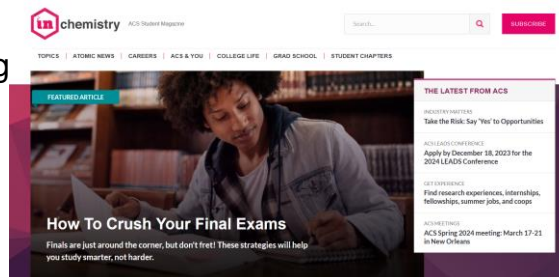
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inChemistry Magazine



The ACS magazine for undergraduate student members, offering insights on career planning graduate school, developing professional skills, and academic achievement.

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ACS PROGRAM BOX

#ACSPIB is Back!

Featuring the chemistry of photography and imaging as part of *National Chemistry Week*

- A free and easy event during the week of Oct. 20-26 for your students and early career chemists
- Sign up below to be notified when registration begins in August 2024



Go to www.acs.org/pib to pre-register for the event

AMERICAN CHEMICAL SOCIETY



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Student Communities Grants



- **Starter Grant**
Charter a new student community
Up to \$350
- **DEIR Grant**
Improve diversity, equity, inclusion, and respect (DEIR) in your GSO and university
Up to \$750
- **Engagement Grant**
Outreach, teambuilding, and chapter development
Up to \$1,000
- **Professional Meeting Grant**
Attend a meeting in your field, at home or abroad
Up to \$225 for virtual, \$500 for in-country, and \$2,000 for out-of-country

acs.org/StudentCommunities

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ACS Virtual Office Hours



- Monthly career event the first Thursday of each month, 12pm ET–1:30pm ET
- 45-minute workshop or panel discussion, followed by 45-minute breakout room sessions led by Career Consultants.
- View upcoming events/register @ www.acs.org/careerconsulting



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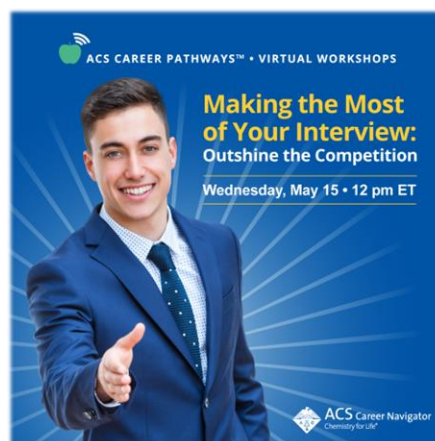
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ACS Career Pathways Workshops



- Workshop series designed to help chemists navigate their careers.
- Explore career opportunities in industry, higher education, government, and working for yourself.
- CPW's also provide advice on networking, resume development, interviewing tips, and more.
- These workshops are offered in-person at the Spring, Fall, and Regional Meetings, and once a month on-line.
- View upcoming workshops/register @ www.acs.org/careerconsulting



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\$80 Recent Graduates* ⓘ	\$40 Recent Graduates* ⓘ	
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Thursday, May 16, 2024 | 2pm-3pm ET

Meet The Heroes of Chemistry: Featuring the Scientists behind Paxlovid™, RelyX™, and Trikafta®

Co-produced with ACS Industry Member Programs and ACS Committee on Corporation Associates



Wednesday, May 22, 2024 | 2pm-3:30pm ET

Exploring Thermal Mechanics in Polymeric Materials

Co-produced with ACS Division of Polymeric Materials: Science & Engineering (PMSE)



Wednesday, May 29, 2024 | 3pm-4pm ET

Electrones en Movimiento: Efecto de los Campos Magnéticos sobre las Moléculas

Co-produced with the Sociedad Química de México

Register for Free

Browse the Upcoming Schedule at www.acs.org/acswebinars

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**THIS ACS WEBINAR®
WILL BEGIN SHORTLY...**

👋 Say hello in the
questions window!



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Your Career Story: Crafting CVs and Resumes



MILCAH S. JACKSON, PhD

Program Specialist, Student and
Postdoctoral Scholars Development
Office, American Chemical Society



TOM HALLERAN, MBA

Senior Program Manager, Education
Division, American Chemical Society

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Your Career Story: Crafting CVs and Resumes

Milcah S. Jackson, PhD
ACS Education
ACS Student & Postdoctoral Scholar Development Office

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Agenda

- Your Career Story
- Define CVs and Resumes
- Building a winning Resume
- Get feedback for your CV or resume
- ACS Resources

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Audience Survey Question

ANSWER THE QUESTION ON THE INTERACTIVE SCREEN IN ONE MOMENT

Are you a...?

- Undergraduate Student
- Graduate Student
- Postdoctoral Researcher
- Professional
- Other

* If your answer is "Other" tell us in the questions window!

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Your Career Story

- Like classic story arcs, your career story has multiple rises of tension and plot development over time.
- What remains pivotal to **individual development** is knowing one's own **values**, **strengths**, and **goals** and taking the driver's seat of one's career



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A career story is explained in several documents:



- Cover Letters
- Personal Statements
- Research and Teaching Statements
- Bio-sketches
- Letters of recommendation
- Thank You Letters
- **CVs**
- **Resumes**



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What is a Curriculum Vitae (CV)?



- Detailed & **comprehensive** description of **ALL** academic credentials, professional experience, and achievements
- On-paper persona
- Evolving document
- *Length unimportant*



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What should a CV include?



Section	Description
Header	Name, contact info, website, LinkedIn
Education	Degrees, date of (expected) graduation, university, year
Professional Experience	Positions and responsibilities you have held
Publications and Presentations	e.g., Abstract titles, formal and informal presentations
Honors and Awards	Notable achievements
Funding	Current and past funded grants/proposals
Teaching & Mentoring Experience	Courses taught, students mentored, etc.
Licensures and Certifications	Additional training or course work to advance skills

What should a CV include (cont.)?



Section	Description
Additional Experiences	Volunteer roles, facilitation experience, workshop participation
Professional Affiliations and Associations	ACS, NOBCCHE, AISES, SACNAS, etc.
Skills	Technical and professional skills
Languages	Only list those where you have Proficiency

Reflect: Can you think of other experiences to highlight in your CV?

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ChemIDP™ - My Vitae



ChemIDP's My Vitae helps you document, organize, and keep track of your:

- Academic, professional, and volunteer experiences and achievements
- Distinguished awards and honors
- Publications and Presentations
- Add, edit, rearrange, and select content from each section to craft and format CV or résumé.



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ChemIDP.ACS.org/my-vitae

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ACS ChemIDP.org

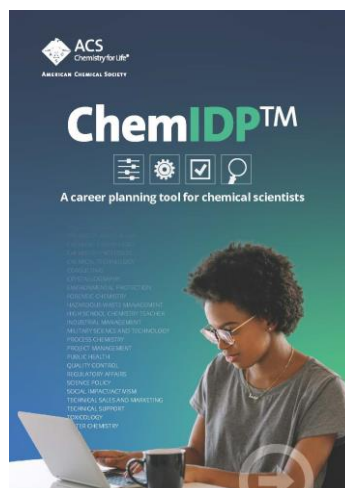


Create a roadmap to help you achieve your professional goals!

Questions, comments, or you would like a workshop?

Contact us!

ChemIDP@acs.org



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What is a resume?



- **Concise** summary of education, experiences and skills highlighting accomplishments
- Focuses on experience and skills **relevant** to position and organization
- *Typically, 1-2 pages in length*



Typical sections of a resume



Section	Description
Header	Name, contact info, website, LinkedIn
Objective/Summary	What type of position you are seeking
Education	Degrees, date of expected graduation, university year
Professional Experience	Positions and responsibilities you have held
Technical Skills	e.g., H-NMR, C-NMR, IR Spectroscopy, TLC, etc.
Honors and Activities	Volunteer positions, awards
Publications and Presentations	e.g., Abstract titles, formal and informal presentations
Languages	Proficiency

Typical sections of a resume



Section	Description
Header	Name, contact info, website, LinkedIn
Objective/Summary	What type of position you are seeking
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Honors and Activities	Volunteer positions, awards
Publications and Presentations	e.g., abstract titles, formal and informal presentations
Languages	Proficiency

Don't be afraid to think outside of the box

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Resumes: Presenting Experience



For each experience....

- List employer, location, position held, and the start/end date (MM/YYYY)
- State 3-4 significant accomplishments and quantify if possible
- Describe each accomplishment in no more than two sentences
- Start with an action verb and give result or impact of your work



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Resumes: Presenting Experience

Example:

ChemSci Biotechnology

Rockville, MD

Senior Research Scientist

01/2012 – 01/2019

- **Designed** 5 new synthetic routes for a candidate anti-tumor agents
- **Led and supervised** 25 lab technicians in safe, effective implementation of synthetic and process experiments
- **Collaborated** on cross-functional project teams to support interdepartmental research efforts
- **Authored** technical reports and **presented** findings to internal and external stakeholders



Resume Dos and Don'ts

Do This	Don't Do This
Highlight skills and experiences that are relevant to the role	Restrict experience to only "work"
Only 1-2 pages in length	Go over 2 pages in length
Quantify – use numbers and percentages to your advantage to show impact	Use acronyms that your audience may not understand
Be clear and concise with verbiage	Include personal information like age, political affiliation, etc.



Audience Survey Question

ANSWER THE QUESTION ON THE INTERACTIVE SCREEN IN ONE MOMENT

On average, how long does a recruiter take to review a candidate's resume?

- Less than 10 seconds
- 30 seconds
- 1 minute
- 30 minutes

*** If your answer differs greatly from the choices tell us in the questions window!**

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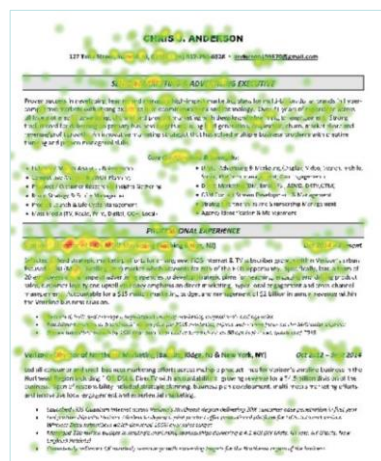
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Resume Statistics

According to an eye-tracking study, the resumes that are most likely to get noticed by recruiters are:

- **A clear, simple layout**
- Legible fonts (i.e., Times New Roman or Arial)
- Contain an objective summary
- 1-2 pages in length



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What are the KEY differences?

	CV	Resume
Goal	To present full academic history and professional experience	To demonstrate that you have the skills and experiences needed for a specific role.
Length	Varies	One or two pages only!
Essential Information	List of education, professional experiences, publications, presentations, honors, and grants	Skills and experiences you have gained as related to the job you are seeking.

How do you decide which document to use?



Who is the intended audience?



Academia



Industry





Government

Self-Employed,
Non-Profit, Other

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Who is the intended audience?



Job Sector	Job Type/Institution	CV or Resume
 Academia	Faculty, postdocs, research staff in Higher Ed.	CV
	K-12 Educators, Administrative and Support Staff (all levels)	Resume
 Industry	Most roles	Resume

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Who is the intended audience?



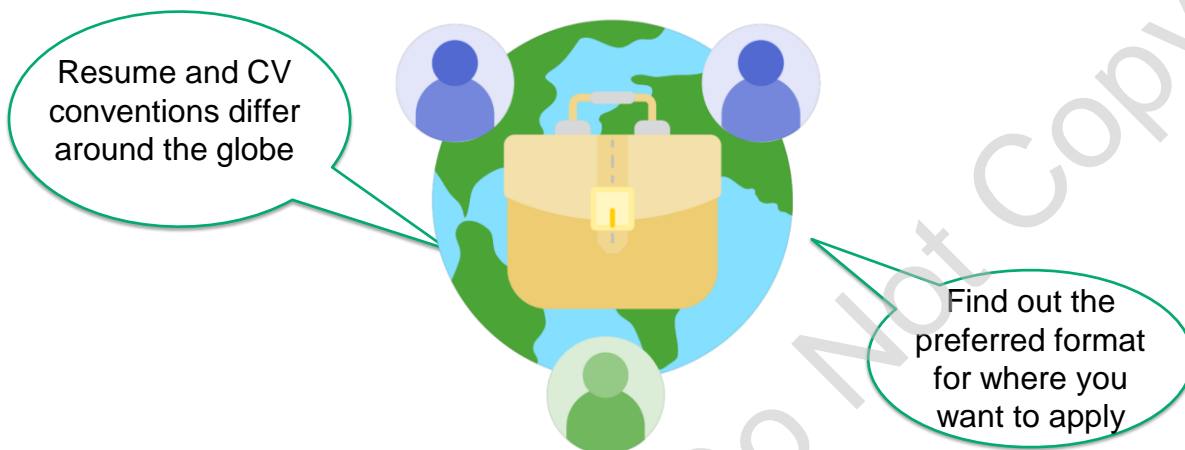
Job Sector	Job Type	CV or Resume
 Government	Most roles	Resume
	Research Staff at National Laboratories	CV
 Non-profit	Most roles	Resume

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Global Awareness of On-Paper Personas



Build a winning resume in 4 steps



1. Prepare a comprehensive CV

- Academic history
- Professional experience
- Honors, Awards, Funding
- Publications
- Professional affiliations



Pro Tip: Use ChemIDP's MyVitae feature to document your achievements.

Build a winning resume in 4 steps



2. Examine job ad and highlight:

- Required skills
- Key responsibilities
- Keywords (i.e., verbs and adjectives)



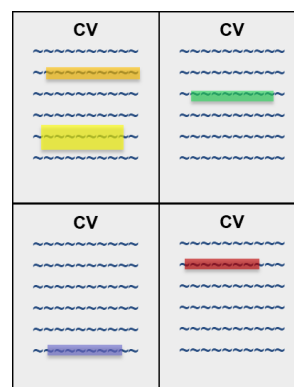
Pro Tip: Upload your resume and job ad on [jobscan.co](https://www.jobscan.co)

Build a winning resume in 4 steps



3. Compare your CV to job ad

- Work experience and responsibilities
- Required skills and competencies
- Preferred skills and competencies
- Additional experiences (e.g., volunteering, speaking engagements, etc.)



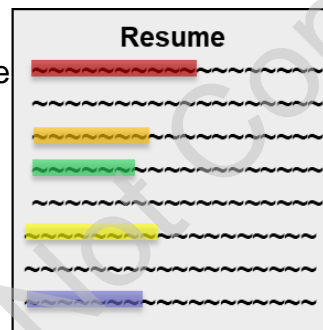
Pro Tip: Additional experiences are just as marketable as primary experience.

Build a winning resume in 4 steps



4. Prepare job-specific resume

- Remember to include all relevant experience and skills
- Use similar key words and verbs
- 1-2 pages max
- Quantify impact when you can



CV and Resume Review Support



Who to ask?

- Professional Mentors
- Career Consultant
- Content Experts
- Editing Experts
- Peers

Type of Support

- What to include or not include
- What to emphasize
- How to structure document
- If it aligns with a job ad skills/responsibilities
- Grammar and spell check

CV/Resume Review: What to ask



- What is your **initial impression** of my CV/resume?
- What **could be better** on my CV/resume?
- What on my CV/resume **impresses you** the most?
- What kind of role does it look like I'm applying for?
- **When did you start skimming** my CV/resume?
- **What questions do you have** after reading my CV/resume?

Careers & The Chemical Sciences



Explore what **YOU** can do with a chemistry degree.

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ACS Career Kick-Starter Workshop

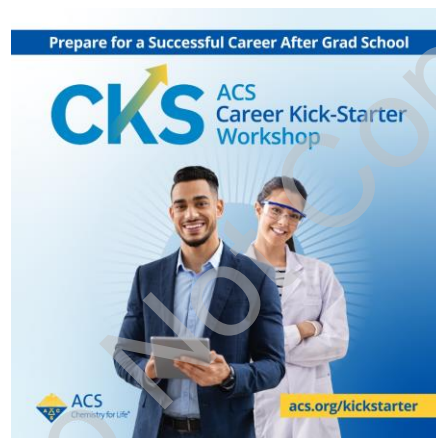


Host a Career Kick-Starter Workshop at your Institution

- Examine careers for Ph.D. chemists
- Acquire professional skills
- Understand how to find and utilize resources for obtaining a job
- Personal Career Consulting

Contact us!

GradEd@acs.org



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**THE LIVE Q&A IS
ABOUT TO BEGIN!**

Keep submitting your questions
in the questions window!

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Final Thoughts



- Your *career story will evolve* overtime
- Your **CV is the full, detailed** story
- Your resume should change depending on job position



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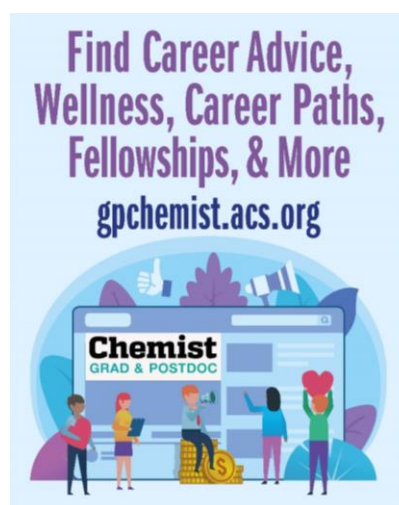
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