**ACS Bridge Program Partner**

*Proposal Template*

The following sections are detailed in the [Request for Proposals (RFP)](https://www.acs.org/content/dam/acsorg/education/students/graduate/bridge-project/2020-21-bridge-partner-rfp.pdf) and should be addressed in the proposal. The entire response should fall within the 5-page limit. Reviewers include the ACS Bridge Team and members of selected ACS committees. **The grey text describes each component. Please replace it with your own writing. You are not limited to the listed topics.**

1. DEPARTMENT OVERVIEW
   * Briefly describe the department
2. FACULTY ENGAGEMENT
   * List involved faculty and how they will engage with students
3. MENTORING ACTIVITIES
   * List mentoring efforts
   * Discuss examples of departmental participation in mentor training experiences
   * Discuss examples of previous URM mentoring success
4. ADMISSION PRACTICES
   * Description of the graduate admission process and how decisions are made
   * Description of financial support provided to students
5. ADVISING AND INDUCTION
   * List activities involved in the induction process
   * Description of assistance given to help student relocate to the area
   * Details of activities involved in advising
   * Description of how students find an appropriate research advisor
   * Description of institutional resources that support the mental well-being of students.
   * Description of the departmental use of Individual Development Plans (IDPs) for the professional advancement of graduate students
6. PROGRESS MONITORING
   * Outline timeline for student progress
   * Discuss requirements for attempting and passing the comprehensive or qualifying exam, and the pass rate for students
   * Discuss plans in place to intervene if students are doing poorly in one or more classes, and when in the term these will occur
   * Discuss plans to monitor progress of students throughout their time in the graduate program
7. DATA AND DEMOGRAPHICS
   * Discuss retention rates
   * Discuss how students leave the program (receive degree, transfer, obtain MS, etc.); include data if available
   * Provide the number of students (total and URM) who:
     + Applied in the previous year
     + Were accepted into the program
     + Are currently enrolled
8. ADDITIONAL INFORMATION
   * Discuss the additional value of becoming an ACS Bridge Partner and the value it will bring to your department/institution
   * Discuss the additional support your department will provide to ensure that the Bridge Fellow(s) is well acclimated into the program/university/city

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