The following sections are detailed in the Request for Proposals (RFP) and should be addressed in the proposal. The entire response should fall within the 5-page limit. Reviewers include the ACS Bridge Team and selected ACS committees.

The grey text describes each component. Please replace it with your own writing. You are not limited to the listed topics.

1. DEPARTMENT OVERVIEW
   - Briefly describe the department

2. FACULTY ENGAGEMENT
   - List involved faculty and how they will engage with students

3. MENTORING ACTIVITIES
   - List mentoring efforts
   - Discuss examples of departmental participation in mentor training experiences
   - Discuss examples of previous mentoring success with students from underrepresented groups

4. ADMISSION PRACTICES
   - Description of the graduate admission process and how decisions are made
   - Description of financial support provided to students (to also include health benefits and mental health support)

5. ADVISING AND INDUCTION
   - List activities involved in the induction process
   - Description of assistance given to help student relocate to the area
   - Details of activities involved in advising
   - Description of how students find an appropriate research advisor
   - Description of institutional resources that support the mental well-being of students.
   - Description of the departmental use of Individual Development Plans (IDPs) for the professional advancement of graduate students

6. PROGRESS MONITORING
   - Outline timeline for student progress
   - Discuss requirements for attempting and passing the comprehensive or qualifying exam, and the pass rate for students
   - Discuss plans in place to intervene if students are doing poorly in one or more classes, and when in the term these will occur
   - Discuss plans to monitor progress of students throughout their time in the graduate program

7. DATA AND DEMOGRAPHICS
   - Discuss retention rates
   - Discuss how students leave the program (receive degree, transfer, obtain MS, etc.); include data if available
   - Provide the number of students (total and UR) who:
     ◊ Applied in the previous year
     ◊ Were accepted into the program
     ◊ Are currently enrolled