



2023 ACS National Awards Recipient Information

Congratulations on being selected as a 2023 ACS National Award Recipient! Our team is looking forward to the ACS National Awards Ceremony in Indianapolis, IN and Virtually at the ACS Spring 2023 meeting (March 26 – 30, 2023).

As an award recipient, you will be recognized during the 2023 National Awards Ceremony and General Meeting of the American Chemical Society held in-person and online. Below you will find general information that will assist you in your preparations for the ACS Spring 2023 meeting and Awards Banquet. Please review this information and contact our office if you have any questions. You can reach us at awards@acs.org.

This year's National Awards Banquet and Ceremony is scheduled for Tuesday, March 28, 2023 (In-person and Online). The event will be held at:

[JW Marriott Indianapolis](#), IN, (Grand Ballroom 5/6) and Online

10 S West St, Indianapolis, IN 46204

Telephone: (317) 860-5800

The ACS National Awards Concierge Office will be open the following dates and times at the JW Marriott Indianapolis Hotel
Room 306

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|----------------------------------|----------------------------|
| <u>Sunday, March 26:</u> | 9:00 a.m.-5:00 p.m. |
| <u>Monday, March 27:</u> | 9:00 a.m.-5:00 p.m. |
| <u>Tuesday, March 28:</u> | 9:00 a.m.-2:00 p.m. |

AMERICAN CHEMICAL SOCIETY SPRING 2023 MEETING

National Awards Banquet & Ceremony

National Awards Concierge Office
JW Marriott Indianapolis Hotel, Room 306

| | |
|---------------------------|---------------------|
| <u>Sunday, March 26:</u> | 9:00 a.m.-5:00 p.m. |
| <u>Monday, March 27:</u> | 9:00 a.m.-5:00 p.m. |
| <u>Tuesday, March 28:</u> | 9:00 a.m.-2:00 p.m. |

REIMBURSEMENT OF EXPENSES

- Your personal prize check will be sent to you in February to offset any expenses that you incur over the amount your sponsor has allotted for this award. Please contact our office if you have not received your check by **March 17, 2023**.
- The amount of your reimbursable expenses includes registration for the meeting, travel, hotel accommodations, and incidentals. You will be reimbursed after the meeting for all your travel charges, which should not exceed the amount allotted by the sponsor of your award. To find out the reimbursable amount allocated by the sponsor of your award, please visit the National Awards webpage at www.acs.org/nationalawards and click on your award name. If you have any concerns regarding this amount, please contact Emma Vaughan at (800) 227-5558, ext. 6874, e_vaughan@acs.org.

HOTEL RESERVATIONS

- The American Chemical Society will reimburse you for up to four nights hotel stay during the national meeting. (*Note: The maximum reimbursement is determined by the amount allocated by the sponsor of the award.*) Any additional nights will be your responsibility.

TRANSPORTATION

- When travelling by air or rail, arrangements must be made in coach or economy class for domestic and international destinations. If you travel by first or business class, ACS will only pay the amount for coach fares. We recommend that travel arrangements be made as early as possible to take advantage of the lower fares available to advance purchasers. The best fares are usually found 21 days before your departure date.
- If you choose to travel by automobile (personal or rental), ACS will reimburse you for the standard mileage business rate, **65.5 cents** per mile, up to the cost of a coach airline ticket. You will also be reimbursed for parking, highway, and bridge tolls.
- Travel expenses of spouses/guests who attend the awards ceremony and national meeting are not reimbursable.

MEETING REGISTRATION

- As an award recipient, you will receive complimentary ACS Spring 2023 meeting registration fee. In order to receive complimentary registration, you must register through the National Awards Office using a special code (sent to you via email) and registration link.
- Your guests will not need to register for the ACS Spring 2023 if they are just attending the banquet, but they will need a banquet ticket.
- You will receive a confirmation via e-mail if you provide your e-mail address on your registration form.

BANQUET TICKETS AND GUEST LIST

- As a recipient of an ACS Award, you will automatically receive two complimentary tickets to the banquet (one for you and one for a guest). All other guests are required to purchase a ticket to attend the banquet. The price of a ticket is **\$150** and can be purchased through meeting registration. All national meeting registrants will receive an e-mail notification when the tickets are available to be purchased.
- Award recipients and their spouse and/or guest(s) will be seated at assigned tables with sponsor representatives and other guests. Each table will seat 10 (unless special arrangements have been made). If the combined group is too large for a single table, adjacent tables will be used.
- Complete your banquet guest list provided at www.acs.org/nationalawards, please provide the full name of each guest whom you wish to have seated at your table and any dietary restrictions next to the guest's name. Please keep in mind that you will receive only one complimentary guest ticket and all other guests will be required to purchase a banquet ticket. If you have any concerns regarding the guest list, please contact Emma Vaughan at e_vaughan@acs.org or awards@acs.org.

DRESS

- Dress for the National Awards Ceremony is **Semiformal** (Nice dark suit or nice dress).