



2024 ACS National Awards Recipient Information

Congratulations on being selected as a 2024 ACS National Award Recipient! Our team is looking forward to the ACS National Awards Ceremony in New Orleans, LA and Virtually at ACS Spring 2024 (March 17 – 21, 2024).

As an award recipient, you will be recognized during the 2024 National Awards Ceremony and General Meeting of the American Chemical Society held in-person and online. Below you will find general information that will assist you in your preparations for ACS Spring 2024 and Awards Banquet. Please review this information and contact our office if you have any questions. You can reach us at awards@acs.org.

This year's National Awards Banquet and Ceremony is scheduled for Tuesday, March 19, 2024 (In-person and online). The event will be held at:

Marriott New Orleans, and Online
555 Canal Street, New Orleans, LA 70130
Telephone: (504) 581-1000

The ACS National Awards Concierge Office will be open the following dates and times at the Marriott New Orleans Hotel.

Saturday, March 16:	1:00 p.m. – 5:00 p.m.
Sunday, March 17:	9:00 a.m. – 5:00 p.m.
Monday, March 18:	9:00 a.m. – 5:00 p.m.
Tuesday, March 19:	9:00 a.m. – 2:00 p.m.

AMERICAN CHEMICAL SOCIETY SPRING 2024

National Awards Banquet & Ceremony

National Awards Concierge Office
Marriott New Orleans Hotel

Saturday, March 16:	1:00 p.m. – 5:00 p.m.
Sunday, March 17:	9:00 a.m.-5:00 p.m.
Monday, March 18:	9:00 a.m.-5:00 p.m.
Tuesday, March 19:	9:00 a.m.-2:00 p.m.

REIMBURSEMENT OF EXPENSES

- Your personal prize check will be sent to you in February to offset any expenses that you incur over the amount your sponsor has allotted for this award. Please contact our office if you have not received your check by **March 1, 2024**.
- The amount of your reimbursable expenses includes registration for the meeting, travel, hotel accommodations, and incidentals. You will be reimbursed after the meeting for all your travel charges, which should not exceed the amount allotted by the sponsor of your award. To find out the reimbursable amount allocated by the sponsor of your award, please visit the National Awards webpage at www.acs.org/nationalawards and click on your award name. If you have any concerns regarding this amount, please contact the ACS Awards Office at awards@acs.org.

HOTEL RESERVATIONS

- The American Chemical Society will reimburse you for up to four nights hotel stay during the national meeting. (*Note: The maximum reimbursement is determined by the amount allocated by the sponsor of the award.*) Any additional nights will be your responsibility.

TRANSPORTATION

- When travelling by air or rail, arrangements must be made in coach or economy class for domestic and international destinations. If you travel by first or business class, ACS will only pay the amount for coach fares. We recommend that travel arrangements be made as early as possible to take advantage of the lower fares available to advance purchasers. The best fares are usually found 21 days before your departure date.
- If you choose to travel by automobile (personal or rental), ACS will reimburse you for the standard mileage business rate, **67 cents** per mile, up to the cost of a coach airline ticket. You will also be reimbursed for parking, highway, and bridge tolls.

- Travel expenses of spouses/guests who attend the awards ceremony and national meeting are not reimbursable.

MEETING REGISTRATION

- As an award recipient, you will receive complimentary ACS Spring 2024 registration fee. In order to receive complimentary registration, you must register through the ACS Spring 2024 registration using a special code (sent to you via email) and registration link.
- Your guests will not need to register if they are just attending the banquet, but they will need a banquet ticket.
- You will receive a confirmation via e-mail if you provide your e-mail address on your registration form.

BANQUET TICKETS AND GUEST LIST

- As a recipient of an ACS National Award, you will automatically receive two complimentary tickets to the banquet (one for you and one for a guest). All other guests are required to purchase a ticket to attend the banquet. The price of a ticket is **\$150** and can be purchased through meeting registration. All national meeting registrants will receive an e-mail notification when the tickets are available to be purchased.
- Award recipients and their spouse and/or guest(s) will be seated at assigned tables with sponsor representatives and other guests. Each table will seat 10 (unless special arrangements have been made). If the combined group is too large for a single table, adjacent tables will be used.
- Complete your banquet guest list provided at www.acs.org/nationalawards, please provide the full name of each guest whom you wish to have seated at your table and any dietary restrictions next to the guest's name. Please keep in mind that you will receive only one complimentary guest ticket and all other guests will be required to purchase a banquet ticket. If you have any concerns regarding the guest list, please contact awards@acs.org.

DRESS

- Dress for those participating in the National Awards Ceremony is Optional Black Tie.
- Guests attending the ceremony but not participating is Optional Black Tie or nice dark suit, or nice dress.