Application Submission – Top 10

1. ORG/PRF Portal Access for Application Submission requires:
   a) ACS ID: Username & Customer/Member Number
   b) ORG/PRF Portal Registration

2. Organize your application information: cut & paste and file upload ready

3. Plan to complete application early; recall available until deadline

4. Communicate with your Grant Office in advance of the deadline:
   a) POC emails needed for DocuSign
   b) Sharing for collaboration & review

5. Passing Eligibility Quiz is precursor to application creation (Fig. 1)

6. Selection of Research Area (PRF Committee Panel)

7. Be aware of program budget categories limits and grant year durations

8. Validated budget is required to complete DocuSign Signature Page

9. Validated application and completed Signature Page is required to submit

10. Need Support: Technical (prfsupport@acs.org), Programmatic (prfinfo@acs.org)
Application Submission – Key Links

- ACS ID Creation
  - [https://account.acs.org/ssoamweb/account/doSignUp?](https://account.acs.org/ssoamweb/account/doSignUp?)

- ACS Logon Help
  - [https://www.acs.org/help/acs-login-help.html#q10](https://www.acs.org/help/acs-login-help.html#q10)

- ORG/PRF Registration Form
  - [https://prfgrant.acs.org/register/s/](https://prfgrant.acs.org/register/s/)

- PRF Proposal Submission Help

- PRF Research Areas (Panels)
  - [https://www.acs.org/funding/grants/petroleum-research-fund/about/research-areas.html](https://www.acs.org/funding/grants/petroleum-research-fund/about/research-areas.html)

- DocuSign Signature Page Help
  - [https://www.acs.org/funding/grants/petroleum-research-fund/applicants/salesforce-registration-help1.html](https://www.acs.org/funding/grants/petroleum-research-fund/applicants/salesforce-registration-help1.html)

- Portal Logon: Proposal Submission
Eligibility Quiz Menu Option

Figure 1. Eligibility Quiz Selection Menu