



sciMeetings

American Chemical Society
SPRING 2020 NATIONAL MEETING & EXPO

Welcome to the SciMeetings online poster platform.

This guide will walk you through the process of uploading your poster or oral presentation and any supporting information you may want to include with your conference material.

How to use SciMeetings

1. When you receive your email invitation from Morrissier, please click on the “**Start your submission**” link, which will open the SciMeetings page to begin the submission process for the poster or oral presentation accepted for the ACS Spring 2020 National Meeting & Expo.

Click here to proceed with the submission:

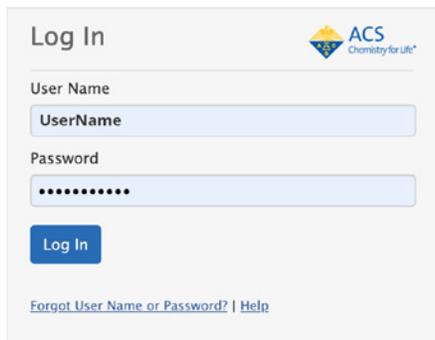
Start your submission

2. Click the “**Sign in using ACS ID**” button to access your submission.

Sign in using ACS ID

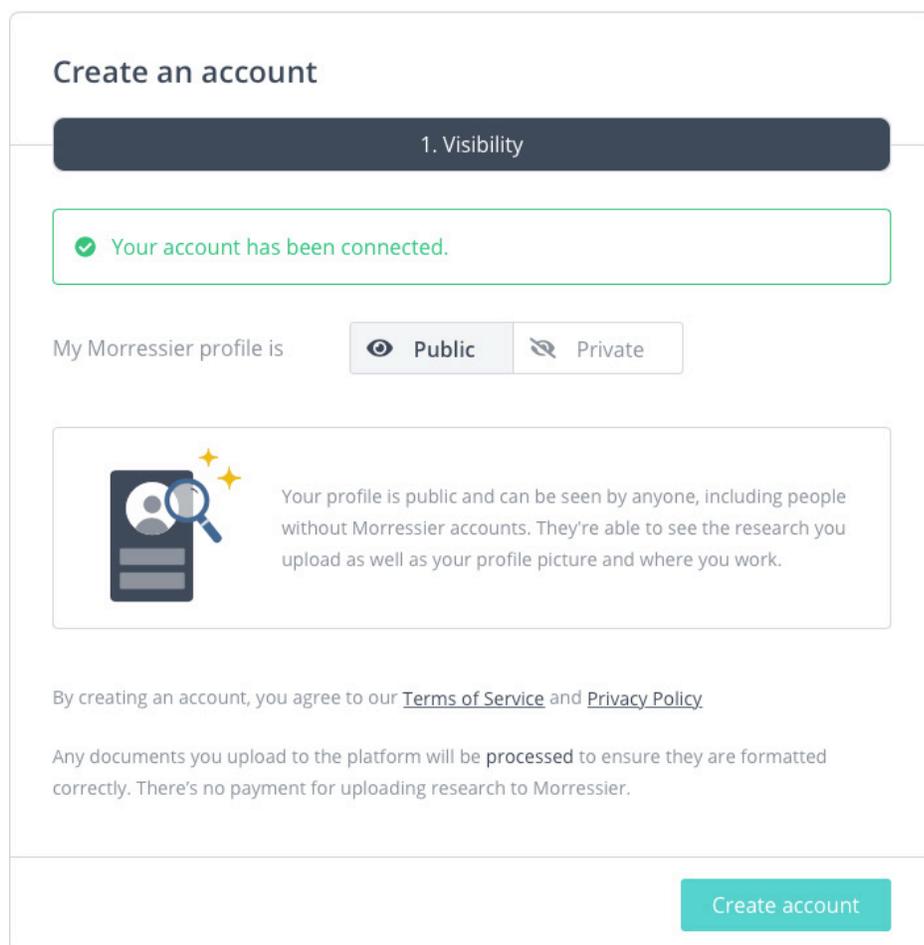


3. A pop-up screen will appear prompting you to enter your ACS ID credentials.



The image shows a 'Log In' form for ACS. At the top right is the ACS logo with the tagline 'Chemistry for Life'. Below the title are two input fields: 'User Name' with the placeholder text 'UserName' and 'Password' with a masked password '.....'. A blue 'Log In' button is positioned below the password field. At the bottom, there is a link that reads 'Forgot User Name or Password? | Help'.

4. Once logged in, you will be prompted to select whether your profile will be public or private. A public account will allow your research to be publicly accessible to anyone on the internet, while a private account will only allow users with a SciMeetings account to see your research.



The image shows a 'Create an account' screen. At the top, the title 'Create an account' is displayed. Below it is a dark grey bar with the text '1. Visibility'. A green-bordered box contains a green checkmark and the text 'Your account has been connected.'. Below this, the text 'My Morressier profile is' is followed by two buttons: 'Public' (with an eye icon) and 'Private' (with a crossed-out eye icon). A larger box contains an icon of a profile card with a magnifying glass and three yellow stars, accompanied by the text: 'Your profile is public and can be seen by anyone, including people without Morressier accounts. They're able to see the research you upload as well as your profile picture and where you work.'. Below this, there is a line of text: 'By creating an account, you agree to our [Terms of Service](#) and [Privacy Policy](#).'. Another line of text states: 'Any documents you upload to the platform will be **processed** to ensure they are formatted correctly. There's no payment for uploading research to Morressier.'. At the bottom right, there is a teal 'Create account' button.

5. On the submission page, you can upload any poster or presentation that was previously accepted for the ACS Spring 2020 National Meeting & Expo. To upload your conference materials click on the “**Submit**” button.

Oil/water separation by using the photopolymerized porous hydrophobic and oleophilic materials

ACS Spring 2020 National Meeting & Expo

[Guidelines](#) [Download template](#)

Submit

Note: You have until April 30 to submit your work.

6. On the document page, click “**Choose a file**” or drag and drop your poster or oral presentation.

Only PDF files may be uploaded, no larger than 40 MB in size. You can also upload additional files such as audio, video, images, and primary research data in the “**Data sets**” box by clicking “**Choose additional files**” or drag and dropping. These files have a size limit of 150 MB per file.

7. Once all files are selected, click on the “**Add submission**” button.

Submission for ACS Spring 2020 National Meeting & Expo

Upload Add abstract Invite co-authors Terms and Conditions

Title Oil/water separation by using the photopolymerized porous hydrophobic and oleophilic materials 49437z8u29433243245

File * [Choose a file](#) or drag and drop it here

The uploaded file needs to be a PDF. Maximum file size: 40 MB

Data sets [Choose additional files](#) or drag and drop here

Maximum file size: 150 MB - upload as many files as you'd like

Accepted formats: .png, .jpg, .pdf | Video: .mp4 | Raw data: .xls, .csv, .json

Add submission >

8. On the abstract page, your title and abstract will be prepopulated with the text you previously submitted and cannot be modified. We recommend that you add at least three keywords to increase the discoverability of your work. Once complete, please click on the “**Add abstract**” button.

The screenshot shows the 'Add abstract' step of the submission process. At the top, a progress bar indicates the current step is 'Add abstract', with 'Upload', 'Invite co-authors', and 'Terms and Conditions' as previous and subsequent steps. The submission title is prepopulated as 'Oil/water separation by using the photopolymerized porous hydrophobic and oleophilic materials 49437z8u29433243245'. The keywords section contains three placeholder boxes labeled 'Keyword a', 'Keyword b', and 'Keyword c', followed by the text 'Type and press enter'. Below this, a note states: 'We recommend adding at least three keywords to increase the discoverability of your work'. The abstract body contains a large text area with placeholder text: 'Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean vulputate sagittis posuere. Aenean scelerisque tincidunt congue. Vestibulum vestibulum laoreet leo, id commodo tortor tristique sollicitudin. Duis enim lacus, auctor interdum sagittis sit amet, lobortis eget libero. In hac habitasse platea dictumst. Sed id neque enim. Vivamus vel libero auctor, ultricies dui id, gravida est. Nunc a maximus urna. Cras pulvinar ornare leo, nec consectetur augue. Cras vestibulum sit amet dolor sit amet tincidunt. Aliquam non malesuada neque, et sodales arcu. Mauris mi nulla, hendrerit'. At the bottom, there are 'Back' and 'Add abstract' buttons.

9. Add any co-authors who contributed to the research by entering their full names and email addresses as they appear in your conference submission. Additional boxes will become available as you continue to add names. Click on the “**Invite**” button to continue. If you have no co-authors, click on the “**Continue**” button to proceed with your submission.

The screenshot shows the 'Invite co-authors' step of the submission process. The progress bar at the top shows 'Invite co-authors' as the active step. The submission title remains the same as in the previous step. The 'Co-authors' section is titled with an asterisk and contains three rows of input fields. Each row has a 'Full name' field and an 'Email' field. The first row is filled with 'John Doe' and 'jdoe@email.com'. The second row is filled with 'Jane Doe' and 'jjdoe@email.com'. The third row is empty. Below the input fields, a note states: 'Invite all participants of your research group to manage the submission process. Participants can also discover all conference content and statistics on the performance of this submission.' At the bottom, there are 'Back' and 'Continue' buttons.

Adding your co-authors will ensure they receive attribution for the work.

10. On the terms and conditions page, you can make your work public, which enables your research to be fully discoverable on the SciMeetings and ACS Publications platforms, or you can select to have your research kept private, which prevents the public from viewing, citing, or downloading your work.

If you keep your work private, you will not receive a DOI or CC BY-NC-ND license for your submission, preventing you from including it as citable research output on your CV. To finalize your submission, please read and accept the ACS terms and conditions.

Submission for ACS Spring 2020 National Meeting & Expo

Upload > Add abstract > Invite co-authors > Terms and Conditions

Help your peers discover your research Yes No

Your document can be discovered online before, during and after the conference.

By selecting yes, you agree that your document will be made publicly accessible and shareable on Morressier and may be used for analytic purposes. You can always retract your consent by changing your document's sharing settings.

Terms and conditions By completing your submission, you agree to the Terms and conditions linked below

[Terms and conditions](#)

I accept Terms and conditions

[< Back](#) [Complete submission >](#)

11. Click the “**Complete submission**” button.

12. Congratulations, your research is now live on the SciMeetings portal.

If you selected to make your work public, you will receive your DOI and citation information by email. You can now view your poster here: scimeetings.acs.org/ACSSpring2020.